



# Free City College Oversight Committee

## Meeting Agenda



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**Members:** Hong Mei Pang (Co-Chair), Alan Wong (Co-Chair), Win-Mon Kyi, Heather Brandt, Patrick West, Calvin Quock, Sherrice Dorsey-Smith, Dr. Lisa Cooper Wilkins, Alisa Messer, Jill Yee, Conny Ford, Malinalli Villalobos

**Date and Time:** Friday, December 6, 2024, 10:00 am - 12:00 pm  
**In-Person Meeting Location:** City College (Main Campus) – MUB RM 330  
55 Frida Kahlo Way, San Francisco, CA 94112

### Remote Public Access (if not attending in person)

Remote public access is available via Zoom for members of the public only. To join remotely, please follow the link below. FCCOC Committee Members must attend in person unless a disability accommodation request has been submitted.

Zoom Link for **Remote Public Access ONLY:**

<https://us02web.zoom.us/j/85961472243?pwd=Ata6WarvquO1XWvhT7jqUowikIA0gX.1>

**Public Comment will be heard in the following order:** 1) members of the public attending in-person, and 2) members of the public attending remotely. Please contact the FCCOC Secretary at [FCCOC@dcyf.org](mailto:FCCOC@dcyf.org) with any questions or if you need language assistance services.

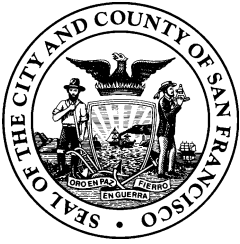
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- I. **Call to Order and Roll Call**
- II. **Adoption of the Agenda (5 min)**  
Action required
- III. **Adoption of August 30, 2024, Agenda (5 min)**  
Action Required
- IV. **Review and Approval of August 2024 Minutes (5 min)**  
Action required
- VI. **23-24 Free City Annual Report (45 min)**  
Discussion Only
- VII. **General Public Comments (15 min)**  
This item allows members of the public to comment generally on matters within the oversight committee's purview that are not on the agenda.
- VIII. **Unfinished Business (10 min)**
  - Informational Guide and Resources for Committee Members
- IX. **Future Agenda Items (5 min)**  
Discussion Only

# Free City College Oversight Committee

## Meeting Agenda

- X. **Adjournment**  
Action required



## Free City College Oversight Committee

### *Policies & Translations*



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#### **KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE**

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils, and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. For information on your rights under the Sunshine Ordinance (Chapters 67 of the San Francisco Administrative Code) or to report a violation of the ordinance, please contact:

Sunshine Ordinance Task Force Administrator  
City Hall – Room 244 1 Dr. Carlton B. Goodlett Place  
San Francisco, CA 94102-4683  
415-554-7724 (Office); 415-554-7854 (Fax)  
E-mail: [SOTF@sfgov.org](mailto:SOTF@sfgov.org)

Copies of the Sunshine Ordinance can be obtained from the Clerk of the Sunshine Task Force, the San Francisco Public Library and on the City's website at [www.sfgov.org](http://www.sfgov.org). Copies of explanatory documents are available to the public online at <http://www.sfbos.org/sunshine> or, upon request to the Commission Secretary, at the above address or phone number.

#### **LANGUAGE ACCESS**

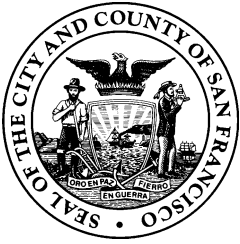
Per the Language Access Ordinance (Chapter 91 of the San Francisco Administrative Code), Chinese, Spanish and or Filipino (Tagalog) interpreters will be available upon request. Meeting Minutes may be translated, if requested, after they have been adopted by the Commission. Assistance in additional languages may be honored whenever possible. To request assistance with these services please contact Emily Davis at 415-987-5959 or [Emily.Davis@dcyf.org](mailto:Emily.Davis@dcyf.org) at least 48 hours in advance of the hearing. Late requests will be honored if possible.

#### **ACCESSIBLE MEETING POLICY**

Per the Americans with Disabilities Act and the Language Access Ordinance, Chinese, Spanish, Filipino (Tagalog), and/or American Sign Language interpreters will be available upon request. Additionally, every effort will be made to provide assistive listening devices and meeting materials in alternative formats (braille or large print). Minutes may be translated after they have been adopted by the Commission. For all these requests, please contact Emily Davis, Community Engagement Associate at least 72 hours before the meeting at 415-987-5959. Late requests will be honored if possible. The hearing room is wheelchair accessible. In order to assist the City's efforts to accommodate persons with severe allergies, environmental illnesses, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical-based products. Please help the City to accommodate these individuals.

#### **LOBBYIST ORDINANCE**

Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance [SF Campaign & Governmental Conduct Code 2.100] to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the San Francisco Ethics Commission at 25 Van Ness Avenue, Suite 220, San Francisco, CA 94102, (415) 252-3100, FAX (415) 252-3112



# Free City College Oversight Committee

## Policies & Translations



website: [www.sfgov.org/ethics](http://www.sfgov.org/ethics).

### CHINESE

如對會議有任何疑問，請致電415-557-9942查詢。當會議進行時，嚴禁使用手機及任何發聲電子裝置。會議主席可以命令任何使用手機或其他發出聲音裝置的人等離開會議場所。

#### 了解你在陽光政策下的權益

政府的職責是為公眾服務，並在具透明度的情況下作出決策。市及縣政府的委員會，市參事會，議會和其他機構的存在是為處理民眾的事務。本政策保證一切政務討論都在民眾面前進行，而市政府的運作也公開讓民眾審查。如果你需要知道你在陽光政策 (San Francisco Administrative Code Chapter 67) 下擁有的權利，或是需要舉報違反本條例的情況，請聯絡：

#### 陽光政策 專責小組行政官

地址：City Hall – Room 244 1 Dr. Carlton B. Goodlett Place

San Francisco, CA 94102-4683

電話號碼:415-554-7724 ; 傳真號碼415- 554-5163

電子郵箱: SOTF@sfgov.org

陽光政策的文件可以通過陽光政策專責小組秘書、三藩市公共圖書館、以及市政府網頁[www.sfgov.org](http://www.sfgov.org)等途徑索取。民眾也可以到網頁<http://www.sfbos.org/sunshine>閱覽有關的解釋文件，或根據以上提供的地址和電話向委員會秘書索取。

#### 語言服務

根據語言服務條例(三藩市行政法典第91章)，中文、西班牙語和/或菲律賓語（泰加洛語）傳譯人員在收到要求後將會提供傳譯服務。翻譯版本的會議記錄可在委員會通過後透過要求而提供。其他語言協助在可能的情況下也將可提供。上述的要求，請於會議前最少48小時致電415-557-9942或電郵至[Brandon.Shou@dcyf.org](mailto:Brandon.Shou@dcyf.org)向委員會秘書Brandon Shou提出。逾期提出的請求，若可能的話，亦會被考慮接納。

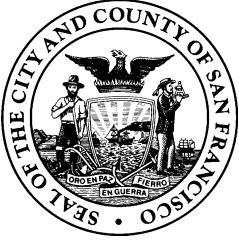
#### 利便參與會議的相關規定

根據《美國殘疾人士法案》(Americans with Disabilities Act) 與「語言服務條例」(Language Access Ordinance)，中文、西班牙文、菲律賓文和/或美國手語傳譯員，須應要求，提供傳譯服務。另外，我們會盡一切努力予以提供輔助性聽力儀器及不同格式（點字印製或特大字體）的會議資料。翻譯版本的會議記錄可在委員會通過後予以提供。如有這些方面的請求，請在會議前七十二（72）小時致電628-652-7108與Brandon Shou 聯絡。逾期所提出的請求，若可能的話，亦會接納。聽證室設有輪椅通道。

為了讓市政府更好照顧有嚴重過敏、因環境產生不適、或對多種化學物質敏感的病患者，以及有相關殘疾的人士，出席公眾會議時，請注意其他與會者可能會對不同的化學成分產品產生過敏。請協助市政府關顧這些個別人士的需要。

#### 遊說者法令

依據「三藩市遊說者法令」(SF Campaign & Governmental Conduct Code 2.100) 能影響或欲影響本地立法或行政的人士或團體可能需要註冊，並報告其遊說行為。如需更多有關遊說者法令的資訊，請聯絡位於Van Ness 街25號 220室的三藩市道德委員會，電話號碼:415- 252-3100，傳真號碼 415-252-3112，網址: [www.sfgov.org/ethics](http://www.sfgov.org/ethics)。



# Free City College Oversight Committee

## Policies & Translations



### SPANISH

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Para preguntas acerca de la reunión, por favor contactar el 415-934-4840. El timbrado de y el uso de teléfonos celulares, localizadores de personas, y artículos electrónicos que producen sonidos similares, están prohibidos en esta reunión. Por favor tome en cuenta que el Presidente podría ordenar el retiro de la sala de la reunión a cualquier persona(s) responsable del timbrado o el uso de un teléfono celular, localizador de personas, u otros artículos electrónicos que producen sonidos similares.

#### CONOZCA SUS DERECHOS BAJO LA ORDENANZA SUNSHINE

El deber del Gobierno es servir al público, alcanzando sus decisiones a completa vista del público. Comisiones, juntas, concilios, y otras agencias de la Ciudad y Condado, existen para conducir negocios de la gente. Esta ordenanza asegura que las deliberaciones se lleven a cabo ante la gente y que las operaciones de la ciudad estén abiertas para revisión de la gente. Para obtener información sobre sus derechos bajo la Ordenanza Sunshine (capítulo 67 del Código Administrativo de San Francisco) o para reportar una violación de la ordenanza, por favor póngase en contacto con:

Administrador del Grupo de Trabajo de la Ordenanza Sunshine (Sunshine Ordinance Task Force Administrator)  
City Hall – Room 244 1 Dr. Carlton B. Goodlett Place  
San Francisco, CA 94102-4683  
415-554-7724 (Oficina); 415-554-5163 (Fax);  
Correo electrónico: SOTF@sfgov.org

Copias de la Ordenanza Sunshine pueden ser obtenidas del Secretario del grupo de Trabajo de la Ordenanza Sunshine, la Biblioteca Pública de San Francisco y en la página web del internet de la ciudad en [www.sfgov.org](http://www.sfgov.org). Copias de documentos explicativos están disponibles al público por Internet en <http://www.sfbos.org/sunshine>; o, pidiéndolas al Secretario de la Comisión en la dirección o número telefónico mencionados arriba.

#### ACCESO A IDIOMAS

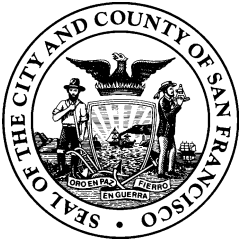
De acuerdo con la Ordenanza de Acceso a Idiomas “Language Access Ordinance” (Capítulo 91 del Código Administrativo de San Francisco “Chapter 91 of the San Francisco Administrative Code”) intérpretes de chino, español y/o filipino (tagalo) estarán disponibles de ser requeridos. Las minutas podrán ser traducidas, de ser requeridas, luego de ser aprobadas por la Comisión. La asistencia en idiomas adicionales se tomará en cuenta siempre que sea posible. Para solicitar asistencia con estos servicios favor comunicarse con Prishni Murillo al 628-652-7139, o [Prishni.Murillo@dcyf.org](mailto:Prishni.Murillo@dcyf.org) por lo menos 48 horas antes de la reunión. Las solicitudes tardías serán consideradas de ser posible.

#### POLITICA DE ACCESO A LA REUNIÓN

De acuerdo con la Ley sobre Estadounidenses con Discapacidades (Americans with Disabilities Act) y la Ordenanza de Acceso a Idiomas (Language Access Ordinance) intérpretes de chino, español, filipino (tagalo) y lenguaje de señas estarán disponibles de ser requeridos. En adición, se hará todo el esfuerzo posible para proveer un sistema mejoramiento de sonido y materiales de la reunión en formatos alternativos. Las minutas podrán ser traducidas luego de ser aprobadas por la Comisión. Para solicitar estos servicios, favor contactar a Prishni Murillo, por lo menos 72 horas antes de la reunión al 415-934-4840. Las solicitudes tardías serán consideradas de ser posible. La sala de audiencia es accesible a silla de ruedas.

#### ORDENANZA DE CABILDEO

Individuos y entidades que influyen o intentan influenciar legislación local o acciones administrativas podrían ser requeridos por la Ordenanza de Cabildeo de San Francisco (SF Campaign & Governmental Conduct Code 2.100) a registrarse y a reportar actividades de cabildeo. Para más información acerca de la Ordenanza de Cabildeo, por favor contactar la Comisión de Ética: 25 de la avenida



# Free City College Oversight Committee

## Policies & Translations



Van Ness , Suite 220, San Francisco, CA 94102, 415-252-3100, FAX 415-252-3112, sitio web: [www.sfgov.org/ethics](http://www.sfgov.org/ethics).

### FILIPINO

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Kung mayroon kayong mga tanong tungkol sa miting, mangyaring tumawag lang sa 415-554-8991. Ang pagtunog at paggamit ng mga cell phone, mga pager at kagamitang may tunog ay ipinagbabawal sa pulong. Paalala po na maaaring palabasin ng Tagapangulo ang sinumang may-ari o responsible sa ingay o tunog na mula sa cell-phone, pager o iba pang gamit na lumilikha ng ingay.

#### ALAMIN ANG INYONG MGA KARAPATAN SA ILALIM NG SUNSHINE ORDINANCE

Tungkulin ng Pamahalaan na paglinkuran ang publiko, maabot ito sa patas at madaling maunawaan na paraan. Ang mga komisyon, board, kapulungan at iba pang mga ahensya ng Lungsod at County ay mananatili upang maglingkod sa pamayanan. Tinitiyak ng ordinansa na ang desisyon o pagpapasya ay ginagawa kasama ng mamamayan at ang mga gawaing panglungsod na napagkaisahan ay bukas sa pagsusuri ng publiko. Para sa impormasyon ukol sa inyong karapatan sa ilalim ng Sunshine Ordinance ( Kapitulo 67 sa San Francisco Administrative Code) o para mag-----report sa paglabag sa ordinansa, mangyaring tumawag sa Administrador ng Sunshine Ordinance Task Force .

City Hall – Room 244 1 Dr. Carlton B. Goodlett Place  
San Francisco, CA 94102-4683  
415-554-7724 (Opisina); 415-554-7854 (Fax)  
E-mail: [SOTF@sfgov.org](mailto:SOTF@sfgov.org)

Ang mga kopya ng Sunshine Ordinance ay makukuha sa Clerk ng Sunshine Task Force, sa pampublikong aklatan ng San Francisco at sa website ng Lungsod sa [www.sfgov.org](http://www.sfgov.org). Mga kopya at mga dokumentong na nagpapaliwanag sa Ordinance ay makukuha online sa <http://www.sfbos.org/sunshine> o sa kahilingan sa Commission Secretary, sa address sa itaas o sa numero ng telepono.

#### PAG-ACCESS SA WIKA

Ayon sa Language Access Ordinance (Chapter 91 ng San Francisco Administrative Code), maaaring mag-request ng mga tagapagsalin sa wikang Tsino, Espanyol, at/o Filipino (Tagalog). Kapag hiniling, ang mga kaganapan ng miting ay maaring isalin sa ibang wika matapos ito ay aprobahan ng komisyon. Maari din magkaroon ng tulong sa ibang wika. Sa mga ganitong uri ng kahilingan, mangyaring tumawag sa Clerk ng Commission Emily Davis sa 415-987-5959, o [Emily.Davis@dcyf.org](mailto:Emily.Davis@dcyf.org) sa hindi bababa sa 48 oras bago mag miting. Kung maari, ang mga late na hiling ay posibleng pagbibigyan.

#### PATAKARAN PARA SA PAG-ACCESS NG MGA MITING

Ayon sa batas ng Americans with Disabilities Act at ng Language Access Ordinance, maaaring mag-request ng mga tagapagsalin wika sa salitang Tsino, Espanyol, Filipino o sa may kapansanan pandinig sa American Sign Language. Bukod pa dito, sisikapin gawan ng paraan na makapaglaan ng gamit upang lalong pabutihin ang inyong pakikinig at maibahagi ang mga kaganapan ng miting sa iba't ibang anyo (braille o malalaking print). Ang mga kaganapan ng miting ay maaaring isalin sa ibang wika matapos ito ay aprobahan ng komisyon. Sa mga ganitong uri ng kahilingan, tumawag po lamang kay Emily Davis sa 415-554-8991. Magbigay po lamang ng hindi bababa sa 72 oras na abiso bago ng miting. Kung maaari, ang mga late na hiling ay posibleng tanggapin. Ang silid ng pagpupulungan ay accessible sa mga naka wheelchair.

#### LOBBYIST ORDINANCE

Ayon sa San Francisco Lobbyist Ordinance [SF Campaign & Governmental Conduct Code 2.100], ang mga indibidwal o mga entity na nag iimpluensiya o sumusubok na mag impluensiya sa mga lokal na pambatasan o administrative na aksyon ay maaaring kailangan mag-register o mag-report ng aktibidad ng lobbying. Para sa karagdagan na impormasyon tungkol sa Lobbyist Ordinance, tumawag lamang po sa San Francisco Ethics Commission at 25 Van Ness Avenue, Suite 220, San Francisco, CA 94102, (415) 252-3100, FAX (415) 252-3112, website: [www.sfgov.org/ethics](http://www.sfgov.org/ethics).



# Free City College Oversight Committee

## Meeting Agenda



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**Members:** Hong Mei Pang (Co-Chair), Alan Wong (Co-Chair), Win-Mon Kyi, Heather Brandt, Patrick West, Calvin Quock, Maria Su, Dr. Lisa Cooper Wilkins, Alisa Messer, Jill Yee, Conny Ford, Malinalli Villalobos

**Date and Time:** Friday, August 30, 2024, 10:00 am - 1:00 pm  
**In-Person Meeting Location:** City College (Main Campus) – MUB RM 140  
55 Frida Kahlo Way, San Francisco, CA 94112

**Remote Public Access (if not attending in person)**

Remote public access is available via Zoom for members of the public only. To join remotely, please follow the link below. FCCOC Committee Members must attend in person unless a disability accommodation request has been submitted.

Zoom Link for **Remote Public Access ONLY to Oversight Committee Meeting:**  
<https://us02web.zoom.us/j/81806787737?pwd=PbB8rWXNr0hCK2lpnePazgPcmJ5jnR.1>

**Public Comment will be heard in the following order:** 1) members of the public attending in-person, and 2) members of the public attending remotely. Please contact the FCCOC Secretary at [FCCOC@dcyf.org](mailto:FCCOC@dcyf.org) with any questions.

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**Free City College Equity Retreat – 10 am - 11:45 am (No Action Required)**

Equity Impact & Planning Discussion, including the benefits of Free City.

**Oversight Committee Meeting – 12 pm - 1 pm**

- I. **Call to Order and Roll Call**
- II. **Adoption of the Agenda (5 min)**  
Action required
- III. **General Public Comments (5 min)**  
This item allows members of the public to comment generally on matters within the oversight committee’s purview that are not on the agenda.
- IV. **Review and Approval of June 2024 Minutes (5 min)**  
Action required
- V. **Free City Budget Update (10 min)**  
Discussion Only
- VI. **FCCOC Informational Guide and Resources for Committee Members (5 min)**  
Discussion Only
- VII. **Unfinished Business (5 min)**  
No items to discuss.
- VIII. **Future Agenda Items (5 min)**

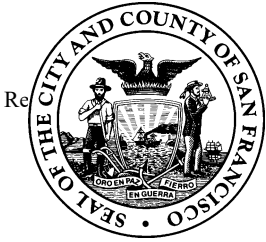
# Free City College Oversight Committee

## Meeting Agenda

Discussion Only

**VIII. Adjournment**  
Action required





# Free City College Oversight Committee Meeting Minutes **DRAFT**



**Members:** Hong Mei Pang (Co-Chair), Alan Wong (Co-Chair), Win-Mon Kyi, Heather Brandt, Patrick West, Calvin Quock, Maria Su, Dr. Lisa Cooper Wilkins, Alisa Messer, Jill Yee, Conny Ford, Malinalli Villalobos

**Date and Time:** Friday, August 30, 2024, 10:00 AM - 12:00 PM  
**In-Person Location:** City College (Main Campus) - Multi-Use Building, Rm 330  
50 Frida Kahlo Way, San Francisco, CA. 94112

## **Free City College Equity Retreat – 10 am - 11:45 am (No Action Required)**

- A. Retreat began at 10:08 AM
- B. Members Present: Hong Mei Pang (Co-Chair), Maria Su, Dr. Lisa Cooper Wilkins, Alisa Messer, Jill Yee, Heather Brandt, Malinalli Villalobos
- C. Member(s) Absent: Patrick West, Calvin Quock, Win-Mon Kyi, Alan Wong, Conny Ford
- D. No Public Comment.
- E. Dr. Cooper Wilkins, along with Micheline Pontious, CCSF Institutional Research Analyst and Kelley Karandjeff, External Consultant continued the Equity Impact and Planning Discussion. Committee members and several staff from City College of San Francisco brainstormed in small groups on “What is the purpose of Free City” and “What features could Free City include and for what populations”.
- F. Retreat adjourned at 12:05 PM

## **Oversight Committee Meeting – 12 pm - 1 pm**

### **I. Call to Order and Roll Call**

- A. Meeting called to order at 12:13 PM.
- B. Members Present: Hong Mei Pang (Co-Chair), Calvin Quock (Virtual), Dr. Lisa Cooper Wilkins, Alisa Messer, Jill Yee, Heather Brandt, Malinalli Villalobos
- C. Member(s) Absent: Patrick West, Alan Wong, Conny Ford, Maria Su, Win-Mon Kyi
- D. Member Calvin Quock joined remotely under just cause in accordance with AB 2449. Member Quock did not have anyone present in the room where he joined the meeting remotely.
- E. Did not meet quorum. Co-Chair Pang acknowledged that we did not meet quorum and asked that we continue with the meeting with the knowledge that we will not be able to adopt the agenda and approve the June 2024 minutes.

### **II. Adoption of the Agenda**

- A. No action taken. Did not meet quorum.

### **III. General Public Comments**

- A. Kayla Ramirez: I'm a student that has benefited from Free City. Why cut the funding when many students have been denied classes? Teachers have been laid off, which causes classes to be full. It doesn't make sense to have the funding cut. It's like robbing students of the opportunity of an education.
- B. Nico Mendez: I think it just is completely unimaginable that the city is taking funds from Free City College at this time. How is it even legal to do that when voters pass the tax for Free City, knowing that money was supposed to go to students? But instead, we're being told that the program is over funded. You're causing this problem by not having the resources that students need.

- C. M. Soto: 5 years ago, I moved here. I had to wait one year to become a resident, and I moved from the other end of the continent just because of Free City. Now, I haven't even started my degree, and it's being taken away. If the city government of San Francisco expects us to continue feeling that this government is a worthwhile government that we should trust, do not take one penny of our money.
- D. Angelica Compass: I am one of the few members here who are inaugural members of the Free City Oversight Committee. I am here to ask this audience to continue working diligently to ensure funding for Free City is the full amount that was initially agreed upon. If we get rid of education for all, for all San Franciscans, then we're going against the mission of education as a human right and basic need.
- E. Malaya: I work on campus with Project Survive. That's one of my jobs. I work 3 jobs as a student to afford going to school here. When I heard about Free City being cut, I felt so scared in my heart. What does that mean for me? What does that mean for the majority of the students we serve? We also serve a lot of new students who have immigrated here because there is access to the Free City College program. This is what they're calling for, access to classes, access to food resources. Not one student we talked to said that policing will make them feel more safe on the streets at all.
- F. Sonia: Student, a mother of 2, living here in San Francisco, high living place to live at, and if we had to pay, as we know, we are paying so much money daily cost of living. If she had to pay for her education, she doesn't even make enough to be able to do that. Students cannot pay for transit to get to school, and I cannot pay for food for me and the children. It becomes even more impossible when now school is not going to be free anymore. We have the right to obtaining a free education.

#### IV. Review and Approval of June 2024 Minutes

- A. No action taken. Did not meet quorum.

#### V. Free City Budget Update

- A. Co-Chair Pang wanted to make sure we're clear around the program's availability for this school year. The program is still available. Eligibility for the program also remains the same.
  - Calvin Quock presented a supplement to what DCYF presented at the last meeting.
    - Highlighted academic year 24-25 baseline funding will be 9.3 million. The baseline funding for academic year 25-26 as it is currently, is 7.15 million.
    - Provided context on the eligible spending for the past couple academic years including the results of past audits.
    - Reviewed the reserve mechanics. The mayor's office can at any time decide to make appropriations from a portion of the reserve or the entire balance of the reserve.
    - If the committee has any reserve usage proposals, they should be communicated to DCYF prior to the annual budget process, so these could be considered by the mayor's office separately.
    - City College holds the annual funding that's received from DCYF and then subsequently any unspent funds after each academic year that has passed. Each annual audit determines the exact amount of unspent funds that needs to be transferred back to the reserve. and then also to the general fund when applicable.
    - The City, including DCYF, does not have access to the unspent funds that City College holds.
    - The amount of unspent funds that City College holds at any given time is unknown until determined by the annual audit. City College may choose to regularly report on how much estimated unspent funds it holds.
    - There's sort of two pots of money: one is what the City holds, which is basically what City College has returned from the unspent funds each academic year and (two) City College holds the annual funding, as well as any unspent funds after each academic year.
- B. Member Comments:
  - Member Yee asked a question for City college in in terms of how is Free City money tracked because

yesterday's board meeting there was a lot of time spent on budget projections for the next few years, but I've never seen a line item for Free City. I've never seen anything that tracks the money in terms of what's coming in and what's being spent. I'm wondering why there is no such line item I'd like to look into that and drill down more on that.

- Member Messer shared perhaps as a budget update; we could include information on unspent funds.
- Member Yee asked when you talked about projected ending balance is that what you're projecting we're going to have left over, or what we're going to end up utilizing? What's available to use in the reserve? Member Quock responded under year 6 the 7.4 million deposit, that's what we project to be returned to the reserve based on the annual audit. That number can fluctuate slightly.
- Member Brandt shared she thinks students are worried about the change in baseline funding. When you're talking about these figures, how are they separate or independent from the baseline funding, or a part of? Member Quock responded this is separate from the baseline funding. The baseline funding gets sent to City College and after each academic year, there's an audit that determines how much eligible spending there was in that particular year. From that there would be an amount of unspent funds that gets returned to the reserve. Member Brandt followed up with the baseline funding that has already been determined, there's no opportunity for it to be what it's been in previous years. Member Quock responded that the baseline funding for academic year 25 has already been finalized effective August 1<sup>st</sup>.
- Mendy Ma, budget and contracts manager at DCYF shared that the City has a two-year rolling budget period, which means that every year we negotiate the budget for the next 2 years. Fiscal year 26 budget will be renegotiated in the next budget cycle, which is for fiscal year 26 and 27. The mayor's office does intend to reach out to City College and have a conversation about the future funding. I think this will be something definitely up for more negotiation in the next budget cycle.
- Co-Chair Pang aligned the ongoing conversations that we've been having around being able to effectively and efficiently leverage the resources that are still sort of available through the reserve and balancing a very challenging fiscal forecast. Being able to steward these resources in a responsible way and also in a way that reflects all the different ways that the city serves all of our students and residents.

C. Public Comment:

- Did not state name: I'm wondering what the enrollment numbers were based on. Because last time I was here, you guys were showing some very questionable numbers in which you assumed that enrollment was. I'm kind of seeing this, as it seems to me, like you guys, the mayor is prioritizing policing. I really think that the public needs to see more of what's behind this.
  - The Free City College Secretary responded we shared this in our last meeting. Member Cooper Wilkins added as a point of order, we can respond to this next time because it also includes information that is not present. Co-Chair Pang added that we will take into consideration some of the questions that have come up from members of the public and incorporate it into additional information that we can share in upcoming meetings.

## VI. FCCOC Informational Guide and Resources for Committee Members

- A. Item tabled due to time and a member of the committee left.

## VII. Unfinished Business

- A. Co-Chair Pang added the FCCOC Informational Guide and Resources for Committee Members.
- B. Member Comments
- Member Brandt wanted to clarify that we will be circling back to some of these items, including the action items, and shared that Member Villalobos had to leave because he's chairing a meeting.
  - Member Cooper Wilkins added enrollment numbers.
  - Co-Chair Pang added Member Yee's and Messer's questions on the budget.
- C. No Public Comment.

**VIII. Future Agenda Items**

- A. No future agenda items.
- B. No Member Comment.
- C. No Public Comment.

**IX. Adjournment**

- A. The meeting adjourned at 1:03 PM.



# Free City College Program Annual Report 2023-2024

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November 2024

# Today's Agenda

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Share 2023-2024 Annual Report highlights:

- Program update
- Program participation
- Participant focus group findings
- Recommendations

# Free City Annual Report 2023-2024

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## **\*New\* for 2023-2024:**

- Align reporting to *Free City Equity Plan (2023-2026)*
- Focus on Free City eligible students (rather than *any* credit student)
- Include student perspectives based on student experience research

# Free City Program Update

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2023-2024





# Free City Equity Plan 2023-2024 Implementation

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## **Increased Free City awareness**

- Launched external campaign in partnership w/ ASIR Marketing
- Implemented internal outreach via A&R to eligible students who did not apply

## **Improved program processes to ensure all eligible students take part and optimize their benefits**

- Simplified application interface, clarified requirements, designated Free City Coordinator

## **Eliminated outstanding debt for prior Free City recipients (2017-2023)**

- Spent ~\$1.6M, reached 10,698 students, re-enrolled ~600 (as of Sept 2024)

## **Addressed students' financial stability through Free City and beyond**

- Conducted 10 FAFSA workshops, implemented text message and email campaigns to encourage FAFSA completion (reached ~11,000 students)

**Began reconsideration of Free City program design to reduce students' financial burden (i.e., elimination of payment requirements, coverage of student fees)**

# Free City Participation

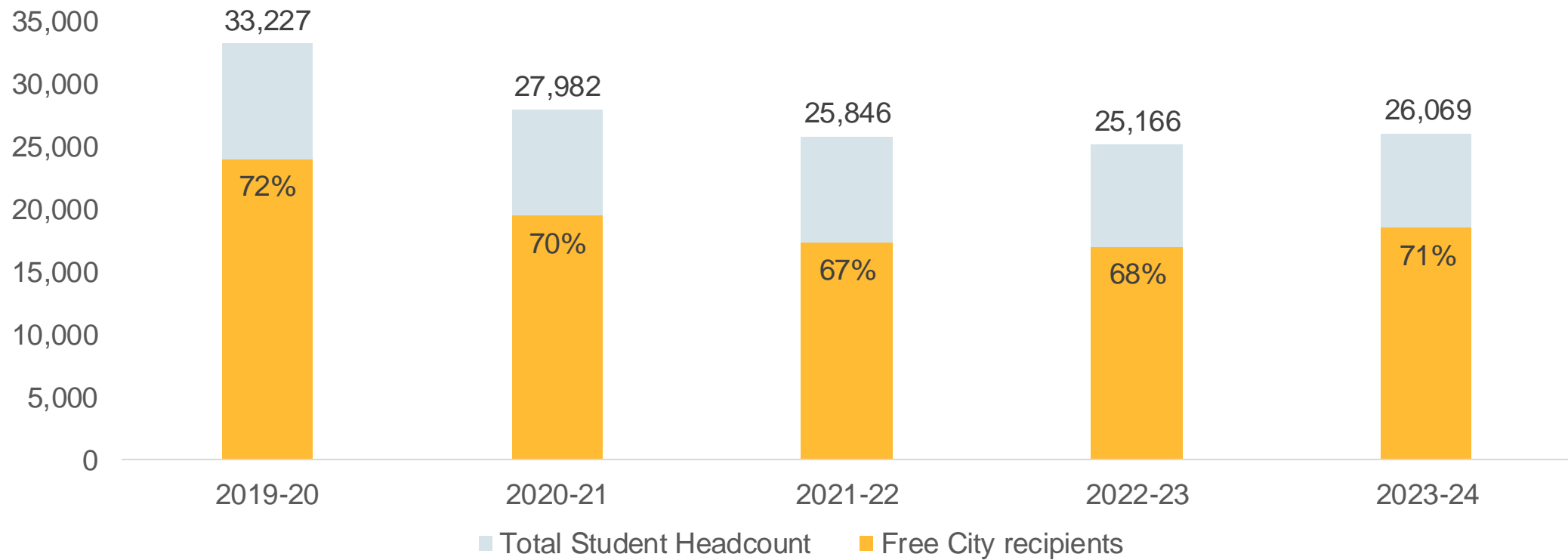
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2023-2024



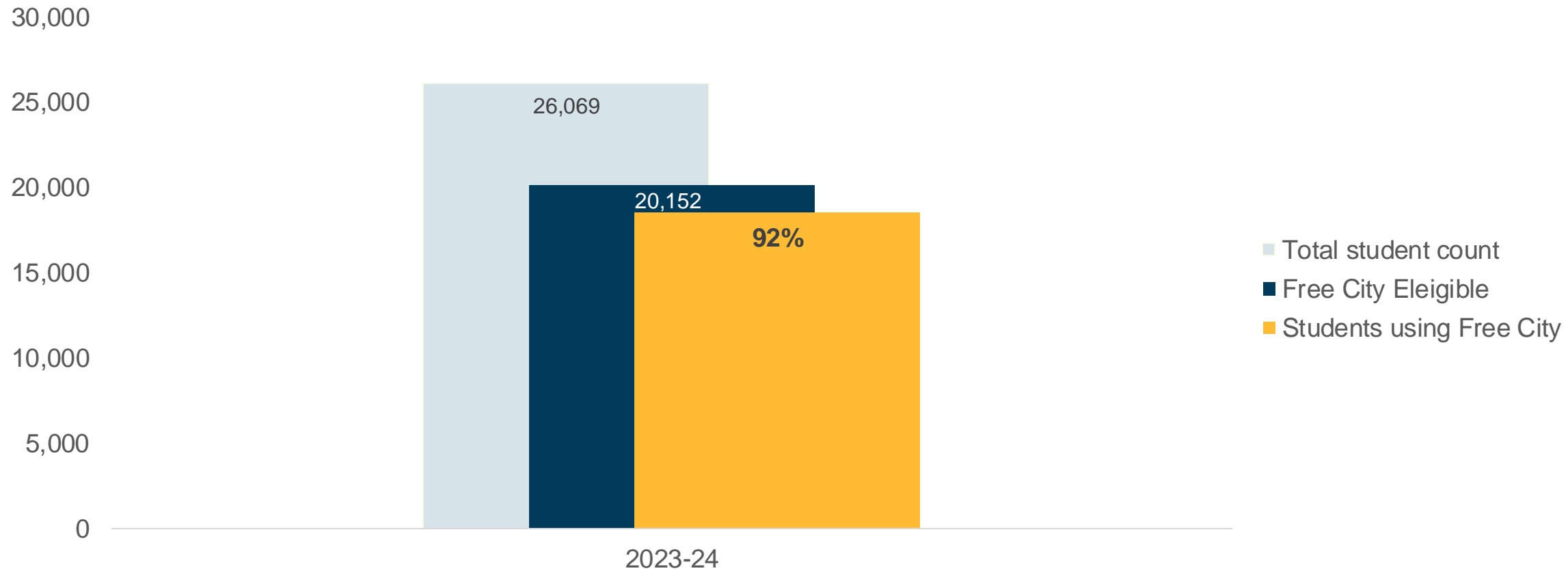
# Annual Headcount

Annual Headcount & Free City Recipients



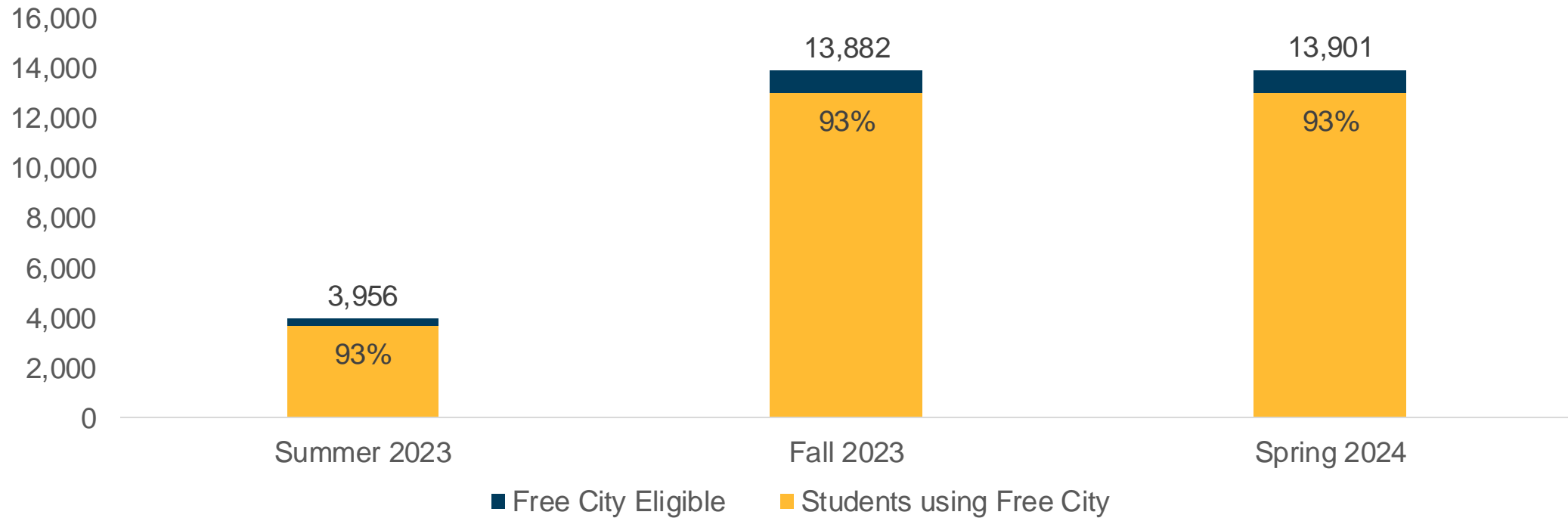
# Annual Free City Use by Eligibility

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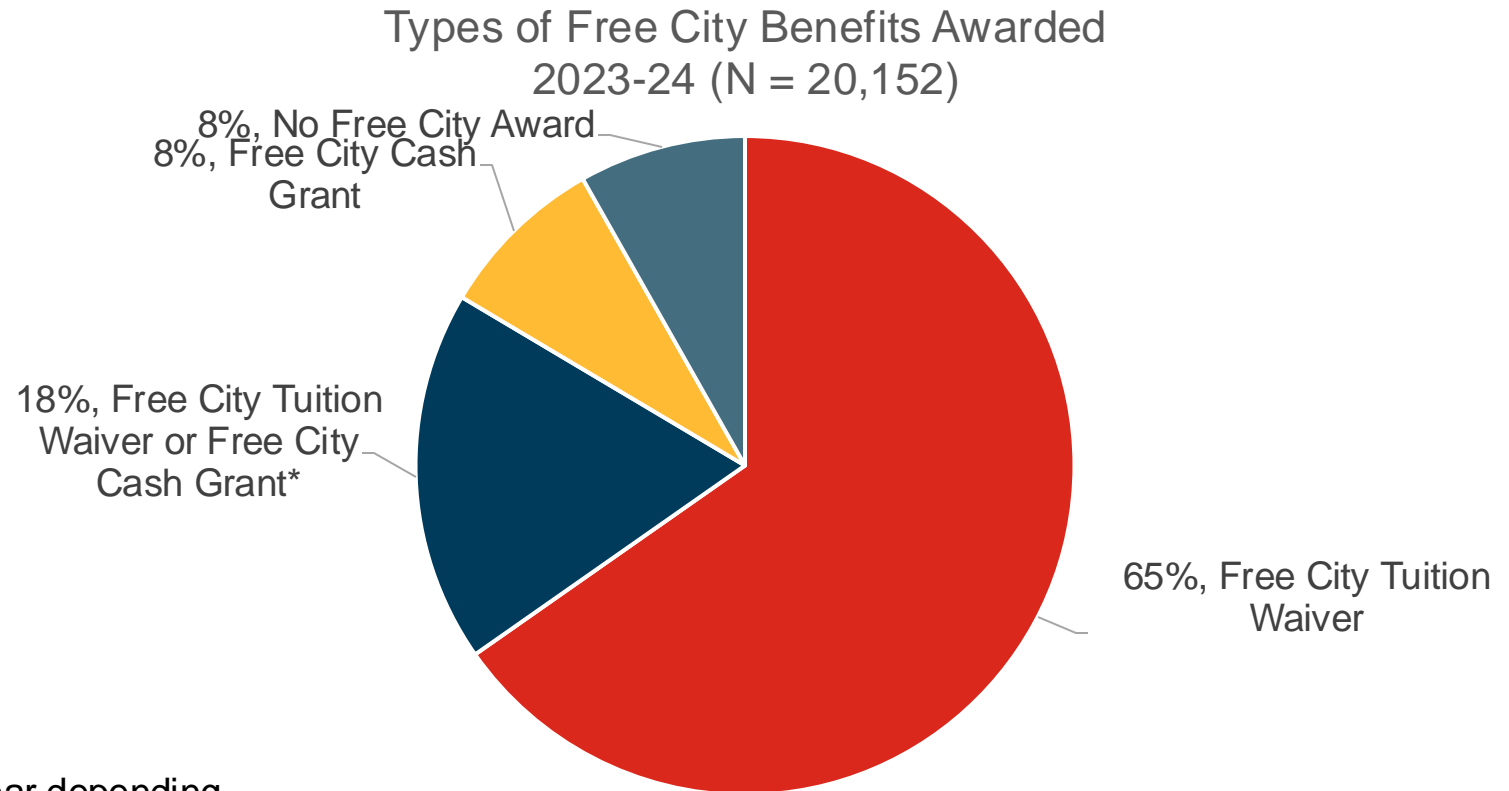
# Free City Use by Term

Term: Free City Eligible and Usage  
2023-24



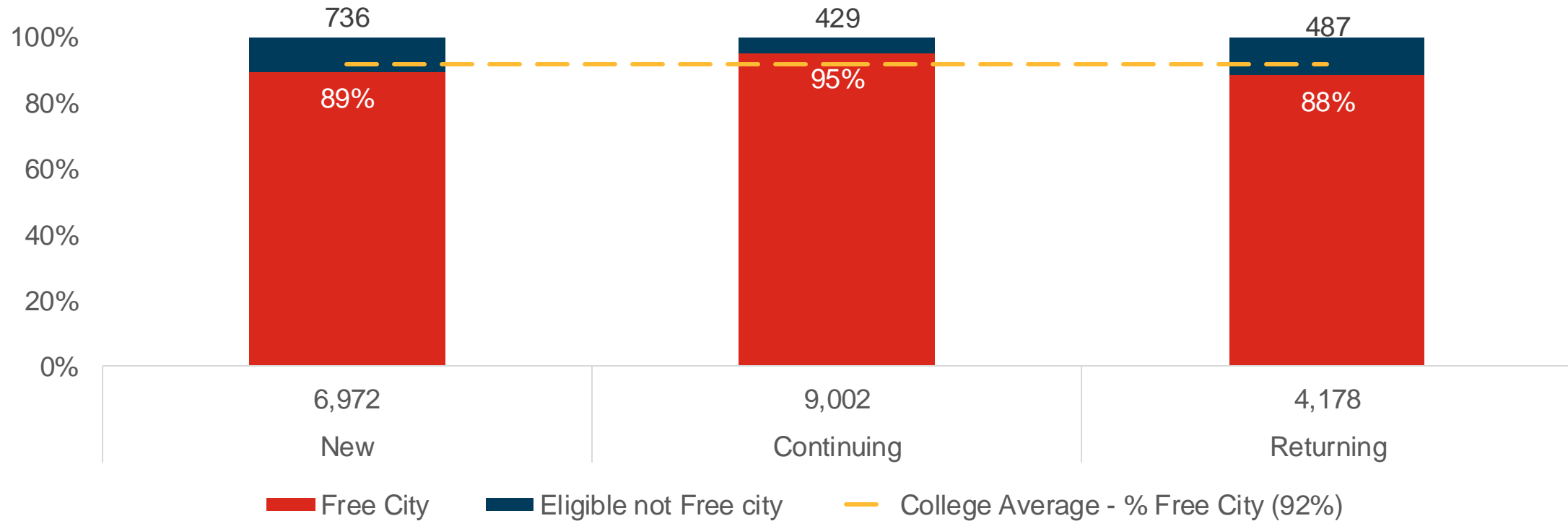
# Types of Free City Benefits Awarded

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\* Both awarded in academic year depending on student's CCPG status in a given term

# Free City Participants: Enrollment Status



# Free City Participants: Focus on CCSF Equity Populations

## CCSF Student Equity and Achievement Plan 2022-2025 Metrics

| Equity Metric                                      | Student population with largest gap           |
|--|---|
| Access/Successful Enrollment                       | All Populations (continue to keep gap closed) |
| Persistence  | Native Hawaiian and Other Pacific Islander    |
| Completed both Transfer-level English and Math     | Black or African American                     |
| Graduated within 3 years                           | Black or African American (Certificates)      |
| Transferred to a 4-year institution within 3 years | Latino/a/x                                    |

### All CCSF Equity Populations

#### Race/Ethnicity Populations

- American Indian/Alaska Native
- Black or African American
- Filipino/a/x
- Latino/a/x
- Pacific Islander

#### Other Populations

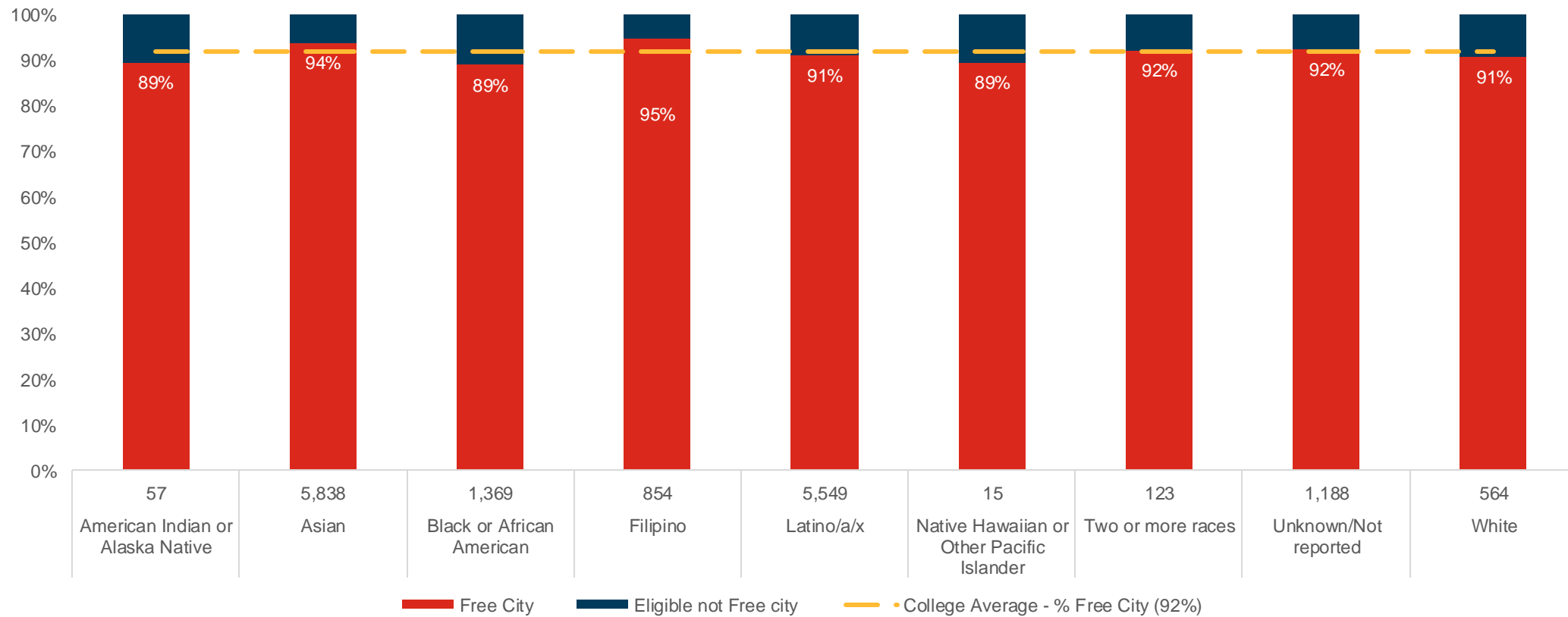
- Students with disabilities (DSPS)
- Foster Youth
- LGBTQIA+
- Housing insecure
- Justice Impacted



# Free City Participants: Equity Student Populations



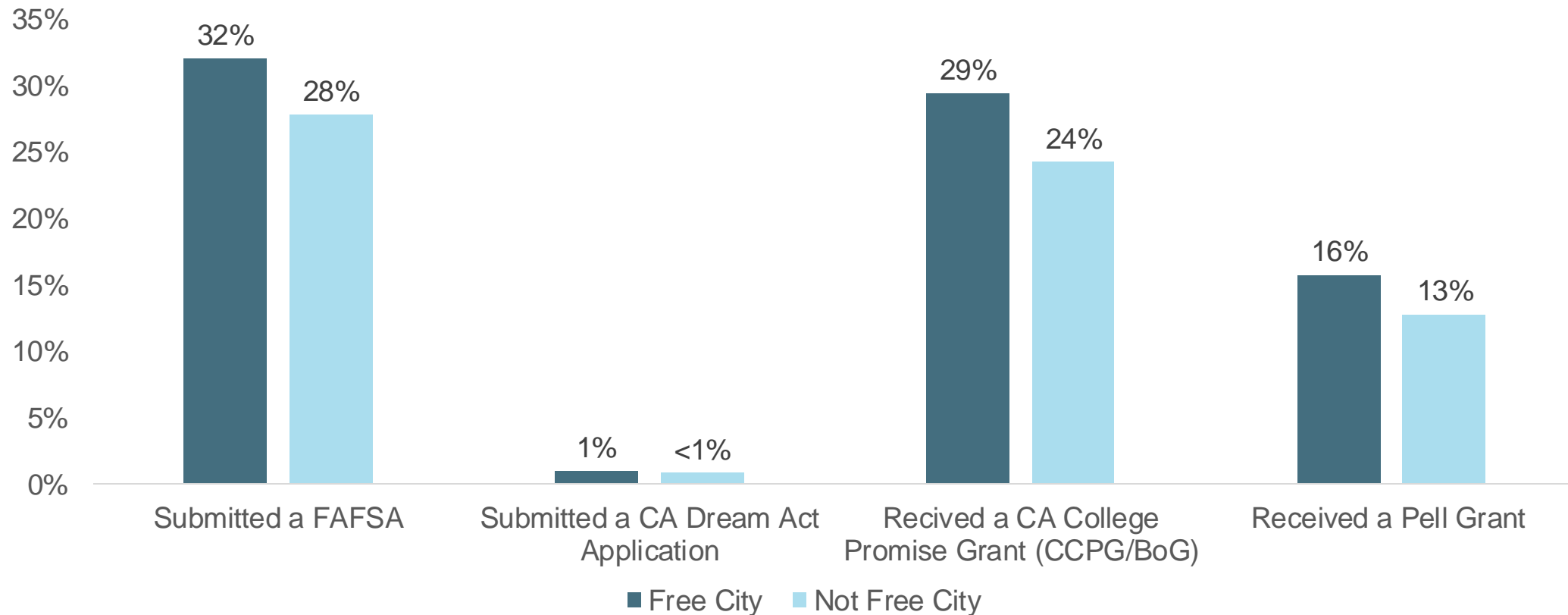
# Free City Participants: Race/Ethnicity



# Free City Participants: Enrollment Status and Race/Ethnicity

| Race/Ethnicity                            | New | Continuing | Returning |
|---|-----|------------|-----------|
| American Indian or Alaska Native          | --  | --         | --        |
| Asian                                     | 92% | 96%        | 92%       |
| Black or African American                 | 84% | 94%        | 88%       |
| Filipino                                  | 93% | 97%        | 90%       |
| Latino/a/x                                | 87% | 94%        | 90%       |
| Middle Eastern                            | --  | --         | --        |
| Native Hawaiian or Other Pacific Islander | 90% | 98%        | 77%       |
| Two or more races                         | 89% | 96%        | 90%       |
| Unknown/ Not reported                     | 89% | 97%        | 89%       |
| White                                     | 90% | 96%        | 82%       |

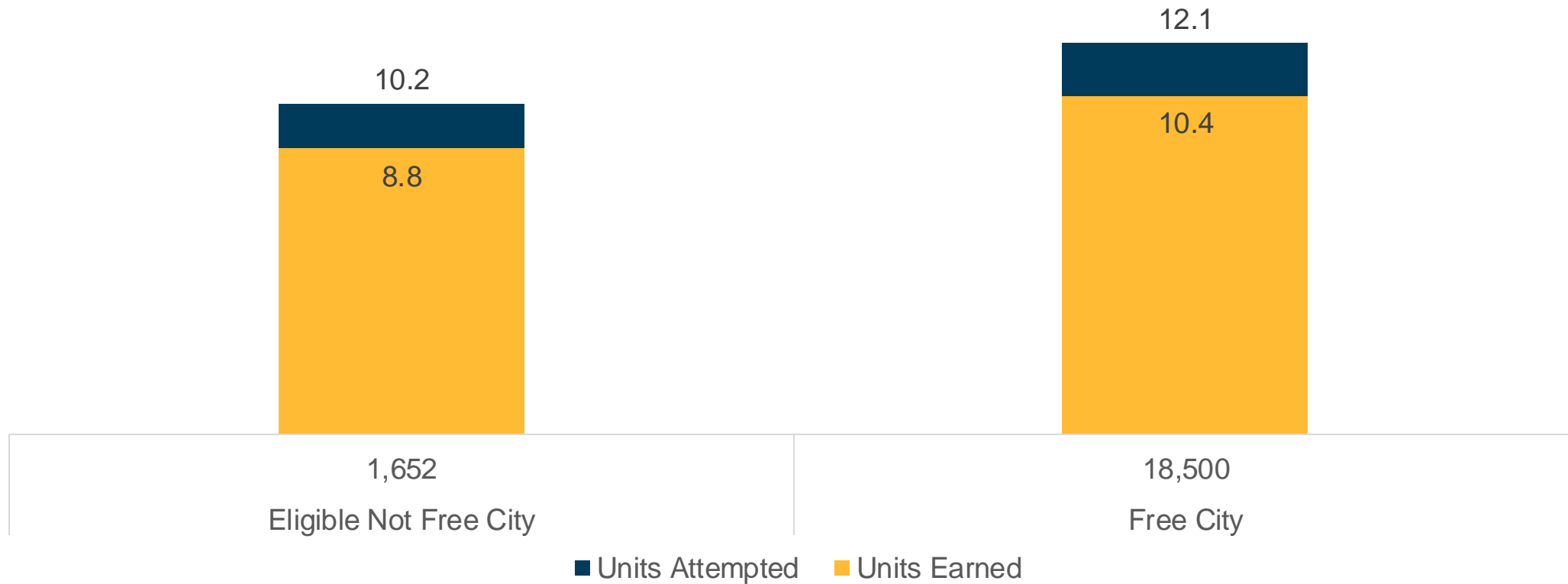
# Free City Participants: Financial Aid Applications and Awards\*



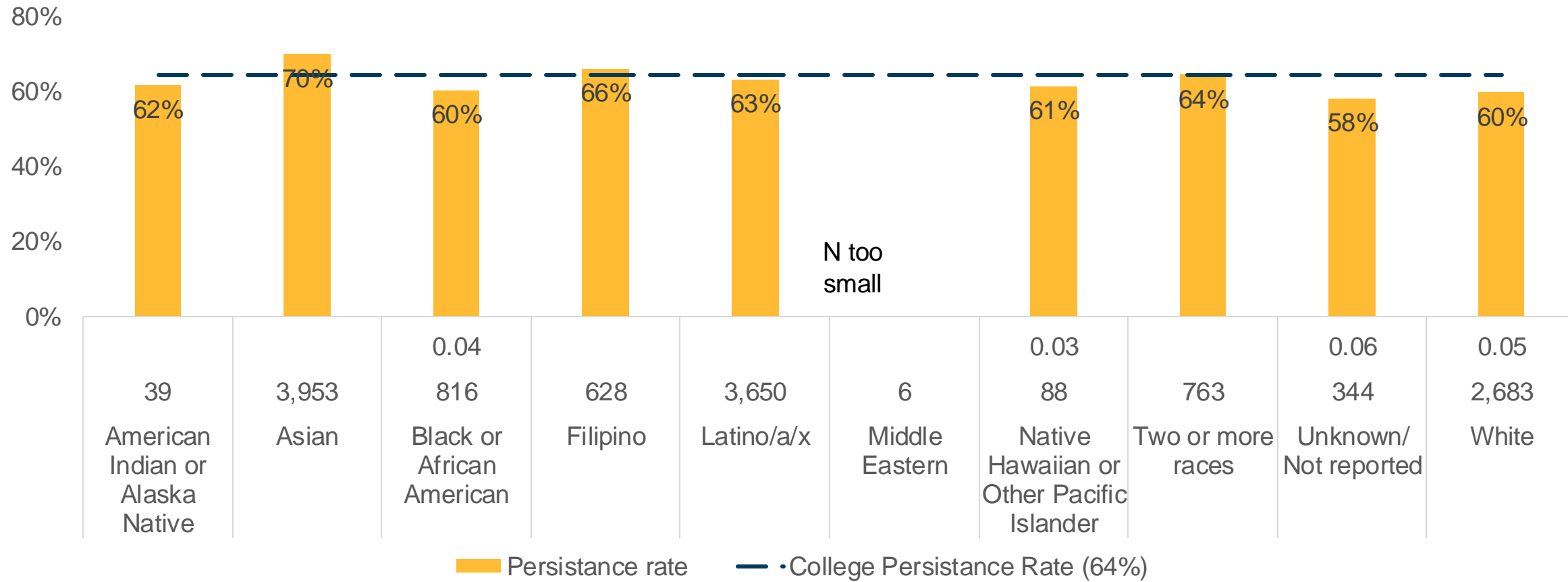
*\*Financial aid year is based on a fall, spring, summer term schedule (rather than the summer, fall, spring term schedule of the academic year).*

# Free City Participants: Avg Units Attempted and Earned (Annual)

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# Free City Participants: Fall to Spring Persistence by Race/Ethnicity



# Participant Focus Group Findings

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Spring 2024



# Participant Focus Group Insights: Free City Awareness

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## Draw to CCSF:

*I made an active decision to stay in San Francisco long distance from my partner in order to utilize Free City ... to have access to my dream to go to college.*

*I'm super thankful to [have Free City tuition waiver and cash grant] because as a single parent, it's really hard to take care of my child and myself and transportation.*

*I think that's something that's really special about Free City ... [CCSF] very much **feels like a community center and accessible to all individuals**, whereas higher education is not always.*



# Participant Focus Group Insights: Free City Awareness

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## Free City Value Proposition:

*If I stay here [and start at CCSF instead of CSU Monterey], I can still live with my dad. I can still have a job and not worry about moving. And also, my classes would be free, and I would qualify for scholarships through other programs.*

*I feel like most people know about Free City. I don't feel like people always know about the scope of what it entails in terms of the kinds of programs that anyone could step into.*

# Participant Focus Group Insights: Free City Processes

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## Application Pros/Cons:

*I was super happy that it was that easy.*

*I thought I'd missed something because I'm used to jumping through a million hoops.... I was nervous that it wasn't real.*

*The wording [on the “congratulations page] is pretty good at the bottom.... They should be aware that ... if you decide to drop out, or if you're taking more than you can chew, you'll probably have to pay it back, and that defeats the purpose of getting free [tuition].*

# Participant Focus Group Insights: Free City Program Design

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## Repayment Requirement:

*When I was trying to drop the class, I wish there was a warning that said **if you drop the class right now, you'll be charged**. Because I did not get that warning. I just dropped it, and then I was presented with a bill [and a hold on registration]... **It would probably have made me reconsider.***

## Cash Grant:

*For me it's **basically an incentive**. It's like, oh, you're going to school, but you're also getting paid to go to school and to stay there. Who wouldn't want to take advantage of that?"*

# Participant Focus Group Insights: Financial Stability through Free City & Beyond

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## Financial Challenges Beyond Tuition:

- **75% “worried about having enough money to pay for my living expenses”** (e.g., food, housing, childcare, transportation, healthcare, utilities)
- **60% “worried having enough money to pay for college expenses”** (e.g., fees, books, supplies)
- **15% “may not re-enroll in the following term due to these financial challenges”**

# Participant Focus Group Insights: Financial Stability through Free City & Beyond

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## **Better Support to Working Adults:**

*If I'm working full time, and I have a 9:00-5:00 job, I need any part of the campus to be open till at least 10:00 at night. Hours are so important to me. And not only that, but if you're getting tutoring or [going to] a lab or something like that, it has to be open past 8:00 p.m. It just has to, because you have to put into consideration people work, they're married, they have children, they have responsibilities.*

# Participant Focus Group Insights: Financial Stability through Free City & Beyond

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## FAFSA Submission:

*I like to stay on track of the FAFSA.... The **first year in college, somebody had helped me fill [it] out**, and ever since then I've just been reminding myself, **"Hey, fill out the FAFSA every year."***

***Make it a little more clear as to what the benefits are.** I feel like it's kind of opaque.... Like if it's explicitly told like, **"Hey, you're gonna get – I know it's dependent on the person – but it's more like a general, you get X, Y, Z."***

*I feel like there should be a **guide for all the things that you should have in front of you** when you complete your FAFSA.*

# Future Considerations

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2024 and Beyond



# Future Considerations

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- Secure the program's future as a key component of CCSF's college affordability approach
- Establish Free City as a comprehensive program, complete with appropriate staffing
- Assess how the college can more holistically address student financial stability (through Free City and beyond)
- Continue elevating the value proposition of attending CCSF in marketing campaigns
- Address lower participation rates among key equity groups using culturally relevant messages and messengers



# Future Considerations

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- Further improve the application process:
  - Simplify language on application page
  - Make the landing page more engaging
  - Add info about the Free City Cash Grant on the “congratulations” page
- Continue examining the Free City repayment requirement
- Account for other college costs beyond tuition through Free City, specifically a general “basic needs grant”
- Continue strengthening CCPG and FAFSA completion