

COMPLIANCE AND PRIVACY MATTERS

DPH Office of Compliance and Privacy Affairs – August 2024

2024 DPH Annual Compliance and Privacy Training



On August 1, 2024, the Office of Compliance and Privacy Affairs (OCPA) launched the 2024 DPH Annual Compliance and Privacy training session.

This training is mandatory for all employees.

The training will take place through the SF Learning Portal. You must complete the training via the SF Learning Portal. ***There will be no “live” in-person training provided by OCPA.***

The deadline to complete the training is **October 31, 2024**. **NO EXTENSIONS WILL BE GRANTED.** **If you do not complete the training by the deadline, your access to DPH electronic systems will be suspended.**

The training program will consist of two parts. Part 1 consists of a series of 5 modules that can be completed at your own pace. After your completion of Part 1, please complete Part 2. A certificate of completion will be provided upon the successful completion **both** parts of the training.

To access the training program, please see the “DPH Compliance and Privacy Trouble Shooting Tips”. The document provides guidance on 1) how to locate both parts of the course in ELM via SF Employee Gateway, 2) how to log in, and 3) how to launch the course.

If you have any issues accessing your Employee Portal, please contact DPH Service Desk via phone: (628-206-7378) or by email: dph.helpdesk@sfdph.org

Thank you for doing your due diligence in completing this training. Please feel free to contact us with any questions. We can be reached via phone: 1-855-729-6040 or by email: compliance.privacy@sfdph.org.

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OCPA COMPLIANCE AND PRIVACY HOTLINE

855.729.6040 – compliance.privacy@sfdph.org



SAN FRANCISCO DEPARTMENT OF PUBLIC HEALTH
Office of Compliance and Privacy Affairs

