



**Local Business Enterprise Advisory Committee (LBEAC)
December 7, 2023 Meeting Minutes**

1. Call to Order/Introduction

Chair Galarza called the meeting to order at 10:05 a.m.

Committee Members Present: Severino Caranto, Darolyn Davis, Elahe Enssani, Miguel Galarza, Tricia Gregory, Sailaja Kurella, Queena Lu, Greg Lyman, Wayne Perry, Jae Shin, Tiffany Tatum.

Committee Members Absent: Matthew Ajiake, Bruce Giron, Kent Lim, Todd Senigar.

CMD Staff Present: Regina Chan, Selormey Dzikunu, Ivan Oldenkamp, Stephanie Tang.

Members of the Public Present: See Guest Sign-In Sheet posted on LBEAC Meeting page.

2. Director's report – Stephanie Tang, Director of CMD

a. Stephanie Tang provided the following updates:

- i. Tricia Gregory has been appointed to the LBE Advisory Committee by the City Administrator.
- ii. Funding has been secured for the 14B program evaluation.
- iii. The LBE Directory is now front page on the SF City Partner website.
- iv. CMD is working on applying the 14B Pilot Programs to as many applicable projects as possible before the legislation sunset in 2027.

3. Introduction to SF Lends – Treasurer and Tax Collector Office

a. Tajel Shah, Chief Assistant Treasurer, and Becca Loya, Senior Policy Analyst, provided the following information on SF Lends:

- i. SF Lends is an initiative of the Office of the Treasurer & Tax Collector and the City Administrator's Office that aims to connect small businesses to affordable loans and lines of credit for their day-to-day cashflow needs.
- ii. The Treasurer and Tax Collector's Office will check-in with participating banks and solicit feedback from local small businesses to gauge the success of the program.
- iii. The SF Small Business Development Center will help LBEs with understanding forms, filling out applications, and comparing different financial products.

4. Introduction to Office of Labor Standards Enforcement (OLSE) – Pat Mulligan, Director of OLSE

a. Pat Mulligan presented the following information:

- i. Many projects let out by SF DPW are now covered by the Project Labor Agreement (PLA).
- ii. OLSE administrates the PLA and runs a hotline and website to help contractors understand compliance.
- iii. LBEs are eligible for an exemption from the PLA if total payments on covered projects are below \$5 million. If an LBE's exemption runs out during a covered project, LBE immediately becomes subject to the PLA.

- iv. In terms of compliance with LBE sub requirements and prevailing wage/PLA, San Francisco and state labor laws trump any contractual agreements.
5. Review and approval of the October 5, 2023 LBEAC meeting minutes
- a. Greg Lyman, seconded by Elahe Enssani, moved to approve the October 5, 2023 LBEAC Meeting Minutes.
 - i. Ayes: Caranto, Davis, Enssani, Galarza, Lu, Lyman, Perry, Shin, Tatum.
 - ii. Abstain: Gregory, Kurella.
6. Public Comment
- a. An attendee requested an outline of the Micro-LBE Trucking pilot program and to make trucking LBEs hire other trucking LBEs instead of subcontracting to non-SF firms.
 - b. One asked how City staff interact with banks and loan applicants in the SF Lends program.
 - c. A member of the public asked about an LBE's course of action if it feels it has been unfairly dropped from a contract covered by the PLA.
 - d. One raised concerns about the Department of Public Works issuing emergency declarations on multiple projects, exempting them from the LBE sub requirement.
7. Adjournment
- a. The meeting was adjourned at 11:54 am.