Unadopted Meeting Minutes of the

**Executive Committee**

**1 Dr. Carlton B Goodlett Place, Hearing Room 416,**

**San Francisco, California 94102**

**Tuesday, October 8, 2024**

**4:10m– 5:25pm**

**Item 1.0** Call to Order by Commissioner Mason, Roll Call taken by BHC Clerk, and no Agenda Changes noted.

**Commissioners Present:** Co-Chair Kescha S. Mason (she/her) Co-Chair Liza Murawski (she/her),

Harriette Stallworth Stevens, EdD (she/her), and Lisa Williams (she/her)

**Commissioners Absent:** Vice Chair Lisa Wynn (she/her), Alex Humphrey (he/him)

**Public Comment:** None

**Item 2.0** Motion to adopt the Reverand Cecil Williams Posthumous Resolution Draft with small changes by Commissioner Williams and seconded by Commissioner Murawski.

**Public Comment: None**

Commissioner Stevens -aye, Commissioner Murawski-aye, Commissioner Mason-aye, Commissioner Williams-aye.

Motion Carries

**Item 3.0** Motion to adopt September 10, 2024, meeting minutes with amendments b**y** Commissioner Murawski and seconded by Commissioner Williams.

**Public Comment:** None

Commissioner Stevens -aye, Commissioner Murawski-aye, Commissioner Mason-aye, Commissioner Williams-aye.

Motion Carries

**Item 3.1** Motion to review in the Rules and Reports Committee and prepare a draft for the full commission adopt the draft Site Visit Report by Commissioner Stevens and seconded by Commissioner Murawski.

**Public Comment:** None

Commissioner Stevens -aye, Commissioner Murawski-aye, Commissioner Mason-aye, Commissioner Williams-aye.

Motion Carries

**Item 3.2** The Executive Committee identify one member to be Commissioner Murawski and set has potential dates the Ad-hoc. It was agreed that the clerk would send an email to allow commissioner to participate in the planning committee. The potential dates are as follows:

Monday, October 21, 2024, 10:00am -12:00noon or 4:00pm -6:00pm

Thursday, October 24, 2024, 10:00am -12:00noon or 4:00pm-6:00pm

Monday, October 28, 2024, 10:00am -12:00noon or 4:00pm -6:00pm

Thursday, October 31, 2024, 10:00am -12:00noon or 4:00pm -6:00pm

Monday, November 4, 2024, 10:00am -12:00noon or 4:00pm -6:00pm

Motion to send an email to the commissioners’ request members for planning the Annual Retreat with the dates above by Commissioner Stevens and Seconded by Commissioner Mason.

**Public Comment:** None

Commissioner Stevens -aye, Commissioner Murawski-aye, Commissioner Mason-aye, Commissioner Williams-aye.

Motion Carries.

**Item 3.3** This Item was to be carried over to the BHC Meeting for discussion on Thursday, October 17,2024 by chair Mason.

**Item 4.0** Ensure that the Commissioners read all materials sent by the clerk and work on being on time for all meetings.

**Public Comment: None**

**Item 4.1** Not discussed due to going overtime.

**Public Comment**: None

Motioned to adjourn by Commissioner Mason **at 5:25pm.**

Meeting Minutes Prepared by BHC Clerk Gray.