

DPW Automated License Plate Reader (ALPR) Annual Surveillance Report 2023

Fields marked with an asterisk (*) are required.

Change In Authorized Use Cases



1.1 In the last year, did your department have use cases which differed from your “approved use cases” in your BOS-approved policy?

No

Change in Authorized Job Titles



2.1 Does the list of “authorized job titles” in your BOS-approved policy need to change? (i.e. Do you need additional job titles to be authorized to access the data, or do you need to remove any current job titles?)

No

Change in Number and/or Type of Technology



Replacement of Old Technology

4.1 Has any technology listed in the policy been replaced?

No



Addition of New Technology

5.1 Has any technology been added which is not listed in the policy?

No



Ceased Operation of Technology

6.1 Is any technology listed in the policy no longer in use?

No



Services or Equipment Sources

7.1 List any and all entities, companies or individuals which provide services or equipment to the department which are essential to the functioning or effectiveness of the Surveillance Technology (list “N/A” if not applicable): *

As of the writing of this report, we have yet to enter into contract with any vendor. We are in negotiations with a vendor working with OCA.

Surveillance Technology Goals ▾



8.1 Has the surveillance technology been effective at achieving its identified purpose?

No

8.2 In 3-5 sentences, please explain how the technology has or has not been effective

We cannot make a determination regarding the success of this program or not, since we have not been successful in the procurement of cameras outlined in this policy. Working with OCA, we are in final contract negotiations with a new vendor with the goal to reduce illegal dumping by having a license plate reader that will allow us to capture illegal dumping and follow up with the bad actors.

Data Sharing ▾



9.1 Has data acquired through the surveillance technology been shared with entities outside of the department?

No

9.4 Was the data shared with entities outside of city and county government?

No

Accidental Receipt of Face Recognition Data ▾



10.1 Did your department inadvertently or unintentionally receive, retain, access or use any information obtained from Face Recognition Technology?

No

Complaints ▾



11.1 Has your department received any complaints and/or concerns from community members about this surveillance technology?

No

Violations ▾



12.1 Were there any violations of the Surveillance Technology Policy or Surveillance Impact Report, reported through community members, non-privileged internal audits, or through other means in the last year?

No

12.4 Has your department conducted any internal audits of the technology?

No

Statistics and Information about Public Records Act Requests ▾



13.1 Has your department received any public records act requests for this surveillance technology?

No

Total Annual Costs for the Surveillance Technology ▾



14.1 List the number of FTE (new & existing).

Public Works, in collaboration with OCA, are finalizing the procurement of the equipment. When procurement is complete, the FTE are the same as those identified in the policy document. All FTE are existing.

14.2 Are there one-time costs for Fiscal Year 2023-2024?

Yes

14.3 Are there one-time Salary and Fringe costs?

Yes

14.4 List total one-time Salary and Fringe costs for FY 2023-2024.

0

14.5 Are there one-time Software costs?

Yes

14.6 List total one-time Software costs for FY 2023-2024.

\$100,000

14.7 Are there one-time Hardware/ Equipment costs?

Yes

14.8 List total one-time Hardware/ Equipment costs for FY 2023-2024.

\$100,000

14.9 Are there one-time Professional Services costs?

No

14.11 Are there one-time Training costs?

No

14.13 Are there one-time "Other" costs?

No

14.15 Are there annual costs for Fiscal Year 2023-2024:

Yes

14.16 Are there annual Salary and Fringe costs?

No

14.18 Are there annual Software costs?

Yes

14.19 List total annual Software costs for FY 2023-2024:

\$100,000

14.20 Are there annual Hardware/ Equipment costs?

Yes

14.21 List total annual Hardware/ Equipment costs for FY 2023-2024:

\$100,000

14.22 Are there annual Professional Services costs?

No

14.24 Are there annual Training costs?

No

14.26 Are there annual "Other" costs?

No

14.28 What source of funding will fund the Surveillance Technology for FY 2023-2024?

Public Works budget, continuing funds from BOS addbacks and departmental funding.

14.29 Have there been any changes to the one-time costs from your department's approved Surveillance Impact Report?

No

14.31 Have there been any changes to the annual costs from your department's approved Surveillance Impact Report?

Yes

14.32 Why have the annual costs changed?

We are finalizing the contract for the first time. It is not final yet but will be by the end of the fiscal year.