



**ABATEMENT APPEALS BOARD**

**NOTICE OF MEETING**

**Hearing in person and via video and teleconferencing**

**Wednesday, March 20, 2024 at 9:30 a.m.**

**City Hall, 1 Dr. Carlton B. Goodlett Place, Room 416**

Watch SF Cable Channel 78/Watch [www.sfgovtv.org](http://www.sfgovtv.org)

Watch: <https://bit.ly/3T2oRoB>

WebEx Webinar Password: 0320

Commission meeting materials and documents can be found online at: [Abatement Appeals Board | San Francisco \(sf.gov\)](#). Any materials distributed to the members of the Abatement Appeals Board within 72 hours of the meeting or after the agenda packet has been delivered to the members are available for inspection at the website above, or at 49 South Van Ness Avenue 4<sup>th</sup> Floor San Francisco during regular office hours. Please contact **Sonya Harris** at **628-652-3510** to arrange inspection of materials during regular office hours.

**PUBLIC COMMENT CALL-IN: 1-415-655-0001 / Access Code: 2664 027 4172**

**To raise your hand for public comment on a specific agenda item press \*3 (Star three) when prompted by the meeting moderator.**

Members of the public may attend the meeting to observe or provide public comment at the physical meeting location listed above or remotely. If you want to ensure your comment on any item on the agenda is received by the Abatement Appeals Board in advance of the meeting, please send an email to [dbi.aab@sfgov.org](mailto:dbi.aab@sfgov.org) by 5pm on March 19, 2024 or call (628) 652-3510. Please see the information on the next page for remote meeting access.

**AGENDA:**

**The Abatement Appeals Board (AAB) will take public comment on every item appearing on the agenda. Members of the public who address the Board have the discretion on whether or not they wish to identify themselves for the record.**

**A. CALL TO ORDER and ROLL CALL.**

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**MEMBERS OF THE BOARD**

Bianca Neumann, President  
Evita Chavez, Vice-President  
Alysaeth Alexander-Tut, Commissioner  
Earl Shaddix, Commissioner  
Angie Sommer, Commissioner  
Kavin Williams, Commissioner

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**DEPARTMENT REPRESENTATIVES**

Matthew Greene, Secretary to the Board (628) 652-4411  
Sonya Harris, BIC Secretary (628) 652-3510  
Code Enforcement Section (628) 652-3430  
Housing Inspection Services (628) 652-3700

**CITY ATTORNEY'S OFFICE REPRESENTATIVE**

Sarah Fabian, Deputy City Attorney (415) 554-4679

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**B. ELECTION OF THE AAB PRESIDENT AND VICE PRESIDENT SERVING DURING THE 2024 CALENDAR YEAR: (*Discussion and Action*)** Abatement Appeals Board Bylaws Section I.A.1 require the Board to elect a President and a Vice President at its first regular meeting in February each year, or the first meeting held thereafter.  
**Public Comment**

**C. APPROVAL OF MINUTES: (*Discussion and Possible Action*)**  
Discussion and possible action to adopt the minutes for meetings held on: July 20, 2022, January 11, 2024 and January 17, 2024.  
**Public Comment**

**D. CHANGE THE START TIME OF AAB MEETINGS FROM 9:00 TO 9:30 A.M.: (*Discussion and Action*)** Discuss and potentially amend the AAB Bylaws, Section II.A, to change the start time of the AAB’s regular meetings from 9:00 a.m. to 9:30 a.m.  
**Public Comment**

**E. NEW APPEAL(S): Order of Abatement (*Discussion and Action*)**

**1. CASE NO. 6911: 102 Baker St. – Complaint # 202290668**

**Owners of Record & Appellant:** CHRISTOPHER A. NEDEAU

**ACTION REQUESTED BY APPELLANT:** Appellant appeals the January 12, 2023 Order of Abatement and assessment of costs. Appellant seeks “that the Order of Abatement requiring painting of the building be stayed until construction can be completed.”

**Public Comment**

**2. CASE NO. 6915: 1807 Broadway St. – Complaint # 202181476**

**Owners of Record & Appellant:** MAK FAMILY TRUST/ JANET MAK & DANIEL WONG

**ACTION REQUESTED BY APPELLANT:** Appellant appeals the November 3, 2021 Order of Abatement and assessment of costs. Appellant seeks to “reverse the Orders and assessment of costs” or, in the alternative, “continue this matter and reassess it at a later date to allow the Orders the opportunity to finish acquiring their Planning approvals and have their building permits issued.”

**Public Comment**

**3. CASE NO. 6916: 1807 Broadway St. -- Complaint # 202181768**

**Owners of Record & Appellant:** MAK FAMILY TRUST/ JANET MAK & DANIEL WONG

**ACTION REQUESTED BY APPELLANT:** Appellant appeals the November 3, 2021 Order of Abatement and assessment of costs. Appellant seeks to “reverse the Orders and assessment of costs” or, in the alternative, “continue this matter and reassess it at a later date to allow the Orders the opportunity to finish acquiring their Planning approvals and have their building permits issued.”

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**Public Comment**

**F. GENERAL PUBLIC COMMENT**

Members of the public may address the Board on matters that are within the Board’s jurisdiction and are not on today’s agenda. Speakers shall address their remarks to the Board as a whole and not to individual Board members or Department personnel.

**G. ADJOURNMENT**

**Remote Meeting Access (WEBEX)**

To watch via WebEx application on your desktop/laptop: <https://bit.ly/3T2oRoB>

**Click the link to join the meeting -**

You will then be prompted to enter the following information:

- First and Last Name: These fields are required to be entered; however, if you wish to remain anonymous, you may type “Public” in the first and last name fields.
- Email Address: This field is required to be entered; however, if you wish to remain anonymous, you may type “[Public@public.com](mailto:Public@public.com)” in the email field
- Click the “Join Now” button to join the meeting

**Public Comment Call-In: 1-415-655-0001 / Access Code: 2664 027 4172**

**WebEx Webinar Password: 0320**

**Providing Public Comment:**

- Dial in to **1-415-655-0001** and then enter access code **2664 027 4172** then #
- **Press #** again to enter meeting as an ATTENDEE
- You will hear a beep when you join the meeting as a participant. Stop and LISTEN
- Wait for Public Comment to be announced.
- When the President or Commission Secretary calls for Public Comment, dial ‘\*’ then ‘3’ to be added to the speaker line.
  
- You will then hear “You have raised your hand to ask a question, please wait to speak until the host calls on you.” Callers will hear silence when waiting for their turn to speak.
- Ensure you are in a quiet location. Before you speak, mute the sound of any equipment around you, including televisions, radios, and computers. **It is especially important that you mute your computer (if you are watching via the web link) so there is no echo sound when you speak.**
- To withdraw your question, press ‘\*’ then ‘3’. – you will hear: “You have lowered your hand.”

**Abatement Appeals Board – 49 South Van Ness Avenue 4th Floor - San Francisco, CA 94103-2414**

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- When the system message says “Your line has been unmuted” - **THIS IS YOUR TIME TO SPEAK.**
- When the President or Commission Secretary states “Welcome Caller,” you are encouraged to state your name clearly. As soon as you speak, you will have **3 minutes** to provide your comments.
- Once your 3 minutes have expired, you will be moved out of the speaker line and back as a participant in the meeting (unless you disconnect). You will hear “Your line has been muted.”
- Participants who wish to speak on other public comment periods can stay on the meeting line and listen for the next public comment opportunity.

**RAMAYTUSH OHLONE LAND ACKNOWLEDGEMENT**

The Abatement Appeals Board acknowledges that we are on the unceded ancestral homeland of the Ramaytush Ohlone, who are the original inhabitants of the San Francisco Peninsula. As the indigenous stewards of this land and in accordance with their traditions, the Ramaytush Ohlone have never ceded, lost, nor forgotten their responsibilities as the caretakers of this place, as well as for all peoples who reside in their traditional territory. As guests, we recognize that we benefit from living and working on their traditional homeland. We wish to pay our respects by acknowledging the Ancestors, Elders, and Relatives of the Ramaytush Ohlone community and by affirming their sovereign rights as First Peoples.

**KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE**

(Chapter 67 of the San Francisco Administrative Code)

Government’s duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people’s business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people’s review.

**FOR MORE INFORMATION ON YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE OR TO REPORT A VIOLATION OF THE ORDINANCE, CONTACT THE SUNSHINE ORDINANCE TASK FORCE ADMINISTRATOR:**

City Hall – Room 244 1 Dr. Carlton B. Goodlett Place  
San Francisco, CA 94102-4683  
415-554-7724 (Office); 415-554-7854 (Fax) / E-mail: [SOTF@sfgov.org](mailto:SOTF@sfgov.org)

Copies of the Sunshine Ordinance can be obtained from the Clerk of the Sunshine Task Force, the San Francisco Public Library and on the City’s website at [www.sfgov.org](http://www.sfgov.org). Copies of explanatory documents are available to the public online at <http://www.sfbos.org/sunshine> or, upon request to the Commission Secretary, at the above address or phone number.

**ACCESSIBLE MEETING INFORMATION POLICY**

Per the American Disabilities Act and the Language Access Ordinance, Chinese, Spanish, and/or American Sign Language interpreters will be available upon request. Additionally, every effort will be made to  
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provide a sound enhancement system, meeting materials in alternative formats, and/or a reader. Minutes may be translated after they have been adopted by the Commission. For all these requests and other disability-related modification or accommodation, please contact the Commission Secretary at least 48 hours before the meeting at (628) 652-3510. Late requests will be honored if possible. The hearing room is wheelchair accessible.

**DISABILITY ACCESS**

The meeting will be held at the City Hall Building, located at 1 Dr. Carlton B. Goodlett Place, 4th Floor, Room 416. The closest accessible BART station is the Civic Center Station at 8th (at the United Nations Plaza) and Market Streets.

Accessible MUNI/Metro lines servicing this location are the J-Church, K-Ingleside, L-Taraval, —Ocean View, and N-Judah at Van Ness and Civic Center Stations; 9-San Bruno, 71-Haight, and 42-Downtown bus lines. For information about MUNI accessible services call (415) 923-6142.



The Commission meeting room is wheelchair accessible. Accessible curbside parking spaces have been designated on the Van Ness Avenue and McAllister Street perimeters of City Hall for mobility-impaired persons. There is accessible parking available within the Civic Center Underground Parking Garage at the corner of McAllister and Polk Streets, and within the Performing Arts Parking Garage at Grove and Franklin Streets.

Individuals with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities should call (628) 652-3510 to discuss meeting accessibility. In order to assist the City’s efforts to accommodate such persons, attendees at public meetings are reminded that other attendees may be sensitive to various chemical based products. Please help the City to accommodate these individuals.

**POLICY STATEMENT OF PUBLIC HEARING OR MEETING**

Pursuant to Section 67.7-1(c) of the San Francisco Administrative Code, members of the public who are unable to attend the public meeting or hearing may submit written comments regarding a calendared item to the Secretary, at 49 South Van Ness Avenue, 4<sup>th</sup> Floor, San Francisco, CA 94103 or at the place of the scheduled hearing before the proceedings begin. These written comments shall be made a part of the official public record and these comments will be brought to the attention of the members of the Abatement Appeals Board.

**POLICY STATEMENT OF PUBLIC COMMENT**

**FOR THIS MEETING OF THE ABATEMENT APPEALS BOARD**--and until such time as a policy is formally adopted--it is the interim cooperative intent of the Abatement Appeals Board of the City & County of San Francisco that, at the point so designated as **Public Comment** on the following Calendar, members of the public may address the Board on items of interest to the public that are within the subject matter jurisdiction of the Board--excepting calendar items. With respect to calendar items, the public's opportunity to address the Board will be afforded when the item is reached in the meeting. Each member of the public may address the Board for up to three minutes.

## **SAN FRANCISCO LOBBYIST ORDINANCE**

Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance [SF Campaign & Governmental Conduct Code 2.100] to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the Ethics Commission at 25 Van Ness Avenue, Suite 220, San Francisco, CA 94102, (415) 252-3100, FAX (415) 252-3112, website: [sfgov.org/ethics](http://sfgov.org/ethics).

## **CONTRIBUTION RESTRICTION**

Campaign & Governmental Conduct Code section 1.127 prohibits any person with a financial interest in certain land use matters from making a political contribution to any committee controlled by an individual currently holding, or seeking election to, the office of Mayor, Supervisor, or City Attorney. Solicitation or acceptance of such a contribution is also prohibited. Be aware that certain matters pending before or acted upon by the Abatement Appeals Board may constitute land use matters under section 1.127. Please visit [sfethics.org](http://sfethics.org) to learn more about whether your involvement in such matters affects your ability to make political contributions, or contact the Ethics Commission at [ethics.commission@sfgov.org](mailto:ethics.commission@sfgov.org) or (415) 252-3100.

## **RINGING AND USE OF CELL PHONES**

The ringing and use of cell phones, pagers, and similar sound-producing electronic devices are prohibited at this meeting. The Chair may order the removal from the meeting room of any person responsible for the ringing or use of a cell phone, pager, or other similar sound-producing electronic device.