



San Francisco Residential Rent Stabilization and Arbitration Board

Note: You must complete a separate form for each residential unit at the property.

Rent Board Date Stamp

HOUSING INVENTORY FORM - VACANT UNIT

Unit Address	1. Assessor's Parcel Number (APN): _____ 2. Street Address: _____ Unit: _____						
Unit Information	3. # of Bedrooms: _____ 4. # of Bathrooms: _____ 5. Approx. Square footage (to the best of your knowledge): _____						
Unit Vacancy and/or Occupancy Information	6. Date Current Vacancy Began: _____ (if this date is more than 12 months ago, skip #7) 7. Dates of any other Occupancies or Vacancies in the past 12 months (attach additional pages if necessary): <table><tr><td><input type="checkbox"/> Occupancy or <input type="checkbox"/> Vacancy</td><td><input type="checkbox"/> Occupancy or <input type="checkbox"/> Vacancy</td></tr><tr><td>Start Date: _____</td><td>Start Date: _____</td></tr><tr><td>End Date: _____</td><td>End Date: _____</td></tr></table>	<input type="checkbox"/> Occupancy or <input type="checkbox"/> Vacancy	<input type="checkbox"/> Occupancy or <input type="checkbox"/> Vacancy	Start Date: _____	Start Date: _____	End Date: _____	End Date: _____
<input type="checkbox"/> Occupancy or <input type="checkbox"/> Vacancy	<input type="checkbox"/> Occupancy or <input type="checkbox"/> Vacancy						
Start Date: _____	Start Date: _____						
End Date: _____	End Date: _____						
Contact Information	Business Contact For Owner (the person to be contacted regarding the unit) 8. Full Name: _____ <input type="checkbox"/> Owner <input type="checkbox"/> Owner's Agent <input type="checkbox"/> Property Manager 9. Phone: _____ 10. Email: _____ 11. Mailing Address: _____ 12. Business Registration # for Unit (if any): _____						

I have used all reasonable diligence in preparing this statement. I have reviewed the statement and to the best of my knowledge the information contained herein is true and complete. To the extent I was unable, despite the use of reasonable diligence, to ascertain the exact information to be reported, I have provided the most accurate approximation that I can based on information and belief where possible or, where such approximation is not feasible, I have stated that the information is unknown. I certify under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Signature of (check one) ☐ Property Owner ☐ Owner's Agent ☐ Property Manager

Date