City and County of San Francisco
Department of Public Health

Behavioral Health Information Systems
1380 Howard Street, 3rd Floor
San Francisco, CA 94103-2614
e-mail: avatarhelp@sfdph.org
415-255-3788

London N. Breed
Mayor

October 2024 Avatar Training Schedule

Avatar classes being offered this month are shown below. Pre-class registration is required for all classes – basic and refresher. Please register early, as space is limited. Drop-ins will not be admitted. **All Avatar training is conducted remotely using WebEx. A link to the training will be sent to all registered attendees prior to the scheduled class; please ensure that the attendee's email address is correct and complete when registering.**

Avatar Basic Classes

- Designed for staff new to the Avatar system.
- Basic classes are *Admission/Clinical – SUD* and *Admissions*.
- Residential programs are advised to take the one-day Adm/Clin class and then schedule a separate Residential training.

Note: The Admission/Clinical class includes an overview of the intake/admission forms but is also focused on accurate use of Avatar clinical forms.

Date	Day	Time	Class
October 2nd	Wednesday	10a – 2p	Admissions
October 8th	Tuesday	10a – 2p	Admission/Clinical – SUD

Avatar Refresher Classes

- Designed for experienced Avatar users only, not staff that are new to Avatar.
- Completion of an Avatar Basic Class (Admissions or Admissions / Clinical) is a pre-requisite for registering in a Refresher Class.

Date	Day	Time	Class
October 16th	Wednesday	10a – 2p	Residential - SUD
October 25th	Friday	10a – 12n	Introduction to CalOMS

How to Register for Avatar Training

For NEW Avatar users: To request an Avatar account for a new user, submit an *Avatar Account Request Form (SUD)* at your earliest opportunity. Be sure to indicate the desired training and date on the request form. You can also enroll in training by contacting the Avatar Help Desk at 628-217-5196.