

# DPH Security Camera Annual Surveillance Report 2023

Fields marked with an asterisk (\*) are required.

## Change In Authorized Use Cases ▾



**1.1 In the last year, did your department have use cases which differed from your “approved use cases” in your BOS-approved policy?**

No

## Change in Authorized Job Titles ▾



**2.1 Does the list of “authorized job titles” in your BOS-approved policy need to change? (i.e. Do you need additional job titles to be authorized to access the data, or do you need to remove any current job titles?)**

No

## Change in Number and/or Type of Technology ▾



Replacement of Old Technology

**4.1 Has any technology listed in the policy been replaced?**

No



Addition of New Technology

**5.1 Has any technology been added which is not listed in the policy?**

No



Ceased Operation of Technology

**6.1 Is any technology listed in the policy no longer in use?**

No



Services or Equipment Sources

**7.1 List any and all entities, companies or individuals which provide services or equipment to the department which are essential to the functioning or effectiveness of the Surveillance Technology (list “N/A” if not applicable): \***

Convergent/Lenel, Comtel Systems Tech (Maintenance Contract, technical support), and Johnson Controls

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## Surveillance Technology Goals ▾



**8.1 Has the surveillance technology been effective at achieving its identified purpose?**

Yes

**8.2 In 3-5 sentences, please explain how the technology has or has not been effective**

The DPH functional requirements are clearly documented. Operational reports are reviewed regularly for operational process adjustment and refinement.

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## Data Sharing ▾



**9.1 Has data acquired through the surveillance technology been shared with entities outside of the department?**

Yes

**9.2 Was the data shared with city and county departments or other entities associated with city and county government?**

Yes

**9.3 List which departments received surveillance technology data from your department, what type of data was disclosed, under what legal standard the information was disclosed, and a justification for the disclosure.**

The Police Department, District Attorney's Office, and the Public Defender's Office. The data involved was CC TV video. The video was released in order to initiate law enforcement action due to criminal nature of the actions and necessity of prosecutorial evidence provided by the video.

**9.4 Was the data shared with entities outside of city and county government?**

No

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## Accidental Receipt of Face Recognition Data ▾



**10.1 Did your department inadvertently or unintentionally receive, retain, access or use any information obtained from Face Recognition Technology?**

No

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## Complaints ▾



**11.1 Has your department received any complaints and/or concerns from community members about this surveillance technology?**

No

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## Violations ▾



**12.1** Were there any violations of the Surveillance Technology Policy or Surveillance Impact Report, reported through community members, non-privileged internal audits, or through other means in the last year?

No

**12.4** Has your department conducted any internal audits of the technology?

Yes

**12.5** Please provide general aggregate information about the result of your department's internal audits.

Password management and device inventory issues were identified and remediated. Our password policies and procedures were reviewed, revised and re-implemented. Strict enforcement was initiated.

**12.6** If the audits revealed violations, please list any actions taken in response to the violations.

If an audit finding is a violation, there was a password violation and an inventory violation. All generic admin passwords were reset. Missing device inventory information was obtained and verified.

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## Statistics and Information about Public Records Act Requests ▾



**13.1** Has your department received any public records act requests for this surveillance technology?

No

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## Total Annual Costs for the Surveillance Technology ▾



**14.1 List the number of FTE (new & existing).**

Twelve including the Director.

**14.2 Are there one-time costs for Fiscal Year 2023-2024?**

No

**14.15 Are there annual costs for Fiscal Year 2023-2024:**

Yes

**14.16 Are there annual Salary and Fringe costs?**

Yes

**14.17 List total annual Salary and Fringe costs for FY 2023-2024:**

\$1,946,563

**14.18 Are there annual Software costs?**

Yes

**14.19 List total annual Software costs for FY 2023-2024:**

\$836,000

**14.20 Are there annual Hardware/ Equipment costs?**

Yes

**14.21 List total annual Hardware/ Equipment costs for FY 2023-2024:**

\$3,690,575

**14.22 Are there annual Professional Services costs?**

Yes

**14.23 List total annual Professional Services costs for FY 2023-2024:**

\$354950

**14.24 Are there annual Training costs?**

No

**14.26 Are there annual "Other" costs?**

No

**14.28 What source of funding will fund the Surveillance Technology for FY 2023-2024?**

City and County of San Francisco General Fund.

**14.29 Have there been any changes to the one-time costs from your department's approved Surveillance Impact Report?**

No

**14.31 Have there been any changes to the annual costs from your department's approved Surveillance Impact Report?**

No