

STRATEGIC PLAN: FY 2023-24 BEHAVIORAL HEALTH COMMISSION OF SAN FRANCISCO

GOAL 1. Review and evaluate the behavioral health needs, services, facilities, and special problems.	RESPONSIBLE PARTIES	OUTCOME MEASURES	COMPLETION DATE
a. Review monthly reports submitted by the Behavioral Health Director. Request presentation of specific data pertaining to priority issues.	Behavioral Health Director and Commissioners	Reports reviewed at each meeting and included with minutes. Questions and comments made.	Monthly meeting
b. Evaluate services via conducting a minimum of xx Program Review Site Visits annually and via MHSa and other provider presentations at Commission meetings. Each Commissioner will be requested to conduct a minimum of xx Program Evaluation site visits.	Establish Program Review Site Visit Committee; Invite presenters; Commissioners with staff assistance.	Number of completed visits; written reports prepared by Commissioners submitted to Behavioral Health Svs. Director. Attend Provider presentations; offer comments/recommendations.	A minimum of xx site visits conducted monthly. Monthly meetings
c. Hold one (1) public hearing annually. Consider holding monthly Commission meetings at different Community sites.	(Ad hoc Public Hearing Committee ??) Staff and Commissioners	Public Hearing held. Follow up actions, if any, completed.	Public Hearing ? DATE
d. Participate in selection of the Behavioral Health Director.	Commissioner(s)	Full participation in selection process.	When necessary.
e. Advise Board of Supervisors and Mayor and Behavioral Health Director as to any aspect of the local mental health program.	Commissioners	Testify at BOS meetings, Annual Report completed; resolutions presented; and letters/memos as needed.	Annual Report – Testify, Resolutions/Letters – as needed.
f. Complete Data Notebook distributed by the California Mental Health Planning Council.	Commissioners (Ad Hoc Committee)	Timely submission to request from Planning Council.	Due date?

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<p>g. Review and comment on MHSA multi-year plan. Hold Public Hearing on Plan. Divide report into sections; assign Commissioners to review and report back prior to Public Hearing</p>	<p>Commissioners Ad hoc MHSA Review Committee; staff schedule Hearing date</p>	<p>Comments provided within time frame. Time allocated for Public Hearing.</p>	<p>DATE- July ?</p>
<p>GOAL 2. Review any agreements entered into by the Behavioral Health Services. Review realignment.</p>	<p>RESPONSIBLE PARTIES</p>	<p>OUTCOME MEASURES</p>	<p>COMPLETION DATE</p>
<p>Request information from the Director of Behavioral Health Services. Review contract(s) and reports.</p>	<p>Executive Committee and Staff</p>	<p>Contracts reviewed; comments submitted to Board and BHS Director</p>	<p>Monthly</p>
<p>GOAL 3. Establish committees to address special needs, projects, and issues, e.g., Executive Committee, Legislation, Bylaws, Program, Site Visits, Public Hearing and Awards.</p>	<p>RESPONSIBLE PARTIES</p>	<p>OUTCOME MEASURES</p>	<p>COMPLETION DATE</p>
<p>a. Update Commission By-laws; review every five years.</p> <p>b. Convene Annual Board retreat in December to set priorities for the next year.</p> <p>c. Set Annual priorities via Strategic Plan.</p>	<p>Ad hoc Subcommittee, Executive Comm. & staff</p> <p>Commissioners & staff Ad hoc retreat planning committee</p> <p>Commissioners; Committee Chairs/ staff</p>	<p>Bylaws completed.</p> <p>Retreat planned and held.</p> <p>Priorities set at December retreat. Strategic Plan reviewed bi-monthly to note progress. Status reported at monthly BHC meetings. Recorded in meeting minutes</p>	<p>Draft: December 2022 Final: ? 2023 Review 2028.</p> <p>December 2023 & 2024</p> <p>FY 23-24 Plan – Bi-monthly review – November/January/March/May July/September</p>

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<p>d. Establish Committees to address priorities (e.g., special needs, projects, and issues). FY 23:</p> <ol style="list-style-type: none"> 1. Executive Committee 2. Site Visit Committee 3. Implementation Committee 4. Ad hoc Committees/Tasks <ol style="list-style-type: none"> A) MHSR Review/Public Hearing B) Bylaw Revisions C) Annual Report D) Nominating E) State Planning Data Report F) Monitor MH/SF G) Outreach - members 	<p>Commissioners & staff</p> <ol style="list-style-type: none"> 1. 2. 3. 4. 4.A 4.B 4.C 4.D 4.E 4.F 4.G 	<p>Committees established. Each Committee reports its progress and status monthly. Over a two-year period, Identify, analyze, and publicize gaps pertaining to each issue; produce written reports; testify at BOS hearings and meetings; share information with California Association of Local Behavioral Health Boards/Commissions, SF Health Commission, SFDPH BHS & MHSF Director. Outreach to recommend new people for Commissioner appointments.</p>	<p>Committee meetings held; develop objectives and work plan for the year. List DATE</p> <p>Issue interim reports at DATE meeting.</p> <p>Complete tasks by DATE.</p> <p>4.C Due June</p> <p>4D. November every even year.</p> <p>4E. Usually due in February</p> <p>4F. Monthly meetings held</p> <p>4G. all year</p>
<p>e. Priority Issues For 2023-2024: [INCLUDE SHORT AND LONG-TERM PROJECT GOALS]</p> <ol style="list-style-type: none"> 1.Improve communication with BOS 2.Develop Position Papers/Interim reports 3.Housing Issues 4.? 	<p>Commissioners</p>	<ol style="list-style-type: none"> 1.BOS Contacts reported and increased contact over time; 2. Issue papers completed and presented to BOS and Mayor; 3. Implementation Comm. 4. 	<p>? DATE</p> <p>? DATE</p> <p>? DATE</p>