Kescha S. Mason, Co-chair Liza Murawski-chair Lisa Wynn, Vice-Chair Lisa Williams, Secretary Harriette Stallworth Stevens, EdD Stephen Banuelos Carletta Jackson-Lane, JD Bahlam Javier Vigil Genesis Vasconez, MS, PMHNP-BC Peter Murphy Alex Humphrey, MS, CMHC, APCC, AMFT, SC

## **UNADOPTED MINUTES**

# From the Executive Committee Meeting Tuesday, July 9, 2024 1 Dr. Carlton B Goodlett Place, Hearing Room 416, San Francisco, California 94102 4:08pm – 5:17pm

**Item 1.0** Call to Order by Commissioner Mason, Roll Call taken by BHC Clerk, and no Agenda Changes noted.

Commissioner's Present: Co-Chair Kescha S. Mason (she/her) Co-Chair Liza Murawski (she/her),

Vice Chair Lisa Wynn (she/her), Harriette Stallworth Stevens, EdD (she/her) and Alex Humphrey.

Commissioner's Absent: Lisa Williams (she/her)

Public Comment: none

**Item 2.0** Discussion highlighted the roles and responsibilities of the commissioners. The discussion covered being present and keeping focused on our objectives. It made clear a need for ongoing training and to review charges regularly. It was agreed that we would address some of these issues soon Thursday, September 10, 2024.

**Item 3.0** Motion to adopt June 11, 2024, meeting minutes by Commissioner Wynn and seconded by Commissioner Stevens.

Public Comment: None

Commissioner Mason-aye, Commissioner Stevens-aye, Commissioner Murawski-aye, Commissioner Wynn-aye, Commissioner Humphrey.

Motion Carries.

**Item 3.1** Carried over by the chair to September. Chair requested the clerk check to determine if this is within our purview.

Public Comment: None

**Item 3.2** Motion to accept the 2022-23 Annual Report by Commissioner Wynn and seconded by Commissioner Humphrey.

#### Public Comment: None

Commissioner Mason-aye, Commissioner Murawski-aye, Commissioner Wynn-aye, Commissioner Humphrey.

Motion Carries.

**Item 3.3** Motion to adopt the December 17, 2022, Annual Retreat Unadopted Minutes by Commissioner Stevens and seconded by Commissioner Mason.

#### Public Comment: None

Commissioner Mason-aye, Commissioner Stevens-aye, Commissioner Murawski-aye, Commissioner Wynn-aye, Commissioner Humphrey.

Motion Carries.

**Item 3.4** Motion to adopt the February 1, 2024, Annual Retreat Unadopted Minutes by Commissioner Mason and seconded by Commissioner Humphrey.

### Public Comment: None

Commissioner Mason-aye, Commissioner Stevens-aye, Commissioner Murawski-aye, and Commissioner Humphrey-aye.

Item 4.0 suggested updating our bylaws, Strategic Plan updated in the Rules and Reports Committee We must decide rather to have Ad-hoc Committees to update the bylaws. It was suggested that the we review the bylaws over our break and to review in our next meetings.

## Public comment: None

**Item 4.1** Commissioner's requested Tay youth clinics and Veterans agencies for presentations to the BHC.

### Public Comment: None

Motioned to adjourn the meeting at 8:17pm by Commissioner Mason and seconded by Commissioner Humphrey.

# Minutes prepared by BHC Clerk Gray.

Executive Minutes, Tuesday, July 9, 2024,