

Obtaining High School Diplomas from SFUSD

A Minimum Qualification (MQ) of the 7327 Apprentice Maintenance Machinist I position requires possession of a High School Diploma or equivalent (GED or California High School Proficiency Certificate).

Step 1: Navigate to the San Francisco Unified School District (SFUSD) website.



San Francisco Public Schools

<https://www.sfusd.edu>

Step 2: Select "Services," then "Student Services."



ABOUT SCHOOLS LEARNING SERVICES CA

STUDENT SUPPORTS & PROGRAMS

See how we are supporting Special Education students, English Learners, migrant students, foster youth, LGBTQ youth, and refugee and immigrant youth

HEALTH & WELLNESS

Find out how to get about health requirements in school

STUDENT SERVICES

Find out how to request a transcript, make up credits, request transportation, or learn about available counseling services

FAMILY SUPPORTS

Check out our family engagement, learn about school and district translation or interpretation concerns

Step 3: Select "Request a Transcript or get a Work Permit."

Student Services

Services

Health & Wellness

Safety & Emergency

Student Services

Transcripts, Work Permits & Student Records

Transportation

Student Support Programs

Family Supports & Services

Youth Leadership Programs

How Do I?



Request a Transcript or get a Work Permit

Find out how to request transcripts, other student records, or get a work permit.

Step 4: On the side panel, select "4. Alumni - ORDER High School Diploma Copy."

Services

Health & Wellness

Safety & Emergency

Student Services

Transcripts, Work Permits & Student Records

1. Current Student - Work Permits

2. Current SFUSD Student - Record Request

3. Former Students / Alumni - ORDER High School Transcripts

4. Alumni - ORDER High School Diploma Copy

4. Alumni - ORDER High School Diploma Copy

SFUSD considers your transcript (not your diploma) to be the official proof of graduation.

- Diplomas are typically for personal / display use.
- SFUSD offers two types of diploma copies that you can order.
- Choose one or both once you are taken to the Parchment website through the school links below.

1. Official Certified Diploma Copy

- Electronic - \$15
- Mail - additional \$2.75
- Receive in 1-3 days electronically (plus additional mailing time if paper copy ordered)
- This is a "plain" copy of your diploma

2. Ceremonial Diploma

- Mail delivery only - \$25
- Diploma will arrive in the mail directly from Jostens in 6-12 weeks

Step 5: Follow the instructions listed. For any questions, email transcripts@sfusd.edu.

Note: This is an example of how to obtain a high school diploma for individuals who are a former student/alumni of the San Francisco Unified School District (SFUSD).