

# SAN FRANCISCO BEHAVIORAL HEALTH COMMISSION



**Mayor  
London N. Breed**

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Balham Javier Vigil, Co-Chair  
Stephen Banuelos, Co-Chair  
Genesis Vasconez, MS, PMHNP-BC, Vice-Chair  
Lisa Williams, Secretary  
Carletta Jackson-Lane, JD  
Kescha S. Mason  
Liza Murawski  
Peter Murphy  
Toni Parks  
Harriette Stallworth Stevens, EdD  
Lisa Wynn

## Agenda

### Site Visit Committee Meeting

**Please Note: We are returning to in person meetings.**

**Tuesday, November 7, 2023, 2:00 pm to 3:00 pm**

**San Francisco City Hall 1 Carlton B Goodlett Place Hearing Room #416 San Francisco,  
California 94102**

### Remote Access

<https://us06web.zoom.us/j/82958345027?pwd=Z2ZML3N5dGdyc2gzb2x0SnUyY3RZQT0>

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Meeting ID: 829 5834 5027 Passcode: 313278 One tap mobile  
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**Chair:** Liza Murawski (she, her)

**Members:** Chair Liza Murawski (she, her) Toni Parks (she, her),  
Kescha S. Mason (she, her)

Call to Order Roll Call: Agenda Changes:

**Item 1.0** Introduction by the Chair-Discussion on action items

**Public Comment** (for anything that is not listed on the agenda)

1.1 Review of Code of Conduct, see below: CONDUCT: In addition to following the Brown Act, and abiding by adopted meeting rules (e.g., Roberts Rules), the following guidelines are provided to help local mental health boards (MHBs) function as effective advisory bodies. (see pasted below)

**Public Comment**

**Item 1.2** Adopt January 10, 2023 minutes, **Public Comment**  
and September 12, 2023 minutes **Public Comment** October 10, 2023, **Public Comment [action item]**

**Public Comment**

**Item 1.3** Discussion regarding site visit assignments as noted in the last meeting. [ discussion only]

**Public Comment**

**Item 1.4** follow up on timeline for site visit assignments and open an invitation to commissioners who would like to engage in the site visits **[Discussion Only]**

**Public Comment**

**Item 2.0** Chair's Report

**Discussion:** Report on Site Visits and Strategy

**Opening comments by Chair**

**Public Comment**

**Item 2.1** Implementation of strategy of every commissioner participating in the Site Visits amongst the 140 agencies that are managed by the Department of Public Health and Behavioral Health Services.

**Public Comment**

**Item 2.3** Updating the scheduling of new Site Visits; to engage commissioners in the site visit process. The committee shall review the assigned commissioners for the last site visit committee and discuss other potential sites and volunteers. **[Discussion Only]**

**Public Comment**

**Adjournment** – (Motion to adjourn the meeting and provide a reminder of the next meeting)

## CONDUCT

In addition to following the Brown Act, and abiding by adopted meeting rules (e.g. Roberts Rules), the following guidelines are provided to help local mental health boards (MHBs) function as effective advisory bodies.

A. Conduct Agreement – A listing can be printed on agendas and/or read at the beginning of each meeting. The following list is an example:

1. Active Listening
2. Focus on Issues
3. Person-First Language (see below)
4. No Swearing
5. No Personal Attacks or Criticism (of self or others)
6. One person speaks at a time—no side bars
7. Keep comments short if possible—do not monopolize discussion
8. Limit the Use of Acronyms— “When in doubt, spell it out.”
9. Turn Off or Silence Cell Phones

#### B. Person-First Language

When talking about people with mental illness, it is important to be mindful and use "person-first language". MHB members should set an example and lead the way in using terminology when speaking or writing that is positive and reflective of the person first.

Generic phrases such as "the mentally ill" or "psychologically disturbed" are not appropriate since they convey a lack of appreciation for and depersonalize the individual. These terms communicate and reinforce the discriminatory notion of a special and separate group that is fundamentally unlike the rest of "us."

The use of person-first language such as "a person with schizophrenia," "an individual with bipolar disorder," or "people with mental illnesses," communicates first that they are people and second that they have a disability. Use of person-first language, although sometimes awkward, is important and requires that we be mindful of what we present to the public.

#### Language to Avoid

- Mentally defective or disturbed
- Mentally ill
- Mentally or emotionally handicapped
- Crazy, nuts, etc.
- Emotionally challenged
- Differently abled
- Victim or sufferer

#### Person-First Language:

- Person with a psychiatric or psychological disability • Person with schizophrenia • Person with a mental illness • Person with bipolar disorder • Individual living with mental illness

C. Unconscious Bias Training: [www.calbhbc.org/training](http://www.calbhbc.org/training)

- Avoid Micro-Aggressions (Inequalities): Comments or actions that are subtly and often unintentionally hostile or demeaning to a member of a minority or marginalized group. (Such as looking at your cell phone while someone is speaking.)

- Be intentional about treating everyone with dignity and respect. (The Public, Speakers, MHB Members, Staff, Contractors, etc.)

### **DISABILITY ACCESS**

The ADA is a civil rights law that protects people with different types of disabilities from discrimination in all aspects of social life. More specifically, Title II of the ADA requires that all programs offered through the state and local government such as the City and County of San Francisco must be accessible and usable to people with disabilities. The ADA and City policy require that people with disabilities have equal access to all City services, activities, and benefits. People with disabilities must have an equal opportunity to participate in the programs and services offered through the City and County of San Francisco. If you believe your rights under the ADA are violated, contact the ADA Coordinator.

Ordinance 90-10 added Section 2A.22.3 to the Administrative Code, which adopted a Citywide Americans with Disabilities Act Reasonable Modification Policy that requires City departments to: (1) provide notice to the public of the right to request reasonable modification; (2) respond promptly to such requests; (3) provide appropriate auxiliary aids and services to people with disabilities to ensure effective communication; and (4) train staff to respond to requests from the public for reasonable modification, and that requires the Mayor's Office on Disability to provide technical assistance to City department responding to requests from the public for reasonable modifications.

**Disability Accommodations:** To request assistive listening devices, real time captioning, sign language interpreters, readers, large print agendas or other accommodations, please contact the Commission Secretary at (415) 558-6309, or [commissions.secretary@sfgov.org](mailto:commissions.secretary@sfgov.org) at least 72 hours in advance of the hearing to help ensure availability.

**Language Assistance:** To request an interpreter for a specific item during the hearing, please contact the Commission Secretary at (415) 558-6309, or [commissions.secretary@sfgov.org](mailto:commissions.secretary@sfgov.org) at least 48 hours in advance of the hearing.

SPANISH: Agenda para la Comisión de Planificación. Si desea asistir a la audiencia, y quisiera obtener información en Español o solicitar un aparato para asistencia auditiva, llame al 415-558-6309. Por favor llame por lo menos 48 horas de anticipación a la audiencia.

CHINESE: 規劃委員會議程。聽證會上如需要語言協助或要求輔助設備，請致電415-558-6309。請在聽證會舉行之前的至少48個小時提出要求。

TAGALOG: Adyenda ng Komisyon ng Pagpapalano. Para sa tulong sa lengguwahe o para humiling ng Pantulong na Kagamitan para sa Pagdinig (headset), mangyari lamang na tumawag sa 415-558-6309. Mangyaring tumawag nang maaga (kung maaari ay 48 oras) bago sa araw ng Pagdinig.

RUSSIAN: Повестка дня Комиссии по планированию. За помощью переводчика или за вспомогательным слуховым устройством на время слушаний обращайтесь по номеру 415-558-6309. Запросы должны делаться минимум за 48 часов до начала слушания.

### **POLICY ON CELL PHONE, PAGERS, AND ELECTRONIC DEVICES**

The ringing of and use of cell phones, pagers, and similar sound-producing electronic devices are prohibited at this meeting. Please be advised that the Chair may order the removal from the meeting room of any person(s) responsible for the ringing or use of a cell phone, pager, or other similar sound-producing electronic devices.

### **KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE**

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. For more information on your rights under the Sunshine Ordinance (Chapter 67 of the San Francisco Administrative Code) or to report a violation of the ordinance, contact:

Sunshine Ordinance Task Force  
City Hall, Room 244  
1 Dr. Carlton B. Goodlett Place  
San Francisco, CA 94102-4689  
Telephone: (415)554-7724  
Fax: 4(15) 554-5163  
E-mail: [sotf@sfgov.org](mailto:sotf@sfgov.org)

Citizens interested in obtaining a free copy of the Sunshine Ordinance can request one from the Sunshine Ordinance Task Force or by printing Chapter 67 of the San Francisco Administrative Code from the internet at: [www.sfgov.org/sunshine](http://www.sfgov.org/sunshine)

To view Mental Health Board agendas and minutes, you may visit the MHB web page at: [www.sfgov.org/mental\\_health](http://www.sfgov.org/mental_health). You may also go to the Government Information Center at the

Main Library at Larkin and Grove in the Civic Center. You may also get copies of these documents through the MHB office at 255-3474.

### **LOBBYIST REGISTRATION AND REPORTING REQUIREMENTS**

Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance [SF Campaign & Governmental Conduct Code 2.100] to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the San Francisco Ethics Commission at 30 Van Ness Avenue, Suite 3900, San Francisco, CA 94102; telephone (415) 581-2300; fax (415) 581-2317; website [www.sfgov.org/ethics](http://www.sfgov.org/ethics).