



September 15, 2023

**Updated Notice of Completed Application and Intent to Permit
 for Refuse Collection Route Permit 97-TI**

The San Francisco Department of Public Health, Environmental Health Branch (“Department”) announced an opportunity to apply for a refuse collection route permit that would authorize the permittee to provide refuse collection services (“Services”) in a designated route on the Treasure Island (hereinafter referred as designated route “97-TI”). The Department completed the first and second stages of the evaluation process and is issuing this notice of completed application, results of the evaluations, and a notice of intent to all interested parties, existing refuse collection permittees, and other permit applicants.

The table below outlines the timeline of events for this refuse permit application process:

| Date | Event |
|----------------------------|---|
| May 1, 2023 | The Department posted the Notice of Refuse Collection Permit Application Opportunity and opened the refuse route permit application period. |
| May 1, 2023 – May 11, 2023 | The Department held an E-Question session. |
| May 18, 2023 | The Department posted answers to the 14 questions from E-Question Session on the Department’s website . |
| June 30, 2023 | Open application period ended, and the Department received one permit application during the period. |
| July 19, 2023 | The Department notified the applicant that the permit application was complete after conducting the first stage of the application evaluation process and confirming that applicant cured all deficiencies. |
| August 4, 2023 | The Department held the second stage of the application evaluation – criteria evaluation. |
| August 28, 2023 | The Department prepared and provided the notice of completed application to the permit applicant and posted the notice and scoresheet from the evaluation on the Department’s website. The last date to request for a hearing on this notice was September 12, 2023. In addition, the Department noticed the permit applicant to submit final requirement to the Department for final evaluation by September 12, 2023. |
| September 7, 2023 | The Department confirmed the receipt of the final requirement from the permit applicant. |
| September 15, 2023 | The Department identified that not all interested parties were provided with the notice of completed application issued on August 28, 2023 and updated the notice and extended the date to request for a hearing. The Department provided updated notice of completed application to all interested |

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| | parties, existing refuse collection permittees, and other permit applicants. |
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This updated notice of completed application confirms that the applicant(s) listed below completed first and second stages of the application evaluation process. A copy of the scoresheet from the evaluation is attached herewith. Updated notice of completed application and scoresheet will be published on the [Department's website](#) by September 15, 2023.

| Applicant | Application Number |
|----------------------|---------------------------|
| Recology Golden Gate | 1221104 |

As a result of first and second stages of the application evaluation process, the Department intends to issue the 97-TI permit to the selected applicant within 30 days of this notice of completed application or of the public hearing (if any).

| Selected Applicant | Final Requirement |
|---------------------------|--------------------------|
| Recology Golden Gate | None |

The Department may issue the refuse route permit 97-TI without a public hearing unless a timely request for a hearing is made. A public hearing will be held only if requested by an interested party or the public or if the Director deems that a public hearing is in the public interest. The request must be made in writing by **October 2, 2023, no later than 5:00 p.m. Pacific Time (PT)** and must be emailed to DPH-sfsolidwaste@sfdph.org. Upon receiving a request for hearing within the said period, the Director will set a public hearing within 30 days from October 2, 2023 and post the detail of the public hearing on the Department's website not less than 15 days prior to the date of such hearing.

Should you have any question or concern regarding to this notice, please contact the Department at DPH-sfsolidwaste@sfdph.org.

Beronica Slattengren, REHS
Environmental Health Branch - Solid Waste Program
San Francisco Department of Public Health

SFDPH Environmental Health Refuse Collection Route Permit Application Evaluation Scoresheet

2022 Refuse Collection Regulation, Chapter 5 Section 3(b)

First Stage. Determination of Completeness

2022 Refuse Collection Regulation, Chapter 7 Section 4(a)

The San Francisco Department of Public Health (“Department”) will review each permit application package for completeness in the determination of completeness process. This first stage is simply a pass/fail determination as to whether the package meets all threshold requirements. Elements subject to the review during this stage include, without limitations: the application, fee, the required documents, showing of need statement, financial responsibility, operational competency, and program compliance.

The Department reserves the right to request clarification from the Applicant prior to rejecting a permit application package for failure to meet the determination of completeness requirements. Clarifications are limited exchanges between the program staff and an Applicant for the purpose of clarifying certain aspects of the permit application package and will provide an Applicant the opportunity to cure deficiencies within 5 days of determining that the package is incomplete or incorrect. A permit application package that passes the first stage will proceed to the second stage of the determination of completeness.

| Required Submission | Pass |
|---|------|
| A confirmation that application filing fee of the correct amount has been processed by SFDPH. | ✓ |
| (1) A signed and dated Application for Refuse Collection Route Permit, all applicable fields are completed. | ✓ |
| (2) A copy of the current business registration certificate or copy of a receipt confirming registration with a temporary business account number | ✓ |
| (3) Refuse Collector license information or evidence of submission of a refuse collector license application to the San Francisco Department of Public Health (“Department”). | ✓ |
| (4) Evidence of submission of a project application to San Francisco Planning Department to initiate Environmental Review pursuant to California Environmental Quality Act. | ✓ |
| (5) An attestation declaring to abide by all provisions of the Initiative Ordinance and Applicant will not charge a greater rate for the refuse Services than the rate set by the Rate Board. | ✓ |
| (6) A signed and dated Declaration of Healthy and Safe Working Conditions. | ✓ |

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| <p>(7) A signed and dated Worker’s Compensation Declaration for Regulated Businesses.</p> | <p>✓</p> |
| <p>(8) A showing of need statement describing the nature of need for this refuse collection route permit.</p> | <p>✓</p> |
| <p>(9) Documents of Financial Responsibility, including but not limited to:</p> <ul style="list-style-type: none"> • Records of audited financial statements, including Profit & Loss Statements, Balance Sheets, and all required notes to the financial statements for the past five (5) years. Such financial statements shall be certified by a Certified Public Accountant. • Evidence of ability to secure a performance bond or equivalent security equal to the amount for up to six (6) months of service or in an amount satisfactory to the Department’s Director. • Certificate of liability insurance in the amount of \$1 million per occurrence/\$2 million aggregate, whichever is greater. • Description of any previous bankruptcies and other significant existing financial obligations (e.g., lease, pending lawsuits) within the past five (5) years. | <p>✓</p> |
| <p>(10) Records of operational competency, including but not limited to:</p> <ul style="list-style-type: none"> • Statement of refuse industry experience that is comparable to the level required at the proposed route(s) served. Demonstrate the capacity to successfully operate reliable refuse collection services in San Francisco by providing a descriptive statement of the manner in which refuse services are provided in service areas outside of the City, if any. Information such as size, number, and topography of markets they serve and capability to operate and deliver services in comparably large and dense cities will be used as determining factors during the evaluation. • List of equipment used to collect and transport refuse, trucks, and equipment lease agreements. • Description of maintenance procedures. • Location and description of offices and maintenance shops. • Refuse collection method and proposed collection schedules. • DMV Records of all refuse collection vehicle drivers employed by the Applicant and years of commercial driving experience. • Description of major vehicle accidents causing any injury or death to a person or damage to vehicle(s) or property(ies) over \$1,000, in the past five (5) years. • Worker’s compensation experience modification factor for the past five (5) years. • Description of safety procedures. | <p>✓</p> |
| <p>(11) Records demonstrating program compliances, including but not limited to:</p> <ul style="list-style-type: none"> • Procedures of waste acceptance control program to exclude hazardous and designated wastes. • Customers’ complaint resolution procedures. • Copy of customer complaint log from a comparable refuse collection operation for the previous five (5) years. • Planned method for final disposition of refuse collected, including but not limited to materials being transferred to other facilities or operations for further processing, recycled materials, and solid waste. | <p>✓</p> |

Second Stage. Criteria Evaluation

2022 Refuse Collection Regulation, Chapter 7 Section 4(a) and (b)

Application packages that pass the first stage will proceed to the second stage, criteria scoring evaluation. A panel (“Evaluation Panel”) will review the details of the application packages for compliance demonstration. Some sections of the application packages will be scored according to the evaluation scoresheet created by the Department.

| Minimum Qualifications | | | | |
|--|------------------------------|---|---------|----------------------------|
| (8) Showing of Need A showing of need statement describing the nature of need for this refuse collection route permit. | <input type="checkbox"/> Met | | Not Met | |
| (9) Financial Responsibility (9A) Records of audited financial statements, including Profit & Loss Statements, Balance Sheets, and all required notes to the financial statements for the past five (5) years. Such financial statements shall be certified by a Certified Public Accountant. | <input type="checkbox"/> Met | | Not Met | |
| (9B) Evidence of ability to secure a performance bond or equivalent security equal to the amount for up to six (6) months of service or in an amount satisfactory to the Department’s Director. | <input type="checkbox"/> Met | | Not Met | |
| (9C) Certificate of liability insurance in the amount of \$1 million per occurrence/\$2 million aggregate, whichever is greater. | <input type="checkbox"/> Met | | Not Met | |
| (9D) Description of any previous bankruptcies and other significant existing financial obligations (e.g., lease, pending lawsuits) within the past five (5) years. | <input type="checkbox"/> Met | | Not Met | |
| (10) Operational Competency (10A) Worker’s compensation experience modification factor for the past five (5) years. | <input type="checkbox"/> Met | | Not Met | |
| Scored Criteria | | | | |
| (10) Operational Competency (50%) | Score | | | |
| (10B) Statement of refuse industry experience that is comparable to the level required at the proposed route(s) served. Demonstrate the capacity to successfully operate reliable refuse collection services in San Francisco by providing a descriptive statement of the manner in which refuse services are provided in service areas outside of the City, if any. Information such as size, number, and topography of markets they serve and capability to operate and deliver services in a comparably large and dense cities will be used as determining factors during the evaluation. | 1 | 2 | 3 | <input type="checkbox"/> 4 |

Date: 8/4/2023

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|---|--------------------------------|--------------------------------|--------------------------------|--------------------------------|
| (10C) List of equipment used to collect and transport refuse, trucks, and equipment lease agreements. | 1 | 2 | 3 | <input type="text" value="4"/> |
| (10D) Description of maintenance procedures. | 1 | 2 | <input type="text" value="3"/> | 4 |
| (10E) Location and description of offices and maintenance shops. | 1 | 2 | <input type="text" value="3"/> | 4 |
| (10F) Refuse collection method and proposed collection schedules. | 1 | 2 | 3 | <input type="text" value="4"/> |
| (10G) DMV Records of all refuse collection vehicle drivers employed by the Applicant and years of commercial driving experience. | 1 | <input type="text" value="2"/> | 3 | 4 |
| (10H) Description of major vehicle accidents causing any injury or death to a person or damage to vehicle(s) or property(ies) over \$1,000, in the past five (5) years. | 1 | 2 | 3 | <input type="text" value="4"/> |
| (10I) Description of safety procedures. | 1 | 2 | 3 | <input type="text" value="4"/> |
| Points = (Sum x 50%) | 28 X 50% = 14 | | | |
| (11) Program Compliance (50%) | Score | | | |
| (11A) Procedures of waste acceptance control program to exclude hazardous and designated wastes. | 1 | 2 | <input type="text" value="3"/> | 4 |
| (11B) Customers' complaint resolution procedures. | 1 | 2 | 3 | <input type="text" value="4"/> |
| (11C) Copy of customer complaint log from a comparable refuse collection operation for the previous five (5) years. | <input type="text" value="1"/> | 2 | 3 | 4 |
| (11D) Planned method for final disposition of refuse collected, including but not limited to materials being transferred to other facilities or operations for further processing, recycled materials, and solid waste. | 1 | 2 | <input type="text" value="3"/> | 4 |
| Points = (Sum x 50%) | 11 X 50% = 5.5 | | | |
| TOTAL POINTS | 19.5 | | | |