

## CENTER SAFETY INSPECTION

PLEASE INSPECT YOUR CENTER FOR THE FOLLOWING CONDITIONS.  
NOTIFY YOUR DIRECTOR OF ANY UNSAFE CONDITIONS.

- All objects stored above shoulder level should be secured to wall surfaces, not to tip, or fall.
- Store all heavy objects on the lowest shelves.
- Separate all glass objects in such a manner that they will not be jolted against each other or against other objects which would cause them to break.
- Store chemicals on low shelves with child safety locks.
- Inspect all areas for loose items that might tip or fall during an earthquake (including statues, display items, pictures, etc.) and secure them to wall surfaces or relocate them away from child areas.
- DO NOT allow access to doors or other exits to be blocked or partially blocked at any time.
- DO NOT leave doors to storage cabinets open and unlatched when the cabinets are not in use.
- DO NOT let glass containers of materials accumulate on counter tops or other work spaces; put them back into proper storage areas when you have finished using.
- DO NOT allow electrical cords to extend across walkway or exit ways. Remove them immediately after use and store them properly.
- DO NOT suspend flammable material or other objects from ceilings or from light fixtures.