



CITY AND COUNTY OF SAN FRANCISCO  
LONDON BREED, MAYOR

OFFICE OF SMALL BUSINESS  
DIRECTOR KATY TANG

September 24, 2024

Ms. Angela Calvillo, Clerk of the Board  
City Hall Room 244  
1 Dr. Carlton B. Goodlett Place  
San Francisco, CA 94102-4689

**RE: BOS File No. 240901 - Impact Fees for Changes of Use From Production, Distribution, and Repair to other Non-Residential Uses - Support**

Dear Ms. Calvillo,

On September 23, 2024 the Small Business Commission (the Commission) heard BOS File No. 240901 - Impact Fees for Changes of Use From Production, Distribution, and Repair to other Non-Residential Uses. Katy Tang, Director of the Office of Small Business, presented the legislation on behalf of the Mayor's Office.

The legislation removes impact fees for projects that change use from production, distribution, and repair (PDR) uses, such as manufacturing or industrial uses, to a different non-residential use when there is no change in the building footprint. The Commission noted that this proposal maintains existing zoning controls within PDR districts, but removes additional fees which supports their overall goal to streamline small business permitting.

Thank you for considering the Commission's recommendations. Please feel free to contact me should you have any questions.

Sincerely,

A handwritten signature in blue ink that reads "Katy Tang". The signature is fluid and cursive.

Katy Tang  
Director, Office of Small Business