

# SAN FRANCISCO BEHAVIORAL HEALTH COMMISSION

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**Mayor  
London N. Breed**

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Bahlam Javier Vigil, Co-Chair  
Stephen Banuelos, Co-Chair  
Genesis Vasconez, MS, PMHNP-BC, Vice-Chair  
Lisa Williams, Secretary  
Carletta Jackson-Lane, JD  
Kescha S. Mason  
Liza Murawski  
Toni Parks  
Harriette Stallworth Stevens, EdD  
Lisa Wynn

## **UNADOPTED MINUTES**

From the  
**Behavioral Health Commission Implementation Committee**  
**Tuesday, June 13, 2023**  
**3:20PM – 4:20 PM**

**Call to Order:** 3:20pm by Commissioner Banuelos.

**Clerk Gray called the Roll Call.**

**Commissioner's Present:** Stephen Banuelos (he/him), Toni Parks (she/her), Kescha S. Mason (she/her),

**Commissioner's absent:** Carletta Jackson-Lane (she/her)

**Board of Supervisor Representative:** None

**Members of the Public:** non identified.

**Behavioral health Commission Staff:** Clerk Gray (she/hers)

**Quorum:** Established

**Changes to the Agenda:** Open the meeting with

**Item 1.0 Introduction by the chair**

**Item 1.1** Motioned to accept to the ongoing meeting place and time of the Implementation committee to be at San Francisco City Hall, 1 Carlton B Goodlett Place

Hearing Room #416 San Francisco, California 94109 at 3:00pm-4:00pm on the first Tuesday of the month or as listed according to the BHC Meeting Schedule for 2023. second by Commissioner Parks.

**Public Comment:** None

Roll call vote taken by Clerk Gray.

Commissioner Parks-Aye, Commissioner Mason-Aye, Commissioner Banuelos-Aye  
Motion Carries by Majority vote.

**Item 2.0** Items for Discussion and Possible Actions

**Item 2.1** Follow up on Grievance Procedures: update on BHC strategy to improve grievance procedures; vote on BHC to adopt Commissioner Wynn's grievance portal to be installed on the BHC Website. Commissioners need to create and submit samples items for the portal.

Commissioner Mason motioned to have the Behavioral Health Services administration have an online complaint process by December 31, 2023. second by Commissioner Parks.

**Public Comment:** None

Roll Call vote taken by Clerk Gray.

Commissioner Mason -Aye, Commissioner Parks -Aye, and Commissioner Banuelos-Aye

Motion Carries.

**Item 2.2 Strategic Plan:** Continue revision process begun in the BHC Retreat of 12.17.2023 This is an ongoing item on the implementation Committee agenda and will allow the committee/ BHC to have an ongoing sense of the progress on meeting goals (discuss outcomes that came out of the retreat and who will take the lead post Commissioner Bohrer's resignation)

Commissioner Banuelos agrees to update the Strategic plan and it was noted the clerk would send a word version to Commissioner Banuelos. It was also agreed that we discuss it further at the next meeting of the implementation Committee.

**Public Comment:** None

**Item 2.3** Annual Public Hearing: discussion continued regarding public hearings.

The discussion talked about state mandates and past ways of engagement of the BHC. It was agreed that the Annual Hearing would be in July or August during the discussion. The annual public meeting will be the MHSA Hearing.

**Item 2.4** How to address Housing & Behavioral Health: Discussion on progress.

The discussion was around the retreat we discussed having a public hearing on housing and supportive services.

It was noted that a new Commission was recently developed, and we should become more familiar with homelessness and supportive housing commission.

Public Comment: None

**Item 3.0** Committee Members Reports- For discussion and possible action

No news to report.

Motion to adjourn the Implementation committee meeting by Commissioner Parks and second by Commissioner Mason  
Commissioner  
Commissioner Mason-Aye, Commissioner Parks, and Banuelos-Aye

Motion Carries at 4:20pm to adjourn.

**Minutes prepared by BHC Clerk Gray.**