



## **BUILDING INSPECTION COMMISSION (BIC)**

### **Department of Building Inspection (DBI)**

### **NOTICE OF SPECIAL MEETING**

**Hearing in person and via video and teleconferencing**

**Wednesday, June 12, 2024 at 10:30 a.m.**

**City Hall, 1 Dr. Carlton B. Goodlett Place, **Room 400****

**WATCH:** SF Cable Channel 78/Watch [www.sfgovtv.org](http://www.sfgovtv.org)

**WATCH:** <https://bit.ly/44cGHtb>

**WebEx Webinar Password: 0612**

Commission meeting materials and documents can be found online at [Building Inspection Commission | San Francisco \(sf.gov\)](http://Building Inspection Commission | San Francisco (sf.gov))

### **NOTICE – ADOPTION OF RULES AND REGULATIONS PURSUANT TO ADMINISTRATIVE CODE** **CHAPTER 77**

The Building Inspection Commission (BIC) will discuss and potentially adopt rules and regulations (Rules) pursuant to Section 77.9 of the San Francisco Administrative Code, which authorizes the BIC to adopt rules and regulations to implement appeal and hearing procedures, standards for granting or denying requests for jurisdiction and rehearing, standards for affirming and denying department findings on suspensions, and requirements for notice and mailing in addition to those set forth in Chapter 77 of the Administrative Code. The Rules will include, among other things: scope and purpose of the Rules; definitions; the BIC's scope of authority to hear and decide appeals under Administrative Code Chapter 77; appeals involving technical matters; notice and mailing requirements, time limits, and procedures for filing appeals; written submittals, including pre-hearing statements; rejections of appeals; request for jurisdiction; scheduling of appeals; suspension of action being appealed; hearing procedures; decisions; limits on the BIC's appellate powers; request for rehearing; appeals barred; information required to be furnished by the department; required notices; powers of the BIC president; ex parte communications; and other related rules for hearing appeals under Administrative Code Chapter 77. The BIC will also discuss and potentially amend or adopt the Notice of Appeal (Application for Appeal) form, Request for Jurisdiction form, Request for Suspension form, Request for Rehearing form, and other forms relating to Chapter 77 appeals. These discussions and possible action items will be conducted as part of the regularly scheduled meeting of the BIC at **10:30 a.m. on June 12, 2024 in Room 400 of City Hall, 1 Dr. Carlton B. Goodlett Place.**

#### **MEMBERS OF THE COMMISSION**

Alysabeth Alexander-Tut, President  
Earl Shaddix, Vice-President  
Evita Chavez, Commissioner  
Bianca Neumann, Commissioner  
Angie Sommer, Commissioner  
Kavin Williams, Commissioner

#### **DEPARTMENT REPRESENTATIVES**

Patrick O'Riordan, Director (628) 652-3500  
Sonya Harris, Secretary (628) 652-3510  
Monique Mustapha, Asst. Secretary (628) 652-3510

#### **CITY ATTORNEY REPRESENTATIVE**

Dep. City Atty. Sarah Fabian (415) 554-4679