

TOILETING

POLICY: Children who are able to or trying to use the toilet will be supervised and assisted by a staff member.
Child who needs to be changed because of an accident will be changed in the bathroom. Child may stand on the floor or climb onto a changing surface, which is located in or near the bathroom.
Diaper changing area can be used.
Toileting/diapering area will be supplied with soap & water solution for cleaning and disinfectant/germicidal spray solution, a trash can with a step-open lid and plastic liner, and a step stool for climbing up to the surface.

PURPOSE: To contain fecal contaminants in a small area.
To protect the children and staff from the spread of germs.

PROCEDURE:

1. Gather the child's diaper, pull-up, and change of clothing as needed.
2. Put on latex disposable gloves.
3. Decide with the child whether they want to stand or lay down on the changing surface.
4. Remove clothing and put wet or soiled clothes into a plastic bag to go into a cubby.
5. Remove pull-up/underwear.
6. For girls, assist as needed to wipe from front to back with a disposable wipe. For boys, assist as needed to wipe the penis like a finger. **Never** retract or pull back the foreskin in uncircumcised young boys.
7. Remove your gloves and place them with the used diapers and wipes.
8. Help the child put on clean pull-up/underwear.
9. Make sure child washes hands well.
10. Dispose of all contaminated trash.
11. Spray the area with germicidal solution, and scrub with paper towel. Leave it to air dry for a few minutes.

12. WASH YOUR HANDS THOROUGHLY!

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