

SAFETY INSPECTION

**INSPECT YOUR CENTER FOR THE FOLLOWING CONDITIONS.
NOTIFY YOUR DIRECTOR OF ANY UNSAFE CONDITIONS.**

1. All objects stored higher than 3 feet above the floor should either be secured in such a manner as to not easily tip or fall or be secured to wall surfaces.
2. Store all heavy objects and chemicals on the lowest shelves. Lock unsafe objects and chemicals for safety. (This will prevent injury during an earthquake.)
3. Separate all glass objects in such a manner that they will not be jolted against each other or against other objects that would cause them to break.
4. Inspect all areas for loose items that might tip or fall during an earthquake (including statues, display items, pictures, etc.) and secure them to wall surfaces or locate them away from child areas.
5. DO NOT block access to doors or exits.
6. DO NOT leave doors to storage cabinets open and unlatched when the cabinets are not in actual use.
7. DO NOT let glass containers of materials accumulate on counter tops or other workspaces; put them back into proper storage areas when you have finished using them.
8. DO NOT allow electrical cords to extend across walkway or exit ways. Remove them immediately after use and store them properly.
9. DO NOT suspend flammable material or other objects from ceilings or from lighting fixtures.
10. Review and follow [CCHP Health and Safety Checklist and Recommendations](#)