**RFP 148 Sober Living Pilot Program**

**Attachment 2**

**Proposer Questionnaire and References**

**Part I**

**Proposer Information**

|  |  |
| --- | --- |
| Name of Agency:  |   |
|  |  |
| Headquarter Address:  |   |
|  |  |
| Phone No.: |   |
|  |  |
| Toll Free Phone No.: |   |
|  |  |
| Contact Name & Title:  |   |
|  |  |
| E-mail: |   |
|  |  |
| SF Supplier ID:  |   |
|  |  |
| Federal Tax ID: |   |
|  |  |
| Payment Terms: |   |
|  |  |
| Person Preparing Proposal:  |   |
|  |  |

**Part II**

**Proposer Questionnaire**

|  |  |  |
| --- | --- | --- |
| **Question** | **Yes** | **No** |
| 1. **Do you certify that you have complied and will continue to comply with “Limitation on Communications” on page 1 during this Solicitation”?**
 |  |  |
| 1. **Have you registered as a Bidder or Supplier, through the Supplier Portal** ([*https://sfcitypartner.sfgov.org/*](https://sfcitypartner.sfgov.org/))?

If yes, what is your Bidder ID or Supplier ID? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |  |  |
| 1. **Has your company enrolled with Paymode-X to receive electronic payments from the City?**

<https://www.paymode.com/city_countyofsanfrancisco> |  |  |
| 1. **Have you registered your business with the San Francisco Treasurer & Tax Collector as required prior to submission of any Proposal?**

*Enter your Business Tax Registration ID here*: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |  |  |
| 1. **Can you comply with the terms set forth in:**
* Attachment 1 City’s Proposed Contract Terms

**Can you comply with the terms set forth in****Attachment 1, City’s Proposed Contract Terms?** |  |  |
| 1. **Have you submitted with your Proposal Appendix 1: Written Proposal that complies with the requirements of the accompanying solicitation document?**

If you reply NO to any document, please explain. |  |  |
| 1. **Have you submitted with your Proposal Appendix 2: Budget Proposal that complies with the requirements of the accompanying solicitation document?**

If you reply NO to any document, please explain. |  |  |
| 1. **Have you submitted with your Proposal Appendix 3 Minimum Qualifications outlined in the accompanying Solicitation?**

If you reply NO to any document, please explain. |  |  |
| 1. **Have you submitted with your Proposal all the Required Supporting Documentation outlined in the accompanying solicitation document?**

Required Supporting Documentation includes:* Appendix 4 Prior Performance Form
* Appendix 5: Building Owner LOI
* Appendix 6: Organization Chart
* Appendix 7: Job Descriptions
* Attachment 3: HCAO and MCO Declaration Forms
* Attachment 4: First Source Hiring Form

If you reply NO to any document, please explain. |  |  |

**Part V.**

**Proposer Certification of Truth, Accuracy, and Completeness**

I certify that based on information and belief formed after reasonable inquiry, the statements and information contained in this document are true, accurate, and complete. Additionally, by submitting this bid/proposal, I attest that I have reviewed and accepted all terms found in this solicitation, any and all addenda issued to this solicitation, and City’s contract terms.

|  |
| --- |
|  |

Company Name

|  |  |  |
| --- | --- | --- |
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Signature of Authorized Representative of Company Date

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| --- |
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Print Name and Title