

PERSONNEL HEALTH REQUIREMENTS

POLICY:

The Child Care Center requires that all personnel have on file a health assessment signed by a licensed health care provider, a current tuberculosis (TB) screening assessment signed by a licensed health care provider, and proof of current immunization status, prior to working with the children.

The Child Care Center requires that immunizations be current according to the latest health department standards.

The Child Care Center requires TB re-assessment every 4 years, or sooner if staff develop risk factors for TB.

PURPOSE:

To assure that the individual can sustain personal health during employment.

To protect the health of the children.

To satisfy Licensing Regulations.

PROCEDURE:

1. Staff member's health file will be kept and accessed by the Director only.
2. Staff member's health file shall contain:
 - a. Health Screening Report (LIC 503)
 - b. Immunization Record
 - c. TB Form - California School Employee Tuberculosis Risk Assessment Questionnaire for Pre-K, K-12 schools, and community college employees, volunteers and contractors (see J-4)
 - d. Injury and Illness Data
 - e. Current Credentials