



**Local Business Enterprise Advisory Committee (LBEAC)  
February 1, 2024 Meeting Minutes**

1. Call to Order/Introduction

Chair Galarza called the meeting to order at 10:03 a.m.

*Committee Members Present:* Severino Caranto, Darolyn Davis, Miguel Galarza, Bruce Giron, Tricia Gregory, Sailaja Kurella, Kent Lim, Queena Lu, Greg Lyman, Todd Senigar, Jae Shin, Tiffany Tatum.

*Committee Members Absent:* Matthew Ajiake, Elahe Enssani, Wayne Perry.

*CMD Staff Present:* Regina Chan, Caitlin Flammer, Ivan Oldenkamp, Stephanie Tang.

*Members of the Public Present:* See Guest Sign-In Sheet posted on LBEAC Meeting page.

2. Director's Report – Stephanie Tang, Director of CMD

a. Stephanie Tang provided the following updates:

- i. The Contractor Accelerated Payment Program is nearing the end of its pilot phase and CMD is discussing with CIF how to make it permanent.
- ii. CMD is working on a centralized intake program for setting the LBE subcontracting requirement on City contracts.
- iii. LBEs can now see MOHCD-funded projects that have SBE and LBE goals with the launch of a new webpage (link is provided on Meeting Agenda).
- iv. CMD launched an email newsletter to provide resources and program support directly to LBEs.

3. March 2024 Housing General Obligation Bond – Mayor's Office of Housing and Community Development

a. Brendan Dwyer, Director of Construction Services for MOHCD, reported the following:

- i. MOHCD's main task is funding private development projects (mostly to non-profits) to build and operate affordable housing.
- ii. MOHCD provides predevelopment loans for architectural, engineering, and construction management services, and gap loans for construction services.
- iii. \$300 Million bond on the ballot in March will provide essential funding for affordable housing projects if it passes.
- iv. State funding is prioritizing high resource areas right now (north and west sides of SF).

4. U.S. Small Business Administration (SBA) Access to Capital Programs – Chris Horton, District Director, San Francisco District Office

a. Chris Horton presented the following information:

- i. The federal government spent \$650 Billion procuring products and services last year and only 3% went to minority owned businesses.

- ii. The SCORE mentorship program at SBA can help LBEs develop a business plan, and the Small Business Development Center can help with implementing it. Both are free of charge.
  - iii. SBA's 8A Program lasts 9 years and firms in the program can compete for set-aside and sole source contracts.
  
- 5. Review and approval of the December 7, 2023 LBEAC meeting minutes
  - a. Darolyn Davis, seconded by Jae Shin, moved to approve the December 7, 2023 LBEAC Meeting Minutes.
    - i. Ayes: Caranto, Davis, Galarza, Gregory, Kurella, Lu, Shin, Tatum.
    - ii. Abstain: Senigar.
  
- 6. Public Comment
  - a. An attendee asked about the difference between SBE and LBE goals on MOHCD funded projects.
  - b. One asked about the possibility of allowing LBEs to have more and higher-limit CAPP loans for Micro-LBEs.
  - c. A member of the public remarked that the SBA's high limit for number of employees makes it hard for LBEs with few employees to be competitive.
  
- 7. Adjournment
  - a. The meeting was adjourned at 12:11 pm.