

# NEW STAFF HEALTH ORIENTATION

**POLICY:** Newly hired staff members joining our team will receive orientation to the center's health and safety policies during first week of employment. The staff members will demonstrate understanding of theory and correct application of skills to the teacher or designee in the assigned classroom.

**PURPOSE:** To assure that all children receive appropriate care in all situations.  
To protect the health of the children and staff.  
To assure that parent's and child's rights are honored.

## **PROCEDURE:**

### 1. Health and Wellness Promotion

#### a. Infection Control

- i) Handwashing
- ii) Diapering
- iii) Daily Health Inspection
- iv) Observation, Isolation, Exclusion
- v) Cleaning, Sanitizing, Disinfecting, Reporting Reportable Diseases
- vi) Medication Storage and Administration

#### b. Injury Prevention

#### c. Staff Back Health

- i. <https://www.mayoclinic.org/healthy-lifestyle/adult-health/in-depth/back-pain/art-20044526>

### 2. Emergency Preparedness

#### a. Earthquake

#### b. Fire

#### c. Medical Emergencies

#### d. Smog Alerts

- e. Active Shooter/Lockdown
  - f. Bomb Threat
  - g. Wildfire
3. Nutrition and Food Handling
- a. Food Preparation
  - b. Meals and Snacks
  - c. Toothbrushing and Dental Health