DRAFT FSTF Meeting Minutes

June 07, 2023

Present: Paula Jones (SFDPH – Food Security/Office of Anti-Racism & Equity); Campbell Barbee (Glide SF); Anne Quaintance (Conard House); Austin Dalmasso (Tenderloin Neighborhood Development Corporation); Emily Cohen (HSH); Jennifer LeBarre (San Francisco Unified School District); Guillermo Reece (San Francisco African American Faith-Based Coalition); Jade Quizon (API Council); Meg Davidson (SF Marin Food Bank); Mei Ling Hui (SF Rec and Park/Urban Agriculture); Raegan Sales (Children's Council SF); Tiffany Kearney (Department of Disability and Aging Services); Michelle Kim (Department of Children Youth & their Families); Chester Williams (Community Living Campaign); Priti Rane (SFDPH – Nutrition Services); Geoffrey Grier (SF Recovery Theatre)

Also Present: Catherine Van Dyke (SF Market); Reese Isbell (SFDPH – Office of Health Equity); Janna Cordeiro (Food as Medicine Collaborative); Asha Chirackal (Vouchers4Veggies/EatSF); Kristi Friesen (Project Open Hand); Kim Wong (SFDPH – Community Health Equity & Promotion/ShapeUp SF); Jackson Darling (Lehigh University SVSIF); Leah Walton (SF Dept. Of Disability and Aging Services); Jade Siphomsay (SF HSA); Raul Contreras (Lehigh University SVSIF); DeJanelle Bovell (SFDPH – Office of Anti-Racism & Equity); Anna Duning (San Francisco Mayor's Budget Office); Christopher Lee (SFDPH – Center for Data Science); Aarya Chidambaram (SFMB); Alex Goldman (SF Health Plan); Amanda Maroudas; Ashley Guido; Cathy Huang (SFDPH); Chiamaka Ogwuegbu (Mayor's Office – Racial Equity Policy Advisor); Cindy Lin (SF HSA Food Access); Danielle Lundstrom (SFDPH – SNAP-Ed); Ellen Garcia (EatSF); George Gundry (Glide); Hannah Grant (Meals on Wheels); John McCormick (TNDC); Jordan Brown (UCSF); Kevin Liu; Lura Jones (Leah's Pantry); Maggie Shugerman (BVHP Community Advocates); Marianne Szeto (SFDPH – Community Health Equity & Promotion/ShapeUp SF); Serena Ngo (Hirsch Philanthropy Partners); Tiffany Dang (Department of Disability and Aging Services); Tommy McClain (SF HSA Food Access); Veronica Shepard (SFDPH – Office of Anti-Racism & Equity); Abed Qamhia (Lehigh University); Susie Flores; Haley Nielsen (Farming Hope); Eric Chan (SFDPH – Office of Anti-Racism & Equity)

Agenda Item	Discussion	Next Steps
1. Call order to order 1:30 p.m.	Call to order at 1:34 p.m.	None.
2. Land Acknowledgement 1:30 p.m.	Eric Chan recited the Land Acknowledgement.	None.
3. Welcome, member roll call, introductions, Paula Jones 1:35 p.m.	Paula Jones read the roll call, introduced new staff Eric Chan, and other meeting attendees introduced themselves in the chat.	None.
	Public Comment: N/A	

4. Approval of minutes from April 5, 2023, 1:40 p.m.	 Austin Dalmasso: Item 7, comment for correction: They did not meet with Matt Haney and Scott Weiner, but actually meet with their staff. Paula Jones: Request to add page numbers. Public Comment: Maggie Shugerman: Item 11, comment for correction: To include produce as what is provided by the D10 Food Empowerment Market along with chicken, eggs, and other shelf-stable items. Move made to approve minutes with corrections by Raegan Sales and seconded by Chester Williams. Abstentions: Jennifer LeBarre and Jade Quizon. No opposition. Motion passed with corrections. 	FSTF staff to update minutes with edits and post on FSTF website.
5. General Public Comment 1:45 p.m.	Public Comment: No public comment. Geoffrey Grier announced that the Recovery Theatre will be ramping up interventions with various communities. It will be a good show of faith to have a food giveaway, e.g. bag of produce, to give away food at the end of the show. It will foster relationships and communication.	None.
6. City department budget updates, City and Department Representatives, Discussion and Possible Action Item 2:10 p.m.	Paula Jones: The Mayor's budget came out. We welcome Anna Duning (Budget Director for the Mayor's Office) to present on the budget around food. We also have other city departments and the San Francisco Unified School District (SFUSD)'s in attendance and can share their updates as well. Anna Duning, Budget Director for Mayor's Office: Food security and food access for the city is funded through various ways: DCYF, summer programs for nutrition through HSA, DAS, grants through public health	Anna Duning to share high level document.

(e.g., soda tax). This is what I would call the baseline annual funding for food security efforts, and I'm sure that this is not exhaustive.

The proposed budget is to make no cuts or reductions to the baseline annual budgets across departments.

"Additionally, there's the enhanced levels of funding that started in 2021 through HSA, what is now called the Food Access Program, and they stood up, as you all well know, a number of programs to do grocery apps, delivery, and over the last 3 years that level of funding has increased total city funding from the baseline between \$30-\$40 million a year."

We were going into this budget year with no funding allocated or identified to continue that sort of enhancement. What is in the proposed budget, like I said before, are no cuts to baseline services and I just want to acknowledge that for a lot of people hearing no cuts, it can feel like a cut, because the need is so great.

Again, no cuts to ongoing baseline services, but the expanded level of food access work will not be funded.

We have identified around \$25 million in the first year of the budget. \$20 million of that will be procured through the HSA Food Access Team, and then a little over \$5 million is new funding that the Department of Public Health and the Human Rights Commission will be putting out.

And then in the second year, the funding is around \$15 million total, and that is our effort to try to sustain some of these enhanced programs that were started during the pandemic but not at the full level that they've been funded for the last few years.

FSTF Member Comment:

Anne Quaintance: I really appreciate the information. What is the \$10 million cut, what services are being cut? It sounds like a new RFP is being released. What will be funded or is eligible under the new funding?

Cindy Lin: We are hoping to not cut programs, rather we are just reducing the funding level, just so that we can keep programs going.

RFP No. 1091 is already out and was published correctly Monday (6/5) morning (technically came out Friday), and it is for neighborhood level grocery access programs. It is called Community Centered Grocery Access.

Anne Quaintance: It sounds like some programs that are currently funded will be applying through this RFP?

Cindy Lin: Yes, we are extending half of the portfolio, the other half fall under grocery access (RFP No. 1091). HSA has been in communication with grantees.

Chester Williams: Are we looking at the needs of lower income communities? Has the city taken an accurate survey of what the current needs are of different communities now; not from two years ago?

Cindy Lin: We typically use most recently available data to do analysis, usually the American Community Survey data and census data to look at the distribution of where low-income residents live and the proportion of low-income residents in a specific area. This data is highlighted in the published RFP.

Tiffany Kearney: DAS does do community needs assessments for the Dignity Fund. We also published a Dignity Fund Service and Allocation Plan for fiscal years '23-'24 to '26-'27. The most recent community needs assessment was from '21-'22. In terms of recent needs, DAS does have this information.

Paula Jones: In 2021, the BOS passed an ordinance requiring a Biennial Food Security and Equity Report. DPH is in the process of bringing together data from different city departments and CBOs. We will hear an update later today. I agree that we don't have great surveillance data in general, but we have asked

organizations to start screening for food security so that we have a better measurement of what's happening. The city will be relying on Biennial Food Security and Equity Report.

Meg Davidson: We are hearing from many of our partners in the SF early care and advocacy coalition that they are concerned the food program budget is being taken from the Baby Prop C funding pool. Can you share more about this decision and how we came to that?

Anna Duning: The city is facing a large deficit in upcoming budget and had to identify over \$800 million to close this gap between projected levels of spending and projected levels of revenue. So part of what we're doing overall in the budget to meet a number of different needs, we're identifying areas where we could leverage funding that we do have that is available in order to continue supporting needs for the city and the community. For instance, in the homelessness space, we are proposing a change to how we can spend some of the funds available for homelessness services to do more with that funding.

Similarly, we are proposing making a change to the required general fund that we have to put into early care and education funding, to spending that level of requirement for two years. Early care and education have a surplus of funds, and they can draw on this surplus balance to continue delivering services. There are no cuts proposed to early care and education services, but they're able to draw on this surplus balance, and by freeing up the general fund, we are able to then identify funds to continue supporting the citywide food access work over the next two years.

Chat Comment: Anne Quaintance: Hi Tiffany and Anna- Is there any increase/expansion of DAS funded programs (on-site/congregate meals, homedelivered meals, home-delivered groceries)?

Anna Duning: There are no cuts or annual expansions to DAS's portfolio.

Chat Comment: Tiffany Kearney: Hi Anne, DAS has no specific expansion plans for nutrition support at this time.

Chat Comment: Anne Quaintance: Is there still add-back funding available for the next fiscal year? There is currently no program for on-site meals/groceries in Supportive Housing.

Anna Duning: How the budget process works is that the mayor's office works with departments to close the budget gap which we've done in a number of creative ways with the goal of sustaining as many critical services as possible. Then over the month of June, the Board makes additional budget cuts, and then through those budget cuts develops a pool of funding to add back to other services. Hearings start next week on departmental budgets. Through these hearings and the board working with budget and legislative analysts, they will identify other cuts to make. The list of add-backs to be published by third week of June, usually by the 21st, it is a very long list, and the final budget to be voted on by June 28, and signed, sealed, and delivered by July 1st.

Anne Quaintance: Appreciate the cost of doing business and seeing that in the budget this year.

Anna Duning: We've done a cost of doing business every year for the past many years, but maybe skipped it during the first pandemic year. The cost of doing business is 3% for all general fund contracts, and then there's an additional 1% for a total of 4% for contracts in health and homelessness services.

Emily Cohen: Updates on Homelessness and Supportive Housing (HSH) budget — We don't have direct funding for food security programming with homelessness budget, though we do provide meals at shelter sites. We have been able to grow some investments and maintain HSH funding. Proposed budget allocates \$690 million to HSH for year 1, \$660 million in year 2.

Budget grew over past 7 years, with the increase due to the grocery receipt tax receipts coming online and COVID related responses. 56% of budget goes to

housing, 23% to shelter, 9% to homelessness prevention, 2% outreach, 2% to coordinated entry, and 8% admin/personnel.

Key investments this year:

- Expanding housing by 545 slots, through subsidies and new permanent supportive housing
- 258 newly constructed units, set aside for people experiencing homelessness
- \$13 million for acquisition for youth housing
- \$50 million increase enhanced housing quality and choice, including money management programs, skilled nursing and enhanced behavioral health housing
- \$10 million for building upgrades for older buildings in portfolio
- \$54 million to maintain 6 programs with 520 beds as well as 594 new shelter beds
- Homelessness prevention strategic plan for expansion, \$16.2 million over two years to serve over 750 households annually through emergency rental assistance program, \$2 million to provide flexible financial assistance or problem-solving services to 75 Latinx youth

Michelle Kim: Department of Children, Youth, and their Families Budget Update (DCYF): Due to the end of the COVID emergency status, some of our meal sites lost eligibility that was supposed to be in effect for this summer, but we did find room in our budget to help support at least some of those sites for this summer. We are trying to figure out coverage for next year.

Chat Comment: Anne Quaintance: The Supportive Housing Provider Network (SHPN) has a food security budget request of \$4.6 million for FY 23/24 and \$9.3 million for FY 24/25 to support 50 food kiosks (on-site delivered meal program) to DAS.

Public Comment:

Haley Nielsen: This question is for Anna Duning: This is a follow up to Meg's question – I understand that the food security enhanced funding is general funds. Is there a reason specifying that general funds are coming from Baby Prop C? Is there an amendment that needs to be made to allow it to be spent, and is this something that has to be voted on? Is there specific language/reason for Prop C funding that's going into the general fund to go specifically into food security? If this is voted on by supervisors, is this separate from the supervisors approving the budget, or is this a part of the same budget vote? Chat Comment: Janna Cordeiro: Not sure if you will get to this later, but I would like more information about the \$5M in new funding that is for DPH/HRC. Chat Comment: Veronica Shepard: There's a lot of information being presented. How is all this information being translated to the community in a way that they can understand? How are city agencies working together and assessing the populations they're working with? How are we articulating this information to these communities, especially historically underserved populations so that they can see the full landscape and know who should be going after what strategically? 7. Impact of Federal and Other Paula Jones: Due to the loss of emergency allotments, SNAP and CalFresh, Meg Davidson to anticipated changes due to debt ceiling deal, state level funding, etc., we want Funding Cuts, FSTF members 2:10 p.m. send waitlist to go around and have members talk specifically about any anticipated cuts to numbers. your programming, who's being impacted specifically such as age, race, Campbell Barbee ethnicity, neighborhoods, geography, how many people, please let us know. to send waitlist Priti Rane: Update on WIC numbers. With the appropriation bills, there is a proposed funding cut for WIC that will impact the food and vegetable increase that happened over the pandemic, from Ask Jeimil \$45 to \$9. We have seen historic increase in number of families wanting to and Belamide for participating in WIC services. There is a worry there may not be enough funds to updates related to serve everyone. We don't have a breakdown on race/ethnicity, but overall, it this agenda item in will impact pregnant women and families with children under the age of 5. We July FSTF meeting. are worried there may be cuts at the federal level to the administrative budget

that comes to us to administer the program locally. Staffing is an issue. We are waiting to get more guidance from state. Cuts are not definite, but we are concerned. The California WIC Association and National WIC Association are our advocacy partners, they are trying to share stories and the impact the increase has had.

Chester Williams: Update for Community Living Campaign: There is a waitlist issue in the southeast area. We thought we were able to hold up on the levels of food that we're getting in the community, but it is falling out. We have lost a lot of population, particularly in our senior area. Can we up the ante on things we're currently receiving, looking down the line in the next couple of years on what resources are needed? Data is showing that new people are coming into the southeast area, older folks are passing away, and there is a need to balance food needs. There are about 25 people on our collaborated waitlists.

Meg Davidson: Update for SF Marin Food Bank: Our waitlists are long; all popup pantries have waitlists and are growing every day. Benefits are running out after half a trip to the grocery store. We are seeing greater participation at pantries, and pantries filling up and running out of service. Our pop-up pantry programs serve about 18,000 people per week, facing 40% cut of pop-up pantry programs that are already at capacity. This will have a great impact, even though the Mayor's office is framing it as not a cut. People are relying on this every single week.

Campbell Barbee: Update for Glide: Our program will not be renewed and will receive 10% of annual funding for two months of July and August, after this, the services are up to bid. Currently have 76-90 families served through program at GLIDE, about 75 families on waitlist. It's difficult to expand program due to staffing capacity and not having extra money to hire staff. We can increase service, but unable to under current budget.

Jennifer LeBarre: Update for SFUSD: For school meal programs, the increased reimbursement for breakfast and lunch is going away. It was 15 cents for breakfast, 40 cents for lunch from the federal government, and SFUSD will not

FSTF staff to come up with set of standard questions to send out to group to start gathering information on impacts.

be receiving that anymore. We will continue to receive supply chain assistant grant funds. The war between Russia and Ukraine is affecting whole grain supply, which are key for school meal programs. We still don't have a farm bill, going on Year 9 without a child nutrition reauthorization bill. We do have the stop gap measure where the district is obligated to fill in any funds where we go over budget. At this point we are not going to see any direct impacts on children/students served, but we will need to be cautious as we can't assume the district will always be there to backfill the budget. Public Comment: Chat Comment: Veronica Shepard: I heard waitlist for the SF Marin Food Bank is 7,000+ Janna Cordeiro: The Mayor's office noted in the budget summary that funds to cover food security "enhancements" were going to be taken from the Baby Prop C funds. This essentially pits food security against childcare needs. This is extremely unfortunate. We are not against each other; food security and childcare are connected. This is not okay. Those who have gotten grocery access grants are having to reapply for them in an extremely short timeline. This causes additional burden on small CBOs. We're already tired and exhausted, overburdened with end of fiscal year work. Veronica Shepard: Again, when will all of the city agencies meet to discuss their assessment results, where their data came from, and the impacts on our historically underserved populations across the lifespan of life that are struggling more and more each day to ascertain food? There's an urgency in the communities who are hungry.... where's the urgency with all of these folks who are being funded to provide food resources? How are the communities being informed grantees and non-grantees to guide them on a plan as well? Cindy Lin: Tomorrow is the bidder's conference for the RFP 1091. It is at 10 a.m., 8. Update from HSA Food Coordination None. Group, Cindy Lin (HSA) 2:30 p.m. the information is listed on RFP, and listed on city website that houses RFPs.

	Public Comment: N/A	
9. Presentation - FAACTS: Introducing a New Food Sovereignty Coalition in SF, Jade Quizon (FSTF member, API Council), Campbell Barbee (FSTF member, Glide) and Haley Nielsen (Farming Hope)	FAACTS started as ad hoc group couple of years ago in response to the pandemic and the need for food security. The pandemic didn't create anything exceptionally new, but shed light on what was already happening in the city with food insecurity. Please refer to the slide deck used for the presentation that goes over: • How It All Began/Timeline of FAACTS formation • What We Do • What We Are Asking For • Interested In Joining? Jade Quizon: We have been hosting events over the last couple of months. For the May 19 th Action Dinner, FAACTS had guests speak about food sovereignty in San Francisco and had stations where community members could write post cards to Mayor and Supervisors. May 23 – Day of Action: we had coalition members walk through City Hall, and delivered postcards along with fresh baskets of organic strawberries and introduced the coalition and reiterated asks to Supervisors and Mayor. June 6 – During public comment for BOS meeting, we had about 50 people attended and held a training for community members on how to provide public comment.	None.
	Email anyone in the coalition to learn more and stay connected. Andie Sobrepena: Andie@farminghope.org ; Haley Nielsen: Haley@farminghope.org; Jade Quizon: jade.quizon@apicouncil.org	
	FSTF Member Comment:	

	Chester Williams: I want to thank FAACTS, I was at the event on May 19, and impressed with the energy, that it was young folks that were making this happen, and there's a lot of potential. Public Comment: Jackson Darling: Is FAACTs hosting any more public events for the month of June? Amazing work! Haley Nielsen: We will be! send an email to myself and Jade and we will add you to our outreach list. Haley@farminghope.org. Definitely showing up on public comment day on 26 th , and most likely something before that. Haley Nielsen: No newsletter/signup list yet, we don't have any coalition staff yet. @faactssf – Instagram Jennifer LeBarre: I have to hop off- great to see you all. As a reminder SFUSD is offering free meals to youth- please use this link to see our sites-https://www.sfusd.edu/services/health-wellness/nutrition-school-meals?search_api_fulltext=summer%20meals	
10. Update on the Biennial Food Security and Equity Report, DPH Project Team	Reese Isbell (Office of Health Equity): Paula Jones: Preliminary Data Set	Paula Jones to follow up with Reagan Sales for CACFP data points.
	Food Program Framework Embedded Here Please refer to the slide deck used for the presentation.	Paula Jones to follow up with Austin Dalmasso on how to share
	Please hold August 30 and September 13 for special meetings to review data and develop recommendations.	information from

11 Presentation – Review of Sunshine	FSTF Member Comment: Chat Comment: Reagan Sales: Paula, can you please send me an email with the needed CACFP data points? (Participants? Children served? Meals served? \$\$ disbursed? Remember it's a federal program, so fiscal year doesn't line up please confirm timeline in the email.) I'm not sure if I'll be able to get Wu Yee data too but we can try. Paula Jones: The data we're asking for are extremely driven by the requirements of the ordinance, which are pretty dense. We are doing our best to collect this data. Austin Dalmasso: Are we soliciting information from non-profit organizations? Paula Jones: Absolutely. CBOs have a lot of data and information; Paula can follow up with Austin and how to share that information. A concern is that we are going to get some information from city agencies, probably because they may be funding a part of what you do, but they may not be funding all that you do, and I doubt that you'll report all of your organization's data that you might want to have included in this report. If you think this may apply to your organization, or you're not getting any city funding and you'd like to share some of the information you have from you organization, we welcome that and you can reach out to me and we will give credit and acknowledge shared data. Public Comment: N/A	non-profit organizations.
11. Presentation – Review of Sunshine Ordinance, DeJanelle Bovell (SFDPH, Office of Anti-Racism and Equity)	Please refer to the <u>slide deck</u> used for the presentation. The FSTF is a public advisory body, established by the BOS in 2005.	None.
	Brown Act – embodies the philosophy that public agencies exist for the purposes of conducting public business and guarantees the public's right to attend and participate in meetings of local legislative bodies. The intent is to	

provide transparency. The Brown Act has been amended several times to include email communications and electronic messages.

CA Public Records Act – allows access to public records and includes written or electronic information.

Sunshine Ordinance – administrative Code, Chapter 67, works in tandem with the Brown Act and Public Records Act. Meetings are open and available to public upon request. It assures access to meetings and public records and to strengthen the open meeting laws.

- Open meeting requirements (see slide)
- Procedures to Note: Members of the FSTF cannot discuss or act on items that are not on the agenda and cannot take positions on policies.
- Rights of the Public (see slide)
- Roberts Rule of Order a set of rules to hat helps facilitate the meeting and keep things in order (see slides).

All information can be found in the city attorney's Good Government guide.

FSTF Bylaws – originally approved in 2019, amended in 2021, can be located on FSTF website (see slides).

FSTF Member Comment:

Paula Jones: There are live links in slide deck to the Good Government guide, Sunshine Ordinance, the CA Public Records Act, etc.

Chester Williams: Is 25 Van Ness, Room 610 where we will still be meeting in person?

Paula Jones: No, we need to change the bylaws. Once we know we're going back in-person, we can reserve that space that was formerly used to hold meetings, but we have not addressed this yet.

	Public Comment: N/A	
12. Food Security Task Force member updates	Chat Comment: Austin Dalmasso: In case we don't have time for FSTF Member Updates: I want to extend an invitation to you all to celebrate the Grand Reopening of our newest Healthy corner store, Desi Bazaar (603 Geary) on Tuesday 6/13 at 11:30am!	None.
	Reagan Sales: We are mobilizing our advocacy team to get the word out on what's being proposed for in the Mayor's budget. Please reach out to Raegan Sales directly to connect to Children's Council's advocacy team. We want to make sure childcare is protected and covered and meeting the food security needs of our community. For advocacy re: baby Prop C. Reach out to rsales@childrenscouncil.org	
	Campbell Barbee: Related to joining forces for food pantry, if anyone knows of any smaller pantries, 75-100 participants, possibly partnering with smaller organization for this RFP process. Reach out to cbarbee@glide.org	
	Public Comment: N/A	
	Paula Jones: Thank you all for joining and those who presented. We will try to get these notes out quickly and on the website. We will follow up with more information on what's happening on the ground, and if any task force members/the public want to support me and Eric, please reach out.	
13. Adjournment	Meeting adjourned at 3:32 p.m.	None.