



**ABATEMENT APPEALS BOARD
NOTICE OF SPECIAL MEETING**

**Thursday, January 11, 2024 at 10:30 a.m.
City Hall, 1 Dr. Carlton B. Goodlett Place, Room 408**

Watch SF Cable Channel 78/Watch www.sfgovtv.org

Watch: <https://bit.ly/3ROPTOz>

PUBLIC COMMENT CALL-IN: 1-415-655-0001 / Access Code: 2662 866 1628

To raise your hand for public comment on a specific agenda item press *3 (Star three) when prompted by the meeting moderator.

Members of the public may attend the meeting to observe or provide public comment at the physical meeting location listed above or remotely. If you want to ensure your comment on any item on the agenda is received by the Abatement Appeals Board in advance of the meeting, please send an email to dbi.aab@sfgov.org by 5pm on January 10, 2024 or call (628) 652-3510. Please see the information on the next page for remote meeting access.

REVISED AGENDA:

The Abatement Appeals Board (AAB) will take public comment on every item appearing on the agenda. Members of the public who address the Board have the discretion on whether or not they wish to identify themselves for the record.

A. CALL TO ORDER and ROLL CALL.

B. ELECTION OF AAB PRESIDENT AND VICE-PRESIDENT (Discussion and Action)
The Abatement Appeals Board bylaws, Section I.A.1., require the Abatement Appeals Board to elect a President and a Vice President during its first regular meeting in February each year, or the first meeting held thereafter.

Public Comment

MEMBERS OF THE BOARD

Alysabeth Alexander-Tut, Commissioner
Evita Chavez, Commissioner
Bianca Neumann, Commissioner
Earl Shaddix, Commissioner
Angie Sommer, Commissioner
Kavin Williams, Commissioner

DEPARTMENT REPRESENTATIVES

Matthew Greene, Secretary to the Board (628) 652-3637
Sonya Harris, BIC Secretary (628) 652-3510
Code Enforcement Section (628) 652-3430
Housing Inspection Services (628) 652-3700

CITY ATTORNEY’S OFFICE REPRESENTATIVE

Sarah Fabian, Deputy City Attorney (415) 554-4679

Abatement Appeals Board – AGENDA – Notice of Special Meeting of January 11, 2024 – Page 2

C. GENERAL PUBLIC COMMENT

Members of the public may address the Board on matters that are within the Board’s jurisdiction and are not on today’s agenda. Speakers shall address their remarks to the Board as a whole and not to individual Board members or Department personnel.

D. ADJOURNMENT

REMOTE MEETING PARTICIPATION TO ACCOMMODATE DISABILITY

The City Hall Building, located at 1 Dr. Carlton B. Goodlett Place, 4th Floor, Room 408 is wheelchair accessible. This meeting will be broadcast and captioned on SFGovTV. Remote public participation is available upon request for individuals who cannot attend in person due to disability. Making a request to participate remotely no later than one (1) hour prior to the start of the meeting helps ensure availability of the meeting link. Sign Language Interpretation is also available upon request.

If requesting remote Sign Language Interpretation, please submit an accommodation request a minimum of 4 business hours prior to the start of the meeting. Allowing a minimum of 48 business hours for all other accommodation requests (for example, for other auxiliary aids and services) helps ensure availability. To request accommodation, please contact Sonya Harris, sonya.harris@sfgov.org or call (628) 652-3510.

To access the meeting remotely as an accommodation, please use this link - <https://bit.ly/3ROPTOz> or call (415) 655-0001. Enter the Webinar password **0111**, and the Meeting Access Code **2662 866 1628**. Please find instructions for how to use Webex towards the end of the agenda for the purposes of remote public comment.

Remote Meeting Access (WEBEX)

To watch via WebEx application on your desktop/laptop: <https://bit.ly/3ROPTOz>
Click the link to join the meeting -

You will then be prompted to enter the following information:

- First and Last Name: These fields are required to be entered; however, if you wish to remain anonymous, you may type “Public” in the first and last name fields.
- Email Address: This field is required to be entered; however, if you wish to remain anonymous, you may type “Public@public.com” in the email field
- Click the “Join Now” button to join the meeting

Public Comment Call-In: 1-415-655-0001 / Access Code: 2662 866 1628

Abatement Appeals Board – 49 South Van Ness Avenue 4th Floor - San Francisco, CA 94103-2414

Abatement Appeals Board – AGENDA – Notice of Special Meeting of January 11, 2024 – Page 3

Providing Public Comment:

- Dial in to **1-415-655-0001** and then enter access code **2662 866 1628** then #
- **Press #** again to enter meeting as an ATTENDEE
- You will hear a beep when you join the meeting as a participant. Stop and LISTEN
- Wait for Public Comment to be announced.
- When the President or Commission Secretary calls for Public Comment, dial ‘*’ then ‘3’ to be added to the speaker line.

- You will then hear “You have raised your hand to ask a question, please wait to speak until the host calls on you.” Callers will hear silence when waiting for their turn to speak.
- Ensure you are in a quiet location. Before you speak, mute the sound of any equipment around you, including televisions, radios, and computers. **It is especially important that you mute your computer (if you are watching via the web link) so there is no echo sound when you speak.**
- To withdraw your question, press ‘*’ then ‘3’. – you will hear: “You have lowered your hand.”
- When the system message says “Your line has been unmuted” - **THIS IS YOUR TIME TO SPEAK.**
- When the President or Commission Secretary states “Welcome Caller,” you are encouraged to state your name clearly. As soon as you speak, you will have **3 minutes** to provide your comments.
- Once your 3 minutes have expired, you will be moved out of the speaker line and back as a participant in the meeting (unless you disconnect). You will hear “Your line has been muted.”
- Participants who wish to speak on other public comment periods can stay on the meeting line and listen for the next public comment opportunity.

RAMAYTUSH OHLONE LAND ACKNOWLEDGEMENT

The Abatement Appeals Board acknowledges that we are on the unceded ancestral homeland of the Ramaytush Ohlone, who are the original inhabitants of the San Francisco Peninsula. As the indigenous stewards of this land and in accordance with their traditions, the Ramaytush Ohlone have never ceded, lost, nor forgotten their responsibilities as the caretakers of this place, as well as for all peoples who reside in their traditional territory. As guests, we recognize that we benefit from living and working on their traditional homeland. We wish to pay our respects by acknowledging the Ancestors, Elders, and Relatives of the Ramaytush Ohlone community and by affirming their sovereign rights as First Peoples.

KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE

(Chapter 67 of the San Francisco Administrative Code)

Government’s duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people’s business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people’s review.

The ringing of and use of cell phones, pagers and similar sound-producing electronic devices are prohibited at this meeting. Please be advised that the chair may order the removal from the meeting room of any person(s) responsible for the ringing or use of a cell phone, pager, or other similar sound-producing

Abatement Appeals Board – 49 South Van Ness Avenue 4th Floor - San Francisco, CA 94103-2414

Abatement Appeals Board – AGENDA – Notice of Special Meeting of January 11, 2024 – Page 4

electronic devices.

FOR MORE INFORMATION ON YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE, TO OBTAIN A COPY OF THE SUNSHINE ORDINANCE, OR TO REPORT A VIOLATION OF THE ORDINANCE, CONTACT THE SUNSHINE ORDINANCE TASK FORCE AT CITY HALL, 1 DR. CARLTON B. GOODLETT PLACE, ROOM 244 SAN FRANCISCO, CA 94102. OFFICE (415) 554-7724, FAX (415) 554-5163, E-MAIL: sotf@sfgov.org

Citizens interested in obtaining a free copy of the Sunshine Ordinance can request a copy from the Sunshine Ordinance Task Force or by printing Chapter 67 of the San Francisco Administrative Code on the Internet, <http://www.sfgov.org/sunshine/> and at the San Francisco Public Library.

ACCESSIBLE MEETING INFORMATION POLICY



The meeting will be held at the City Hall Building, located at 1 Dr. Carlton B. Goodlett Place, 4th Floor, Room 408. The closest accessible BART station is the Civic Center Station at 8th (at the United Nations Plaza) and Market Streets.

Accessible MUNI/Metro lines servicing this location are the J-Church, K-Ingleside, L-Taraval, —Ocean View, and N-Judah at Van Ness and Civic Center Stations; 9-San Bruno, 71-Haight, and 42-Downtown bus lines. For information about MUNI accessible services call (415) 351-7053.

The Commission meeting room is wheelchair accessible. Accessible curbside parking spaces have been designated on the Van Ness Avenue and McAllister Street perimeters of City Hall for mobility-impaired persons. There is accessible parking available within the Civic Center Underground Parking Garage at the corner of McAllister and Polk Streets, and within the Performing Arts Parking Garage at Grove and Franklin Streets.

Accessible seating for persons with disabilities (including those using wheelchairs) will be available. Assistive Listening devices will be available at the meeting. A sign language interpreter will be available upon request. Agendas and Minutes of the meeting are available in large print/tape form and/or readers upon request. Please contact the **Building Inspection Commission Secretary, Sonya Harris at (628) 652-3510** at least 72 hours in advance of the meeting to request for these services.

Individuals with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities should call (628) 252-3730 to discuss meeting accessibility. In order to assist the City's efforts to accommodate such persons, attendees at public meetings are reminded that other attendees may be sensitive to various chemical based products. Please help the City to accommodate these individuals.

LANGUAGE ACCESS

Please note: For questions about the Language Access Ordinance, please contact OCEIA at (415) 581-2360 and ask for the Executive Director or Language Access Compliance Officer. Language Assistance: To request an interpreter for a specific item during the meeting, please contact the **Commission Secretary, Sonya Harris, at (628) 652-3510** or by email at sonya.harris@sfgov.org at least 48 hours in advance of the hearing.

POLICY STATEMENT OF PUBLIC COMMENT

FOR THIS MEETING OF THE ABATEMENT APPEALS BOARD--and until such time as a policy is formally adopted--it is the interim cooperative intent of the Abatement Appeals Board of the City & County of San Francisco that, at the point so designated as **Public Comment** on the following Calendar, members of the public may address the Board on items of interest to the public that are within the subject matter jurisdiction of the Board--excepting calendar items. With respect to calendar items, the public's opportunity to address the Board will be afforded when the item is reached in the meeting. Each member of the public may address the Board for up to three minutes. If it is demonstrated that comments by the public will exceed 15 minutes, the chairperson may continue **Public Comment** to another time during the meeting.

SAN FRANCISCO LOBBYIST ORDINANCE

Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance [SF Campaign & Governmental Conduct Code § 2.100] to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the Ethics Commission at 25 Van Ness Avenue, Suite 220, San Francisco, CA 94102; telephone (415) 252-3100; fax (415) 252-3112; web site: <https://sfethics.org/>.

CONTRIBUTION RESTRICTION

Campaign & Governmental Conduct Code section 1.127 prohibits any person with a financial interest in certain land use matters from making a political contribution to any committee controlled by an individual currently holding, or seeking election to, the office of Mayor, Supervisor, or City Attorney.

Solicitation or acceptance of such a contribution is also prohibited. Be aware that certain matters pending before or acted upon by the Building Inspection Commission may constitute land use matters under section 1.127. Please visit sfethics.org to learn more about whether your involvement in such matters affects your ability to make political contributions, or contact the Ethics Commission at ethics.commission@sfgov.org or (415) 252-3100.