

**Approved Food Security Task Force Subcommittee on Reimagining Food Coordination Meeting Minutes
April 23, 2024**

Present: Irene Garcia (San Francisco Marin Food Bank), Jade Quizon (API Council), Raegan Sales (Children’s Council SF), Hannah Grant (Meals on Wheels), Tiffany Kearney (Department of Disability and Aging Services), Cissie Bonini (Vouchers 4 Veggies), Maggie Shugerman (Bayview Senior Services)

Also Present: Shelley Facente (Facente Consulting), Josué Ruiz (Facente Consulting), Eric Chan (SFDPH), Kalil Macklin (Anthem Blue Cross), La Rhonda Reddic (DPH), Linda H (Homeless Prenatal Program)

Agenda Item	Discussion	Next steps
1. Call to order	Jade Quizon called the meeting to order at 2:03 pm.	None.
2. Land Acknowledgement 2:00 p.m.	Eric read the Land Acknowledgement.	None.
3. Welcome, member roll call, introductions, Jade Quizon (Chair, API Council) 2:05 p.m.	Jade took attendance via roll call.	None.
4. Approval of meeting minutes 2:10 p.m.	Approved March 26 th meeting minutes. Approved April 15 th meeting minutes with one correction (changed “engaging” to “engaged”). 2 subcommittee members abstained from voting for the April 15 th meeting minutes.	None.
5. General Public Comment 2:15 p.m.	No public comment.	None.
6. Discussion and analysis of proposed food organizing structures and	Jade Quizon shared the previous notes document and discussed how the first model is the ideal scenario but not something that may feasibly happen soon. In the second model, the City Office may	None.

components, Facente Consulting and Jade Quizon (Chair, API Council) 2:25 p.m.

be a more realistic model for the task force to pursue. For the public body, the FSTF was a good example and provided the pros/cons such as mix of perspectives but needs more community level engagement and providing compensation in the form of stipends. In the CBO model, this was discussed as not a must-have model and that there wasn't a CBO identified to lead this work. The last model highlighted the importance of collective impact and having the backbone support of staff.

Cissie Bonini: "Does the mayor's office have more ability to have direct impact? I'm thinking about Baltimore and New York in terms of what they are doing. That's my hypothesis."

Jade Quizon: "Yes, I agree and that's also because their mayor is heavily involved."

Cissie Bonini: "It could be a chicken and egg problem, where our mayor is getting information from city departments, CBOs, FSTF, so it does give potential access and some indirect links to the mayor. If we're addressing siloes, would a mayor's office able to do that?"

Jade Quizon: "Yes, if we want to recommend that, then I think we can build that into our model as well."

Tiffany Kearney: "Do we have to recommend only one model? Is there a couple of approaches that could be recommended?"

Jade Quizon: "Definitely. Last week, we had a lot of conversations around the City Office, the public body, and the CBOs, and those components could make up the structure. Today we'd like to talk about the details and there might be variation around what it would look like but yes there could be variation."

Shelley Facente: "We don't have to pick one. By the May 1st meeting, they are expecting us to narrow it down to one office, it could be

anything, but we need to home in on what we're recommending and start getting specific. It seems like people were coalescing on an interdepartmental office and that it felt important to have a public body of some kind that builds up the strength of the task force and maybe is slightly reconfigured to build upon the strengths of the FSTF. That doesn't mean we can't re-open that can of worms since some folks were not able to attend that last optional meeting. We do need to report something to the task force."

Cissie Bonini: "I strongly recommend that the FSTF continues, but it's super important that this transition doesn't lose what we wanted from it, and if over time, then the FSTF can be phased out."

Eric Chan: "The FSTF is set to sunset in 2026, so there will be a lot of overlap."

Cissie Bonini: "I would recommend going past 2026 because otherwise we would lose a lot of institutional knowledge and that would be a loss to the city."

Shelley Facente: "I'm imagining the FSTF 2.0, where there is serious overlap, we think it should be replaced by something in 2026. I've been envisioning that. What are the shifts we want to make to the task force when it rolls over in 2026 so it's structured in a more optimal way? We're not suggesting we get rid of the task force; I imagine the same folks who are involved in it now will be in the next iteration of the task force to keep that institutional knowledge."

Jade Quizon proposed transitioning [to the MURAL board](#) and Shelley Facente began sharing her screen. The conversation began around what it means for a model to have "teeth."

Tiffany Kearney: "The first question for me is looking back at the Task Force having to be re-authorized every few years. Are we looking for a solid long-term body that doesn't need to be re-authorized? It

sounds like we're alluding to a similar thing to the taskforce, but it has a more solid structure so that it has more connections to City Hall or to government. Right now, there's sort of bad press around not having more commissions in the City, we have to be cognizant of the climate at the moment, so I don't think that will be read very favorably."

Jade Quizon: "Yes that's an interesting point, we should be wary of how we name it."

Shelley Facente: "Even though I think in general commissions tend to also be specially created bodies that are time-limited, in SF they often use the word commission for something that is permanent (like the Health Commission) whereas task force is more temporary and time limited. Councils tend to be more permanent, like in the HIV world there are community planning councils that are made up mostly of community members who help steward federal HIV care dollars, but those councils may not have much influence over government behavior in many cases. However, there is also the term advisory council, which may give it more teeth, we exist to advise the decision makers, and we want them to care about food security?"

Maggie Shugerman: "Is there any kind of requirement for who sits on them? Like this number of people from City Hall?"

Shelley Facente: "Yes we would have some control over that regardless of the name – we get to specify in our proposal how we think that should be configured."

Jade moved on in the interest of time to the next discussion topic.

Cissie Bonini: "We need to make sure that we get it out of the advising and advocacy terms so those can be ignored."

Raegan Sales: "One of the valuable things about the FSTF has been

the reports (such as the Biennial Food Security Report), that kind of landscape data analysis would be an important piece for a future model.”

Shelley Facente placed various sticky notes on the MURAL board across different categories for notetaking and asked for feedback.

Shelley Facente: “What about the number of seats and appointments?” Should seats be designated in a certain way or should they be open?”

Irene Garcia: “Yes that resonates with me. I like the idea of having a couple of options, like 5 seats that are appointed by various Offices within CCSF, by the Mayor, Office of Equity. I also like the applications open to CBOs all the way through community members with lived experience. The more we have community members with lived experience, that we favor those types of applications.”

Hannah Grant: “I like the mix of CBOs and people with lived experience, it would make it more representative and more effective.”

Shelley Facente: “How many seats are we thinking?”

Eric Chan: “It’s currently 20 seats and 2 that are vacant, and we have around half attending each meeting to we usually reaching quorum with 11 or 12.”

Irene Garcia: “To have a large body, but only 50% are making decisions, that feels wrong. It seems like we should have more people. It seems like the people who are showing up is less and less.”

Hannah Grant: “Should we be increasing the size of the task force?”

Raegan Sales: “I liked the mix of appointed and applied folks, I think doubling the size of the task force would be too big, since that increases the quorum number as well. We have an OK mix right now and I would advocate for adding community seats that have the lived experiences that we’re looking for. Maybe 27 or 28 and our quorum would 14 or 15.”

Cissie Bonini: “Up to 40 would be good, but also there’s some specific city groups that folks are recommending SNAP, so there’s some expansion of both sides. WIC currently has a local supplement as well and there’s some expansions around food is medicine. There’s a lot of City pieces that aren’t listening to each other or working together but could be. At what point do we want to bring in healthy retail or other pieces? Are we representing the entire ecosystem? The entire FSTF was set up as a very specific thing, so we need to expand the ecosystem so that there’s more key representation.”

Eric Chan: “If we had an expert in nutrition, urban agriculture, then would other areas of expertise do we want represented?”

Shelley Facente discussed one specific example of the breakdown of 10 appointed seats, 7 seats for unaffiliated members with lived expertise, 5-10 seats for areas of expertise, and then 10 for any CBOs.

Tiffany Kearney: “I think it’s not just the number but also who they are may be important. For what it’s worth the Disability and Aging Services Commission members are appointed, but there needs to be at least one veteran to represent that population and one adult with a disability.”

Shelley Facente: “Yes we can definitely do that. Is there an alternative we can propose to the task force? Or is this our recommendation and hope the task force approves?”

Cissie Bonini: “How does this relate to the mayor’s office? I’d like to see more teeth, maybe some teeth implants, if we can make some notes and specify that this body will meet with the Mayor or BOS every quarter or biannually. What is the direct tie to the levers that makes a difference? How does this influence policy directly? What are the linkages to those important decisions makers?”

Raegan Sales: “Can you say that more concretely?”

Cissie Bonini: “Commissions can get ignored very easily, task forces too. The Soda Tax one does some great work, but the mayor’s office can effectively ignore it. We need to make sure we can meet with the lead policy staff or the mayor themselves or maybe have them respond to the recommendations directly. Can we build in some of that?”

Maggie Shugerman: “Can we strongly suggest that we are at every BOS meeting or places where we can get attention on important issues?”

Shelley Facente: “The idea of a public body is that it is created by legislation where it says what it can do and what powers it will have. This includes binding recommendations and having someone in the BOS that can write-in that power. It also would have to be feasibly passed.”

Jade Quizon: “Do we need to strategic about where this public body is placed?”

Tiffany Kearney: “I don’t think City employees can do advocacy work so that’s tricky. I can’t advocate for funding for any department or recommend any funding.”

Hannah Grant: “We want this body to be able to impact funding

decisions, so does it limit it to have City employees on it?”

Cissie Bonini described a specific example where buckets of recommendation may have a dollar amount connected to it, so there is a way of impacting those financial decisions through the Task force.

Tiffany Kearney: “I don’t think advisory councils and other public bodies should be making those financial decisions.”

Shelley Facente provided a summary of findings thus far in the meeting and Jade suggested continuing the conversation around the public body.

Eric Chan provided a summary of the staffing history of the FSTF. Cissie Bonini discussed the logistics around why it lives in DPH, regular linkages, adequate staffing, and measuring what the body is doing.

Shelley Facente: “It sounds like that there’s at least four positions we can recommend.”

Shelley Facente: “So it may make sense to report to the BOS rather than DPH and make recommendations to several departments. It could also report to a newly created inter-departmental office.”

Jade Quizon: “We also wanted to talk about compensation and the different approaches we could take.”

Irene Garcia: “At least for the appointed seats, your representation has been paid for through a salary, whereas if you’re a community member that’s when we should be compensating them for their time and lived expertise.”

Shelley Facente talked about the complexity of this approach where

	<p>some members may be salaried but not paid directly for those exact responsibilities or time.</p> <p>Maggie Shugerman: “Yes it would increase participation.”</p> <p>Jade Quizon: “We may have to consider other factors to ensure that it is easy for them to participate.”</p> <p>Maggie Shugerman: “Yes like childcare during meeting, stipends, gift cards, vouchers.”</p> <p>Irene Garcia: “Yes and translation services and removing barriers to applying.”</p> <p>Public comment: None</p>	
7. Next steps 3:25 p.m.	Facente Consulting will provide summary slides for the next FSTF meeting.	
8. Adjournment 3:30 p.m.	Meeting adjourned at 3:33PM PST.	None.

