

# SAN FRANCISCO BEHAVIORAL HEALTH COMMISSION

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**Mayor  
London N. Breed**

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Bahlam Javier Vigil, Co-Chair  
Stephen Banuelos, Co-Chair  
Genesis Vasconez, MS, PMHNP-BC, Vice-Chair  
Lisa Williams, Secretary  
Carletta Jackson-Lane, JD  
Kescha S. Mason  
Liza Murawski  
Toni Parks  
Harriette Stallworth Stevens, EdD  
Lisa Wynn  
Peter Murphy  
Alex Humphrey, MS, CMHC, SC

Unadopted Minutes of the  
**Behavioral Health Commission Annual Retreat**  
**Thursday, February 1, 2024**  
**The San Francisco Department of Public Health**  
**1380 Howard Street 5<sup>th</sup> Floor Conference Room**  
**#515 San Francisco, California 94103**  
**4:18pm – 7:50pm**

**Item 1.0** Call to Order at 4:18pm by Commissioner Banuelos, Roll Call taken by Clerk Gray, and agenda changes:

Motion to allow Commissioner Vasconez to participate by Commissioner Stevens and second by Commissioner Williams.

**Public Comment:** None

Commissioner Banuelos-aye, Commissioner Williams-aye, Commissioner Mason-aye, Commissioner Murawski-aye, Commissioner Parks-aye, Commissioner Stevens-aye, Commissioner Wynn-aye, Commissioner Murphey-aye, Commissioner Humphrey-aye.

Motion Carries.

**Commissioners Present:** Stephan Banuelos, Genesis Vasconez, Lisa Williams, Carletta Jackson-Lane, Kescha S. Mason, Liza Murawski, Toni Parks, Harriette Stallworth Stevens, Lisa Wynn, Peter Murphy, and Alex Humphrey.

**Commissioner's absent:** Co-Chair Bahlam Javier Vigil

**Item 1.1 Introduction:** Ice breaker lifted the energy for those participating and everyone participated by Commissioner Wynn.

**Public Comment:** None

**Item 1.2** Training for the Behavioral Health Commission members provided by Theresa Comstock, Executive Director, CA Association of Local Behavioral Health Boards & Commissions. Participants were able to ask questions and receive helpful feedback. Provided handouts with resources and a full spectrum of California Association of Local Boards and Commissions in notebooks and pamphlets. We included video links for Handouts to San Francisco Ethics and Sunshine Video for participants to view and expand their knowledge.

**Public Comment:** None

**Item 1.3** Commissioners agreed the following list to be they're hope for the year to come 2024. Create a grievance complaint process, more site visits, affirmations, panel discussions, educational presenters, board of supervisor's representative, and more commendations. Commissioner Murawski reported site visits scheduled for the Jordan and McAllister Apartments supportive housing.

Clerk Gray took attendance a second time to acknowledge commissioners who arrived late as noted that 11 members out of 12 members are present.

**Public Comment:** None

**Brunch Break 30 minutes.**

**Item 2.0** Committees will set goals for the 2024 year.

**Public Comment:** It was noted that all standing committees in future agendas it will require their own agendas. Chairs were allowed to report in view of the public would not be breaking into smaller breakouts. The reports were done simultaneously in the same conference room.

**2.1** Commissioner Murawski was able to review sections of the site visit manual a provided a walk-through of the process according to the site visit manual. Chair Murawski explained what to look for and what to document. The prior postings on site of the site visit on site location. She suggested we broaden our site visits. Patient's right advocates posting on site visits should be checked at each site visits. Patient advocacy require having an ombudsman. Suggestions to go into Behavioral Health

**2.2** Commissioner Banuelos spent about 10 minutes reviewing the Strategic Plan, but no changes occurred at this time. Commissioner Banuelos made suggestions to set more realistic goals and each commissioner to do two site visits a year. The Behavioral Health Commission Should Invite 6 organizations to present to the Behavioral Health Commission to learn about programming modalities. Discussion on having public forums at local public services agencies funded by Department of Public Health. It was acknowledged that the annual report will inform the Board of Supervisors of our work. We agreed that we advise the Board of Supervisors through work which is documented in our meeting minutes.

**2.2a** No changes were set in place during the review. Commissioner Banuelos did ask for input.

**Item 3.0** The worksheets for the Implementation and site visit worksheets were collected and will be going through Implementation as our goals and plans for 2024. Chair reported the beginning year with 2 set site visits and would like commissioners to step forward with making suggestions and helping to include all commissioners.

**Public Comment:** None

**Item 4.0** This item will be carried over to the next meeting for adoption since this is not a business meeting.

**Public Comment:** None

**Item 5.0** It was noted that the list of written replies on overall goals for 2024, would go through Implementation after being processed by the clerk.

**Public Comment:** None

**Item 6.0** Commissioner Humphrey was nominated for co-chair and vice chair by Commissioner Murawski. It was also noted that Commissioner Vasconez would like to withdraw from the vote. It was suggested by Commissioner Jackson-Lane that the clerk check the bylaws regarding new members being elected.

**Final Public Comment:** None

Motion to adjourn the meeting by Commissioner Stevens at 7:50pm.

Minutes prepared by BHC Clerk Gray.