CSS Security Camera Annual Surveillance Report 2024

Fields marked with an asterisk (*) are required.

Change In Authorized Use Cases ⌄

> 🔖
>
> **1.1 In the last year, did your department have use cases which differed from your "approved use cases" in your BOS-approved policy?**
>
> No

Change in Authorized Job Titles ⌄

> 🔖
>
> **2.1 Does the list of "authorized job titles" in your BOS-approved policy need to change? (i.e. Do you need additional job titles to be authorized to access the data, or do you need to remove any current job titles?)**
>
> No

Change in Number and/or Type of Technology ⌄

> 🔖 Replacement of Old Technology
>
> **4.1 Has any technology listed in the policy been replaced?**
>
> No

> 🔖 Addition of New Technology
>
> **5.1 Has any technology been added which is not listed in the policy?**
>
> No

> 🔖 Ceased Operation of Technology
>
> **6.1 Is any technology listed in the policy no longer in use?**
>
> No

> 🔖 Services or Equipment Sources
>
> **7.1 List any and all entities, companies or individuals which provide services or equipment to the department which are essential to the functioning or effectiveness of the Surveillance Technology (list "N/A" if not applicable): ***
>
> Sonitrol Security Services and Good Guard Security

Surveillance Technology Goals ⌄

🔖

8.1 Has the surveillance technology been effective at achieving its identified purpose?

Yes

8.2 In 3-5 sentences, please explain how the technology has or has not been effective

No operational errors were identified associated to security cameras or 24/7 monitoring in fiscal year 2024. The technology is tested on a daily basis by onsite security guards who monitor the security cameras to ensure they are working properly and continuously. The Sonitrol service desk, monitors entry points 24/7, and successfully reported all perceived intrusions immediately to CSS security managers. The technology provides 24/7 surveillance of public areas of the department to ensure the security of confidential information and the safety of employees. The presence of onsite security guards during business hours, 24/7 monitoring of entry points ensures a constant security presence and is more cost effective than paying for onsite 24/7 security guards.

Data Sharing ⌄

🔖

9.1 Has data acquired through the surveillance technology been shared with entities outside of the department?

No

9.4 Was the data shared with entities outside of city and county government?

No

Accidental Receipt of Face Recognition Data ⌄

🔖

10.1 Did your department inadvertently or unintentionally receive, retain, access or use any information obtained from Face Recognition Technology?

No

Complaints ⌄

🔖

11.1 Has your department received any complaints and/or concerns from community members about this surveillance technology?

No

Violations ⌄

🔖

12.1 Were there any violations of the Surveillance Technology Policy or Surveillance Impact Report, reported through community members, non-privileged internal audits, or through other means in the last year?

No

12.4 Has your department conducted any internal audits of the technology?

Yes

12.5 Please provide general aggregate information about the result of your department's internal audits.

CSS reviews its security protocols on an annual basis . No revisions were required. Surveillance cameras are checked for proper operation by onsite security guards on a daily basis. The Sonitrol security desk monitors all entry points 24/7 and reports any potential security breaches to CSS security managers for immediate action. No potential breaches were identified in fiscal year 2024.

12.6 If the audits revealed violations, please list any actions taken in response to the violations.

No violations were reported.

Statistics and Information about Public Records Act Requests ⌄

🔖

13.1 Has your department received any public records act requests for this surveillance technology?

No

Total Annual Costs for the Surveillance Technology ⌄

14.1 List the number of FTE (new & existing).

60

14.2 Are there one-time costs for Fiscal Year 2024-2025?

No

14.15 Are there annual costs for Fiscal Year 2024-2025:

Yes

14.16 Are there annual Salary and Fringe costs?

Yes

14.17 List total annual Salary and Fringe costs for FY 2024-2025:

32,000

14.18 Are there annual Software costs?

No

14.20 Are there annual Hardware/ Equipment costs?

No

14.22 Are there annual Professional Services costs?

Yes

14.23 List total annual Professional Services costs for FY 2024-2025:

7,000

14.24 Are there annual Training costs?

No

14.26 Are there annual "Other" costs?

No

14.28 What source of funding will fund the Surveillance Technology for FY 2024-2025?

State and Federal grants.

14.29 Have there been any changes to the one-time costs from your department's approved Surveillance Impact Report?

No

14.31 Have there been any changes to the annual costs from your department's approved Surveillance Impact Report?

No