UNADOPTED MINUTES

From the

 **Executive Committee**

**[One-time Location change]**

**Community Behavioral Health Services**

**1380 Howard Street Conference Room #515**

 **San Francisco, California 94103**

 **Tuesday, December 17, 2024**

**4:00pm–4:56pm**

**Item 1.0** Call to Order by Commissioner Mason, Roll Call by BHC Clerk, and No Agenda Changes noted.

 **Commissioners Present:** Co-Chair Kescha S. Mason (she/her) Co-Chair Liza Murawski (she/her), Vice Chair Lisa Wynn (she/her) Harriette Stallworth Stevens, EdD (she/her),

**Commissioners absent:** Alex (he/him) [excused], and Lisa Williams (she/her).

**Public Comment**: None

**Item 2.0** Motion to approve the November 12, 2024, Executive Committee meeting minutes by Commissioner Mason and seconded by Commissioner Wynn.

**Public Comment:** None

Commissioner Wynn-aye, Commissioner Stevens-aye, Commissioner Murawski-aye, Commissioner Mason-aye.

Motion Carries.

**Item 2.1** No action taken It was suggested that a email be sent out to the members requesting volunteers.

**Public Comment:** None

**Item 3.0** Motion to look for volunteers for the retreat planning by Commissioner Wynn and seconded by Commissioner Stevens.

**Public Comment:** None

Commissioner Wynn-aye, Commissioner Stevens-aye, Commissioner Murawski-aye, Commissioner Mason-aye.

Motion Carries.

**Item 3.1** Motion to identify 3 or 4 places for the annual retreat by Commissioner Stevens and seconded by Commissioner Wynn.

**Public Comment:** None

Commissioner Wynn-aye, Commissioner Stevens-aye, Commissioner Murawski-aye, Commissioner Mason-aye.

Motion Carries.

**Adjournment** – meeting adjourned at 4:56 pm.

Minutes prepared by BHC Clerk Gray.