



JUSTIS COUNCIL MEETING

Date/Time: March 26, 2024 | 2:00 PM – 3:00 PM

City Hall, Room 201

1 Dr. Carlton B. Goodlett Place

San Francisco, CA 94102

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Meeting ID: 270 225 375 006

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Council Members

City Administrator (Chair) | Sheriff | Police | District Attorney | Public Defender | Adult Probation | Status of Women
Juvenile Probation | Superior Court | Emergency Management | Mayor's Office | City CIO-Department of Technology

1. Call to Order/Roll Call
2. Approval of October 3rd, 2023 Meeting Minutes
3. General Public Comments (Discussion and Possible Action)
4. Executive Sponsor Update: City Administrator (Discussion Only)
5. CIO Update (Discussion Only)
 - 5-Year Roadmap Review
 - JUSTIS Platform Modernization
6. Approval of Amended Bylaws (Discussion and Possible Action)

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- Vote to approve amended bylaws – significant changes include making executive council meetings semi-annual and eliminating advisory committees, with advisory committee work to be continued in working groups, as directed by department heads.
 - Explanatory Document: [JUSTIS Bylaws](#)
7. JUSTIS Program Status (Discussion Only)
 8. Advisory Committee Workplan Updates (Discussion Only)
 - ☐ Data & Architecture (Martin Okumu)
 - ☐ Performance & Strategy (Jason Cunningham)
 - ☐ Systems & Large Projects (William Sanson-Mosier – Brief updates from JUSTIS Partner Agencies)
 9. Adjournment

Meeting Instructions

- Members of the JUSTIS Executive Council will attend this meeting in-person. Members of the public are invited to observe the meeting in-person or remotely online as described above/below. Members of the public attending the meeting in person will have an opportunity to provide public comment on every item.
- In addition to in-person public comment, the JUSTIS Executive Council will hear up to 2 minutes of remote public comment on each agenda item. The JUSTIS Executive Council will hear remote public comment on each item in the order that commenters add themselves to the queue to comment on the item. Because of the 2-minute time limit, it is possible that not every person in the queue will have an opportunity to provide remote public comment. Remote public comment from people who have received an accommodation due to disability (as described below) will not count toward the 2-minute limit. General Public comment in-person will be available and for items to be Approved. Each speaker will be allowed 2 minutes to speak. Comments or opportunities to speak during the public comment period are shown on the agenda and call-in instructions are at the top of the agenda.
- City Hall, Room 201 is wheelchair accessible. Remote public participation is available upon request for individuals who cannot attend in person due to disability. Making a request to participate remotely no later than one (1) hour prior to the start of the meeting helps ensure availability of the meeting link. Sign Language Interpretation is also available upon request. Captions can be enabled – [Microsoft Teams Live Captioning](#) if participating remotely.
- If requesting remote Sign Language Interpretation, please submit an accommodation request a minimum of 4 business hours prior to the start of the meeting. Allowing a minimum of 48 business hours for all other accommodation requests (for example, for other auxiliary aids and services) helps ensure availability. To request accommodation, please contact Karen.Hong@sfgov.org.
- To access the meeting remotely as an accommodation, please [Click here to join the meeting](#) Meeting ID: 225 589 827 856, Passcode: KX9DVi or call +1 415-906-4659, 892326823# United States, San Francisco, Phone Conference ID: 892 326 823#. Please find instructions for how to use our meeting platform, [Download Teams](#) or [Join on the web](#) for the purposes of remote public comment.
- When connected you will hear the meeting discussions, but you will be muted and in listening mode only.
- When your item of interest comes up, dial *5 to raise your hand to be added to the queue to speak. After they are given permission to speak, they can press *6 to unmute yourself. Best practices are to call from a quiet location, speak clearly and slowly, and turn down your television or radio.
- Alternatively, you may submit written public comment in either of the following ways: Email to the DT Service Desk at dtis.helpdesk@sfgov.org and title your email Question to JUSTIS Executive. If you submit Public comment via email, it will be forwarded to the JUSTIS Program Manager and will be included as part of the meeting file.

Public Meetings:

Note: Public comment will be taken after each item.

Know Your Rights Under The Sunshine Ordinance (Chapter 67 of the San Francisco Administrative Code)
Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

FOR MORE INFORMATION ON YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE OR TO REPORT A VIOLATION OF THE ORDINANCE, CONTACT THE SUNSHINE ORDINANCE TASK FORCE.

Sunshine Ordinance Task Force

City Hall, Room 244

1 Dr. Carlton B. Goodlett Place

San Francisco, CA 94102

Phone: (415) 554-7724, Fax: (415) 554-5784, E-mail: sotf@sfgov.org

Copies of the Sunshine Ordinance can be obtained from the Clerk of the Sunshine Ordinance Task Force, at the San Francisco Public Library, and on the City's website at <http://www.sfgov.org>.

Disability

To obtain a disability-related modification or accommodation, including auxiliary aids or services, to participate in the meeting, please contact (415) 554-4851 at least 48 hours before the meeting, except for Monday meetings, for which the deadline is 4:00 p.m. the previous Friday.

The nearest accessible BART station is Civic Center (Market/Grove/Hyde Streets). Accessible MUNI Metro lines are the F, J, K, L, M, N, T (exit at Civic Center or Van Ness Stations). MUNI bus lines also serving the area are the 5, 6, 9, 19, 21, 47, 49, 71, and 71L. For more information about MUNI accessible services, call (415) 701-4485. There is accessible parking in the vicinity of City Hall at Civic Center Plaza and adjacent to Davies Hall and the War Memorial Complex. Accessible curbside parking is available on Dr. Carlton B. Goodlett Place and Grove Street

In order to assist the City's efforts to accommodate persons with severe allergies, environmental illnesses, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical based products. Please help the City accommodate these individuals.

Lobbyist Registration and Reporting Requirements

Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance [SF Campaign & Governmental Conduct Code, Section 2.100] to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the San Francisco Ethics Commission at 30 Van Ness Avenue, Suite 3900, San Francisco, CA 94102; telephone (415) 581-2300; fax (415) 581-2317; web site: sfgov.org/ethics.