

FACILITY EVACUATION ALERT SYSTEM

(Adapt this procedure for your facility)

During an emergency, the site will initiate its facility evacuation alert by performing the following actions. The one circled is applicable to our center:

- The center is equipped with smoke detection or sprinkler system, that will trigger the alarm to sound for evacuation.
- The staff will manually operate the alarm by pulling one of the nearest Fire Alarm Boxes located at: _____ . See Evacuation Maps for locations of all pull boxes.
- Our center uses an alternative sound device for a fire alert. The staff will perform the following to initiate evacuation alert: _____

ALL STAFF WILL REMAIN ON DUTY WITH THE CHILDREN UNTIL THEY ARE RELIEVED BY THE EMERGENCY CHARGE.