



Maria Su, Psy.D.
Executive Director



London N. Breed
Mayor

December 17, 2019

Dear Free City College partners,

As discussed at our meeting on November 6th, this memo includes measures the City would like City College to include in the annual progress report on student success and equity outcomes for the Free City College program. While we recognize that Free City is a universal access program for all San Francisco residents, we would like to develop a deeper understanding of how this financial investment can be leveraged to support San Francisco’s educational equity goals.

Our aim is that these metrics will provide additional information to the Oversight Committee, bring an equity-focused lens, and facilitate collaborative efforts between CCSF and the City to improve student experiences for historically underrepresented student populations. Additionally, our goal was to align these metrics with City College's equity plan and state reporting requirements. Finally, these measures are intended to be in addition to enrollment demographics and enrollment outcomes included in the 2017-18 Free City Annual Report.

Table one below pertains to metrics for the annual progress report and table two references metrics that we would like submitted after each semester for program monitoring purposes.

Table 1. Annual Student Success and Equity Metrics

| All Credit Students & Free City College Students | Race/ Ethnicity | Age | FT/PT status | Pell & CCPG recipient |
|--|--------------------|-----|-----------------|-----------------------------|
| 1. Enrolled in community college | X | X | | X |
| 2. Course success rate | X | X | X | X |
| 3. Completion of transfer level of math and English | X | X | X | X |
| 4. Earned 9+ career education units | X | X | | X |
| 5. Retained from fall to spring | X | X | X | X |
| 6. Transitioned to a postsecondary or earned an award | X | X | X | X |
| 7. Transferred to a four-year institution | X | X | X | X |
| 8. Attainment of regional living wage | X | X | X | X |

Department of Children, Youth and Their Families

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In addition to the annual student success and equity metrics listed above, we would like FCC participation data at the end of each semester. The results for these metrics should be submitted in a memo at the end of each semester to the City and the Oversight Committee at a date identified by CCSF. The metrics below can also be incorporated in the annual report.

Table 2. Ongoing Free City College Participation Metrics

| Participation metrics for Free City College Students to be reported at the end of each semester starting in Fall 2019 | Total # of FCC Students | Fee Waiver | Grant/Stipend |
|---|-------------------------|------------|---------------|
| 1. Unduplicated headcount (credit students only) | X | X | X |
| 2. Amount of fee waivers dispersed | X | | |
| 3. Amount of grants dispersed | X | | |
| 4. Unit load (unit load categories TBD) | X | X | X |
| 5. FCC students with FAFSA/CADAA/CCPG completed | X | X | X |
| 6. Number of eligible students that withdraw after refund deadline | X | X | X |
| 7. Amount adjusted as a result of course withdrawal after deadline | X | X | X |

We look forward to collaborating with your team to finalize these metrics. Thank you.

Sincerely,



Maria Su
Executive Director, Department of Children Youth and Their Families