• Transition Timeline
• Application Statistics, Progress, Challenges
• Efforts to get businesses into compliance and new permits
Transition Timeline

- **March 31st**, pandemic program ends
- **September 27th**, 180-grace period ends. Applicants who applied by March need to complete:
  - ✓ Application materials for review and receive conditional approval
  - ✓ 10-day public posting
  - ✓ Parklet modifications
  - ✓ Post construction city inspection
  - ✓ Receive permit
Program Transition

- Currently at **639** post-pandemic parklet applications!
- Transition growing pains…

Pandemic era indoor seating restrictions forced rapid solutions and compromises

Post-pandemic era parklets balance streamlined procedures with sustainable solutions to regulate occupancy of public ROW
Application Statistics

• **121** reported pandemic parklet removals
• **639** post-pandemic parklet applications
  ✓ **3** received permit
  ○ *Trouble getting responses from applicants.* Currently we have:
    ■ **179** conditionally approved + still need to modify and/or clear inspection
    ■ **144** incomplete applications, haven't cleared first department review (MTA)
    ■ **313** have not cleared second department review (DPW)
How are we communicating with businesses?

- **One-to-one** staff emails and phone calls
- **Monthly in-person** “office hours”
- **Phone banking**: Incomplete applications, applicants cleared to build
- **Noticing**:
  - Didn’t reapply
  - Reapplied with incomplete applications > 5 months
Grants

**Equity Grants**

Up to $2,500 to pay for materials or services to bring pandemic Shared Spaces into compliance – due 9/27/2023

**Arts and Culture Grants**

- Partnership with SF New Deal
- $10,000 each to bring art, music, and other cultural programs to Shared Spaces parklets, sidewalk areas, and street closures – due 1/1/2024

[sf.gov/shared-spaces-equity](sf.gov/shared-spaces-equity)
Fees Waiver Update

- BOS passed legislation to waive permit fees for parklets approved before July 2024
  - If you had a Shared Spaces parklet during the pandemic and are transitioning to the permanent Shared Spaces Program: Initial permit fees and first two annual license fees are waived for parklets that are issued permits prior to 7/1/2024.
  - If you had a Shared Spaces parklet that you are removing: There are no permit and license fees. Note that pandemic parklets that are not transitioning to the permanent Shared Spaces program must be removed by 9/27/2023.
  - If you are applying for a new Shared Spaces parklet (and you didn’t have Pandemic-program permits): Initial permit fees will be waived for permits issued prior to 7/1/2024, annual license fee applies and businesses with <$2.5 million in gross receipts qualify for a 50% reduction of this fee.
SBC Support

• We're in the last month stretch for pandemic operators to get new permits! Help us put out the word!
THANK YOU!

Questions?

謝謝您！

問題

Preguntas

Monica Munowitch
Program Manager (MTA)

Gregory Slocum
Permits Manager (DPW)

Annie Yalon
Public Relations Manager (Planning)

Twitter.com/SharedSpacesSF

Instagram.com/SharedSpacesSF

Facebook.com/SharedSpacesSF/

SF.gov/Shared-Spaces

SharedSpaces@sfgov.org
Shared Spaces Heroes

#sharedspacessfheroes

please nominate #SharedSpacesSFHeroes by emailing Shared.Spaces@sfgov.org
What do Shared Spaces operators want for the future?

"The Shared Spaces Program is enabling me to avoid permanent closure..."
What do Shared Spaces operators want for the future?

"The Shared Spaces Program enabled me to reopen under public health directives..."
What do Shared Spaces operators want for the future?

"I would operate a Shared Space if permits are extended…"

- Yes, year-round: 70%
- Yes, seasonally: 11%
- No, I would not operate a Shared Space after the pandemic: 19%
Timeline of Program Evolution

**CITY & REGIONAL CONTEXT**

2009
San Francisco Parklet Program kicks off

02/24/20
San Francisco declares state of public health emergency

03/04/20
State of California declares state of public health emergency

03/15/20
Governor closes all bars, nightclubs, wineries, and brewpubs

03/17/20 – 05/03/20
Shelter in Place Order takes effect in SF and five other bay area counties

03/19/20
Statewide shelter in place order goes into effect

03/19/20
Statewide shelter in place order goes into effect

04/17/20
Six bay area counties mandate face coverings

04/24/20
Economic Recovery Task Force created by Mayor Breed and BOS President Yee

04/28/20
Governor creates 4-stage Resilience Roadmap for lifting restrictions

05/18/20
California enters 'Resilience Roadmap' Stage 2

05/26/20
California enters 'Resilience Roadmap' Stage 3

06/12/20
San Francisco resumes outdoor dining

09/07/20
Personal Services Allowed Outdoors

12/06/20 - 01/25/21
activities suspended in Bay Area counties under State's Regional Stay-At-Home Order

**SHARED SPACES PROGRAM**

07/28/20
Launch: SS for Sidewalks & Curbside

07/29/20
Launch: SS on Parcels

09/25/20
Launch: Just-Add-Music (J.A.M.) Permit

06/26/20
Launch: SS in Roadway 'Open Streets'

07/13/20
Small Business Commission Passes Resolution supporting Shared Spaces

07/26/20
Launch: SS on Parcels

10/06/20
BOS Passes Resolution supporting Shared Spaces

10/19/20
Economic Recovery Task Force and Mayor Breed call for making Shared Spaces permanent

03/09/21
BOS Passes Urging Resolution supporting permanent Shared Spaces

03/16/21
Mayor Breed Introduces Shared Spaces Ordinance at the Board of Supervisors

05/04/21
MTA Board Adopts Transportation Code Amendments

07/26/21
BOS Passes Shared Spaces Ordinance

07/26/21
BOS Amends Shared Spaces Ordinance

**COUNTY RISK LEVEL**

San Francisco Shared Spaces Program | Small Business Commission | August 28, 2023
Shared Spaces Applications Received

Chart updated Feb 7, 2023

PROGRAM STATS

sf.gov/shared-spaces-tracker

373

892

553

23

0

53

111

200

400

600

800

1000

1200

1400

1600

SIDEWALK

PARKLETS

ROADWAYS

LOTS

Post-Pandemic App Only (New Operator)
Pandemic Operator, with Post-Pandemic App
Pandemic Operator, No Post-Pandemic App

Focusing outreach on these operators

Chart updated Feb 7, 2023

San Francisco Shared Spaces Program | Small Business Commission | August 28, 2023

sf.gov/shared-spaces-tracker
Program Growth by Week

*Note that some sites require multiple approvals from different departments. Each approval review is counted above.*
Interagency Staff Time

PROGRAM STATS

*Does not yet reflect all FTE from OEWD
Shared Spaces Ordinance: Policy Goals

1. Simplify the City’s Toolbox
2. Prioritize Equity & Inclusion
3. Phase Implementation with Economic Conditions
4. Encourage Arts, Culture, & Entertainment
5. Balance Curbside Functions
6. Maintain Public Access
7. Efficient Permit Review & Approval
8. Clear Public Input Procedures
9. Coordinated Enforcement
 ADA, Emergency Access, and Intersection Safety

Clear Path of Travel on Sidewalks, with Diverters
3-foot Access Gaps, Open to the Sky
Visibility above 42 Inches
Street Address on Display
Equivalent / Accessible Facility
Reflective Materials on Corners
Clearance for Firefighting Ladders
Space Heaters Clear of Flammable Materials
Setbacks from Crosswalks
Fire Safety & Emergency Access

A 3-foot-wide emergency access gap, open to the sky, provided for every 20 feet of the structure’s length.

3 英尺寬、向上敞開的緊急通道缺口
Un espacio para acceso de emergencia de 3 pies de ancho, abierto al cielo por cada 20 pies de largo
Public Education

Since August 2022, the Program has been in neighborhoods holding:

- Corridor Walks and Town Halls with Merchants
- Application & Site Plan Workshops
- Parklet Design Trainings
- Office Hours

The Program is conducting the following outreach to operators who have not yet submitted an application:

- 1:1 Application support sessions
- Digital Needs and Intentions Survey
- Phone Banking

[Links and images for webinars and events]
New Public Service Announcements

“Intersection Safety and Visibility at Shared Spaces”

“Emergency Response at Shared Spaces”

“Making Shared Spaces Accessible for Everyone”
Equity Grants: Selection Priorities

1. Hardest hit by the COVID-19 pandemic, with high rates of cases and deaths

2. In “Areas of Vulnerability” (as defined by DPH) Areas with a higher density of vulnerable populations, including but not limited to people of color, seniors, youth, people with disabilities, linguistically isolated households, and/or people living in poverty or unemployed

3. In established Cultural Districts

4. Registered as legacy businesses

5. Below $2.5M in gross receipts

6. Not already receiving funds through other City grants programs like SF Shines
Equity Grants: Round 2.2 Applications Open!

Use los fondos para materiales como mobiliario o barreras de tránsito móviles. Los artículos como barreras y muebles se le pueden reembolsar o comprar para usted.

使用補助金購買可移動的傢俱或交通隔離物等材料。您可以獲得購買隔離物和傢俱等物品的補償，或者享有代購服務。
## Grants & Resources

<table>
<thead>
<tr>
<th>Eligible Sites</th>
<th>SF Shines Design Services</th>
<th>Shared Spaces Compliance</th>
<th>Shared Spaces Arts &amp; Culture and Technical Assistance</th>
</tr>
</thead>
<tbody>
<tr>
<td>Brick &amp; Mortar</td>
<td>SS Sidewalks &amp; Parklets only</td>
<td>SS Roadway SS Lots / Parcels</td>
<td></td>
</tr>
<tr>
<td>April 1, 2022 – (no close date)</td>
<td>September 1, 2022 – February 28, 2023</td>
<td>2022-2023</td>
<td></td>
</tr>
<tr>
<td>Grant Type</td>
<td>Services (Design)</td>
<td>Cash Reimbursement (materials &amp; labor)</td>
<td>Services (Design, Operations, &amp; Activation)</td>
</tr>
<tr>
<td>Weblink</td>
<td>sf.gov/sf-shines</td>
<td></td>
<td>sf.gov/shared-spaces-equity</td>
</tr>
</tbody>
</table>
Equity Grants to Small Business Operators (Round 1)

Equity Grants to Small Businesses
向小型企業提供公平撥款
Subsidios de capital a pequeñas empresas

Grants to businesses who applied directly to the Shared Spaces Equity Grants Program in Round 1 (Nov 2020 to Jan 2021).

Administered by SF Planning and OEWD in partnership with Livable City.

$330,059 in awards

+ SF Shines Grants to Businesses
+ 向企業提供 SF Shines 撥款
+ Becas SF Shines para empresas

This existing OEWD storefront improvement program pivoted funds to help businesses during the pandemic, including participation in the Shared Spaces program.

$500,078 in awards

$830,137 awarded to date

迄今為止共授予 $830,137  Un total de $830,137 otorgados hasta la fecha
Public Access: Curbside Use Types & Rules

1. Public Parklet
2. Movable Commercial Parklet
3. Commercial Parklet

Like pre-COVID parklets
Like most Shared Spaces today

公共通道：路邊使用類型和規則
Acceso público: Tipos y reglas de uso de la acera

公共路邊微公園
Parklet Público

可移動商業路邊微公園
Parklet Comercial Móvil

商業路邊微公園
Parklet Comercial
# Public Access: Curbside Use Types & Rules

公共通道：路邊使用類型和規則

<table>
<thead>
<tr>
<th>Tier</th>
<th>Type</th>
<th>Public Access</th>
<th>Commercial Activity</th>
<th>Daily Occupancy</th>
<th>Construction</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Public Parklet</td>
<td>Entire facility</td>
<td>None</td>
<td>24 hours</td>
<td>Fixed Structure</td>
</tr>
<tr>
<td>2</td>
<td>Movable Commercial Parklet</td>
<td>At least one seating facility during hours of commercial operation</td>
<td>During hours of operation</td>
<td>During hours of Operation</td>
<td>Movable Fixtures</td>
</tr>
<tr>
<td>3</td>
<td>Commercial Parklet</td>
<td>At least one seating facility during hours of commercial operation; otherwise entire facility between 7am and 12am</td>
<td>During hours of operation</td>
<td>24 hours</td>
<td>Fixed Structure</td>
</tr>
</tbody>
</table>

*Like pre-COVID parklets*

*Like most Shared Spaces today*
Public Access: a seating area open to all

“Commercial Parklets shall provide alternate public seating, which is accessible to persons who are not patrons of the business for any period when the Curbside Shared Space is being activated for commercial use by the business. Alternate public seating shall include at least one public bench or other seating arrangement for every 20 linear feet of Curbside Shared Space.”

§ ADM 94.A.6 (b) (1)
## Public Access: Curbside Use Types & Fees

<table>
<thead>
<tr>
<th>Tier</th>
<th>Type</th>
<th>OCCUPANCY FEES</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>Permit (one time)</td>
<td>Annual License</td>
</tr>
<tr>
<td>1</td>
<td>Public Parklet 公共路邊微公園 Parklet Público</td>
<td>$1,000</td>
<td>$250</td>
</tr>
<tr>
<td>2</td>
<td>Movable Commercial Parklet 可移動商業路邊微公園 Parklet Comercial Móvil</td>
<td>$2,000</td>
<td>$1,000</td>
</tr>
<tr>
<td>3</td>
<td>Commercial Parklet 商業路邊微公園 Parklet Comercial</td>
<td>$3,000</td>
<td>$1,500</td>
</tr>
</tbody>
</table>

First Parking Space  Each Additional Parking Space  Per Parking Space

1/2 fee waiver for businesses with ≤ $2M in SF gross receipts
Questions?

Robin Abad Ocubillo
Shared Spaces Program Director
Monica Munowitch
Deputy Director (MTA)
Gregory Slocum
Permits Manager (DPW)
Michael Lennon
Enforcement (DPW)
Ken Cofflin
San Francisco Fire Marshall

THANK YOU!

Twitter.com/SharedSpacesSF
Instagram.com/SharedSpacessf
Facebook.com/SharedSpacesSF/
SF.gov/Shared-Spaces
SharedSpaces@sfgov.org

謝謝您！

¡GRACIAS!

問題

Preguntas
Who’s in the Room? Attendees!

- Builder or Contractor
- Neighborhood Small Business Owner
- Others?
Site plan should show a bird’s eye view of the proposed Shared Space and include the following items:

- Business Footprint (Name and Address), including length of business frontage.
- Neighboring Businesses (Name and Address), including extent of encroachment if applicable.
- Sidewalk and street fronting business, including total sidewalk width and any surface obstructions (i.e. tree wells, bike racks, parking meters, light poles, etc.) adjacent to proposed Shared Space.
- North Arrow, showing orientation of site plan.
- Street Names and Crosswalks.
- Colored Curbs.
- Total length and width of proposed Shared Space per SFMTA’s final determination, including required 3-foot emergency access gap and 3-foot setbacks on both sides.
- Marked parking spaces should show location of parking Ts on roadway and meters on sidewalk.
- Utilities in the parking lane and clearance from them (may not be obstructed by the structure).
Site Plan Example: Coffee Shop
Marina District

- Computer-generated (not professionally done).

- Missing extent of encroachment onto neighboring frontages.

- Dimensions need to be modified to align with SFMTA’s permitted scope of occupancy.

- Shows required setbacks, locations of surface obstructions, parking T’s and meters, and sidewalk width.

- Emergency access gap not required.
Site Plan Example: Restaurant
Hayes Valley

- Hand-drawn by applicant - allowed but lines should be straight and dimensions legible.
- Missing surface obstructions, length of business frontage, extent of encroachment onto neighboring frontage, and clearance from utilities in the roadway.
- Dimensions need to be modified to align with SFMTA's permitted scope of occupancy.
- Shows emergency access gap.
- Neighbor consent required.
Site Plan Example: Restaurant
SOMA

- Hand-drawn by applicant - acceptable upon submittal.

- Unmetered block (no parking T’s or meters).

- Sidewalk is only 6 feet wide = no roof allowed.

- Shows required dimensions, property corner, colored curb, setbacks and emergency access gap.
Site Plan Example: Bar

Mission

- Used sample site plan as foundation - allowed but should be modified according to current conditions of sidewalk and roadway at subject location.

- Required setbacks do not fit within 40 linear feet permitted by SFMTA.

- Shows required dimensions, property corner, surface obstructions, colored curb, parking T’s and meters, setbacks and emergency access gap.

- Neighbor consent required.

San Francisco Shared Spaces Program | Small Business Commission | August 28, 2023
Site Plan Example: Restaurant
Richmond

- Computer-generated with hand-drawn elements.
- Missing location of existing driveway (minimum 2-foot clearance required) and surface obstructions adjacent to structure.
- Proposed Shared Spaces on both frontages.
- Shows property corner and required clearances from intersection for daylighting (20 feet for nearside and 8 feet for farside).
Site Plan Example: Café

Mission

- 3D rendering, not a bird's eye view of the site.
- Missing information required to identify location of proposed Shared Space.
- Does not show business frontage, sidewalk space, or parking lane.
- Missing all required dimensions, including length and width of structure.
Items Not Shown on Site Plan
(CONDITIONAL REQUIREMENTS)

Conditional requirements must be met since site plan does not show elevation/section views (Certifications Form):

- Wall height (not to exceed 42 inches).
  
  Anything above 42 inches must be made of transparent materials.

- **Roof**: Minimum height 7 feet, maximum 10 feet. Not allowed on structures adjacent to sidewalks less than 10 feet wide.

- Structure may not obstruct vertical clearance for emergency access gaps nor be installed above the sidewalk.

- 6” x 6” gutter clearance at the curb along the entire length of the structure for drainage.

- **ADA seating**:
  
  Structure must be flush with the sidewalk and have a 4-foot-wide accessible path from the sidewalk to the structure.

  At least one (1) ADA table that is 28 inches tall with a total clear floor space of 30 inches by 48 inches for wheelchair use.

- One (1) bench or seating arrangement that must be made available to the public.

- Wheel stops and soft-hit posts required on both ends of structure at edge of setbacks.
Other Required Documents

- Completed Certifications Form (checklist must be filled out).
- Certificate of Insurance with required language (Waiver of Subrogation).
- Signed Neighboring Consent Form (if applicable).
- Current photos of site.
Neighbor Consent

**OPTION 1:** Shared Space fully within business frontage.

**OPTION 2:** Shared Space extends into a neighboring frontage, occupying an unmarked space.

**OPTION 3A:** Shared Space extends only slightly into a neighboring frontage, taking up less than half of a marked parking space in the neighboring frontage.

**OPTION 3B:** Shared Space extends at least half of one marked parking space into a neighboring frontage.
Neighbor Consent

Shared Spaces: Neighboring Letter of Consent

Applicant Acknowledgement

I acknowledge that I am an owner or authorized representative of the business:

[Insert Business Name]

located at:

[Insert Business Address]

I am seeking authorization to occupy the area associated with my Shared Spaces permit. The proposed permit extends into the frontage of a neighboring property located at:

[Insert Neighboring Property Address]

I acknowledge that, if approved, I am responsible for maintaining the full scope of my occupancy under my Shared Spaces Permit, including any permitted space that extends to a neighboring frontage, in accordance with the program terms outlined in Administrative Code Chapter 19A, Public Works Code Section 795, and corresponding Public Works Director’s Orders.

I understand that if the tenancy and/or property ownership of the neighboring property changes, Public Works may require me to submit an updated consent letter to continue utilizing any space extending into a neighboring frontage regardless of the status of my Shared Spaces permit at the time of change of ownership.

I understand that consent to occupy neighboring space as part of my Shared Spaces permit is revocable in nature and, if such consent is revoked, or if my occupancy is not in accordance with the terms of Administrative Code Chapter 19A, Public Works Code Section 795, and corresponding Public Works Director’s Orders, that my business is responsible for the removal of any structure placed in the right-of-way under my Shared Spaces permit, including any applicable portion of my Shared Spaces permit extending into a neighboring frontage. I acknowledge that I must obtain an up-to-date consent letter for any future permit renewal as requested by Public Works during future permit renewal processes.

Applicant Signature

[Insert Signature]

Print Name:

[Insert Print Name]

Date:

[Insert Date]

Please email this signed letter to SharedSpacesPermit@sfpw.org

Neighboring Acknowledgement

To be filled out by the Neighboring Tenant or Property Owner:

I acknowledge that I am the (check one) ☐ ground floor tenant ☐ property owner of:

[Insert Neighboring Property Address]

I consent to allow the Shared Spaces Applicant, located at the business address listed in the above Applicant Acknowledgement section, to occupy the space in the sidewalk and/or parking lane fronting my leased space or property. I understand that the Shared Spaces Applicant’s occupancy will be consistent with a Shared Spaces permit in accordance with the program terms outlined in Administrative Code Chapter 19A, Public Works Code Section 795, and corresponding Public Works Director’s Orders.

Tenants Only

I acknowledge that I am not prohibited by any lease or rental agreement from granting this consent to this neighboring business.

This consent is for the permittee’s upcoming permit cycle, which may last up to 12 months from the date of permit approval and acknowledge that any enforcement action against a permittee for revoked neighbor consent may be suspended until the time of Shared Spaces permit expiration.

Tenant or Property Owner Signature

[Insert Signature]

Print Name:

[Insert Print Name]

Date:

[Insert Date]

Please email this signed letter to SharedSpacesPermit@sfpw.org

Page 1/2
Existing Condition Site Photos

Proposed Structure Location
Existing Condition Site Photos
Existing Condition Site Photos
Shared Spaces Signage

SIDEWALK SIGNAGE

COMMERCIAL PARKLET

PUBLIC PARKLET

KEEP CLEAR AT ALL TIMES

FOR EMERGENCY ACCESS

CURBSIDE SIGNAGE

DRAFT VERSION 2/8/2022

sf.gov/Shared-Spaces-Manual
## Transitioning Pandemic Permits to Codified Permits

<table>
<thead>
<tr>
<th>Area</th>
<th>Permits</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sidewalk</td>
<td><strong>Shared Spaces sidewalk</strong></td>
</tr>
<tr>
<td></td>
<td>(Café Tables &amp; Chairs permits)</td>
</tr>
<tr>
<td></td>
<td>(Display Merchandise permits)</td>
</tr>
<tr>
<td>Curbside Lane (Parklets)</td>
<td><strong>Shared Spaces Parklet permit</strong></td>
</tr>
<tr>
<td>Roadway</td>
<td><strong>Shared Spaces Roadway permit</strong></td>
</tr>
<tr>
<td>On Parcels</td>
<td>• [ already allowed under current zoning ]</td>
</tr>
<tr>
<td></td>
<td>• Temporary Use Authorization</td>
</tr>
<tr>
<td></td>
<td>• Conditional Use Authorization</td>
</tr>
<tr>
<td></td>
<td>• MTA Temporary Occupancy Permit</td>
</tr>
<tr>
<td>Just-Add-Music (Entertainment)</td>
<td>• Fixed Place Outdoor Amplified Sound permit</td>
</tr>
<tr>
<td></td>
<td>• Limited Live Performance permit</td>
</tr>
<tr>
<td></td>
<td>• Place of Entertainment permit</td>
</tr>
</tbody>
</table>
Interactive Quiz
Shared Spaces Design Regulations
What is compliant?  What is not compliant?
What is compliant? What is not compliant?

1. Roof overhang prevents laddering. *Remove portions of roof as needed.*

2. No visibility above 42”. *Remove panels above 42”*

3. Footprint blocks visibility at street corner. *Setback 20’ feet from crosswalk.*
What is compliant?  What is not compliant?
**What is compliant? What is not compliant?**

1. Street address displayed on street facade

2. Exceeds 2-parking space guideline. *May need to reduce footprint per MTA*

3. Longer than 20’ without 3’ emergency access gaps. *Create 3’ access gaps.*

3. Partial visibility above 42”. *Remove panels above 42”*
What is compliant? What is not compliant?
What is compliant?  What is not compliant?

1. Less than 6-foot wide clear path on sidewalk
2. Overhead cables with hardwired connections interfere with ladder operations
What is compliant? What is not compliant?
What is compliant?  What is not compliant?

1. Visibility above 42”

1. 3-foot wide emergency access gap has a barrier with a latch that locks
2. Roof structure over the 3-foot wide emergency access path
3. Tables, chairs, and parking meter in the 3-foot wide emergency access path
What is compliant? What is not compliant?
What is compliant?  What is not compliant?

1. Reflectors on corners of structure

1. No transparency over 42”
2. Roof Structure interferes with ladder operations
What is compliant? What is not compliant?
What is compliant? What is not compliant?

1. Cool design vocabulary!
2. No transparency above 42”
3. Structures over the 3-foot wide emergency access path
4. No 3-foot setback from end of marked parking stall
5. Missing site treatments such as reflective corners, vertical delineators, and wheelstops
What is compliant? What is not compliant?
What is compliant?  What is not compliant?
What is compliant? What is not compliant?

1. ADA-accessible table

1. No detectable diverters at either end of the sidewalk seating areas
What is compliant? What is not compliant?
What is compliant? What is not compliant?

1. No visibility over 42”
2. No 3-foot wide access gaps, open to the sky, for every 20 feet of structure length
3. Exceeds the 2-parking space guideline for individual businesses
What is compliant? What is not compliant?

1. Transparency above 42”

1. No 3-foot wide access gaps, open to the sky, for every 20 feet of structure length

2. Missing site treatments such as reflective corners, vertical delineators, and wheelstops
What is compliant?  What is not compliant?
What is compliant?  What is not compliant?

1. Cool artwork!
2. No visibility over 42"
3. No 3-foot wide access gaps, open to the sky, for every 20 feet of structure length
4. Exceeds the 2-parking space guideline for individual businesses
What is compliant?  What is not compliant?
What is compliant? What is not compliant?

1. Clear 6-foot wide path of travel on sidewalk

1. Platform level with the sidewalk

1. No 3-foot wide access gaps, open to the sky, for every 20 feet of structure length
What is compliant?  What is not compliant?
What is compliant? What is not compliant?

1. Visibility above 42”

1. Structure too close to the intersection, blocking visibility of street corner and crosswalk

2. 3-foot setbacks for each parklet from the end of the marked parking stall.
What does the January 2023 Ordinance Do?

Without Ordinance

- Apps Due
- Pandemic Program Ends
- Final Apps Due
- Wind-Down Period Ends

2023
- JAN
- FEB
- MAR
- APR
- MAY
- JUN
- JUL
- AUG
- SEP

With Ordinance

- Apps Due
- City Provides Feedback
- Public Notice
- Fix Issues
- City Site Inspections
- City Approvals
- Permits Issued
- Grace Period Ends
Applications for post-pandemic permits due by January 15 2023

Once application and site plan are approved, the Shared Spaces Team will:
- Conduct a preliminary inspection of site
- Post a 10-Day Public Notice at the site.

After the 10-Day Public Notification period has passed,
- Sponsor has 60 days to make modifications to existing structure, or install a new structure. The structure must match approved site plan.

After sponsor notifies DPW that construction and/or remodel is complete, within 15 days DPW will schedule a final site visit to verify that the Shared Space is compliant.

After the Shared Space is deemed compliant, DPW will issue your permit and site signage.
Shared Spaces Program Statistics

Types of Approvals

- Parking Lane Only, 1,341, 38%
- Sidewalk Only, 654, 18%
- Sidewalk + Parking Lane, 907, 25%
- Open Street, 526, 15%
- On Parcel, 134, 4%
- Out of 3,562 Total Applications Reviewed

* Note that some sites require multiple approvals from different departments. Each approval review is counted above.

sf.gov/shared-spaces-tracker
Phasing Implementation with Economic Conditions

Implementación por etapas con condiciones económicas

- **Pandemic Permits in Effect**
- **Applying for Post-Pandemic Permit**
- **Agencies Assess Sites**
- **Agencies Issue Correction Notices**
- **Repair, Resize, Relocate, or Remove**
- **Fines for ADA and Safety Violations**
- **Permit and License Fees Waived**
- **Ordinance Passed**
- **Ordinance Amended**
- **Permit Fees Assessed**

**Timeline:**
- **July 2021**
- **August 2021**
- **September 2021**
- **October 2021**
- **November 2021**
- **December 2021**
- **January 2022**
- **February 2022**
- **March 2022**
- **April 2022**
- **May 2022**
- **June 2022**
- **July 2022**
- **August 2022**
- **September 2022**
- **October 2022**
- **November 2022**
- **December 2022**
- **January 2023**
- **February 2023**
- **March 2023**
- **April 2023**
Platform is even with the sidewalk
平臺與人行道平齊
La plataforma está a nivel con la acera

OR

ADA dining facility on sidewalk
無障礙設施
Accesibilidad

sf.gov/Shared-Spaces-Manual
Propane Heaters cannot be placed underneath overhead canopies, awnings, inside buildings or tents.

They must have 5-foot clearance from any flammable materials.
Propane Heater has a 5-foot clearance from flammable materials

與易燃物保持 5 英尺的距離
Tiene un espacio libre de 5 pies de los materiales inflamables.
Fire Safety & Emergency Access

Propane Heater placed underneath an overhead canopy

置於頂棚下面
Colocado debajo de un toldo o techo
Fire Safety & Emergency Access

Sightlines above 42”

保持高於 42 英寸上方的視線與能見度

Mantienes líneas visuales y visibilidad arriba de 42”
Fire Safety & Emergency Access

Sightlines above 42” 保持高於 42 英寸上方的視線與能見度 Mantiene líneas visuales y visibilidad arriba de 42”

12” clearance from edge of parking lane 距停車道至少 12 英寸遠 Estructura a 12” del borde del carril de estacionamiento

3-foot-wide emergency access gap, open to the sky 3 英尺寬、向上敞開的緊急通道缺口 Un espacio para acceso de emergencia de 3 pies de ancho, abierto al cielo
Technical Assistance

Office Hours at the Permit Center

- In person September 2022
- Ask questions about your Shared Spaces permit and the process. Speak to a representative from MTA and DPW
Future Forward Comms Strategy

- Legislative Aide Briefing on Design Guidelines and November 2022 Codified Deadline
- BOS Talking Points for Neighborhood Meetings and Monthly Bulletins
- BOS Invitations for Shared Spaces in Neighborhood Events
- Op Ed with Mayor London N. Breed in Advance of the November 2022 Codified Deadline
Public Education

Public Service Announcements

- Late July – September 2022

- 3 Public Service Announcements to Address key compliance criteria: Intersection Safety and Visibility, Emergency Access, and Accessibility

- Complete: "Emergency Response and Shared Spaces" Roughcut

- Upcoming: "Intersection Safety and Visibility for Shared Spaces" and "Making Shared Spaces Accessible for Everyone"
<table>
<thead>
<tr>
<th>Time</th>
<th>Session Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>9:40</td>
<td>Who’s in the Room?</td>
</tr>
<tr>
<td>9:45</td>
<td>What resources are available for Shared Spaces operators?</td>
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<tr>
<td>9:50</td>
<td>What are the main design considerations for safe and accessible Shared Spaces?</td>
</tr>
<tr>
<td>10:20</td>
<td>When are permits applications due? What is needed for the submittal?</td>
</tr>
<tr>
<td>10:25</td>
<td>Questions &amp; Discussion</td>
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<td>10:55</td>
<td>Break and Networking</td>
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# Balancing Curbside Functions: Eligibility Assessment

### Curb Functions Prioritized by Land Use

<table>
<thead>
<tr>
<th>Low-Density Residential</th>
<th>Mid-to High-Density Residential</th>
<th>Neighborhood Commercial</th>
<th>Downtown</th>
<th>Major Attractor</th>
<th>Industrial/Production, Distribution &amp; Repair</th>
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</thead>
</table>

### Curb Functions

- **Access for People**
  - Active space that prioritizes transit boardings, and accommodates pick-ups/drop-offs, and shared-mobility services

- **Access for Goods**
  - Space for deliveries of different types and sizes, used for short periods of time

- **Public Space and Services**
  - Curb designated for use by people and public services

- **Storage for Vehicles**
  - Space intended to be occupied by vehicles for extended periods, such that no other users can access the space

- **Movement**
  - Curb lane is used for the through-movement of motorized and non-motorized means of transportation, such that the curb lane is unavailable for other functions
Balancing Curbside Functions: Eligibility Requirements

To remain in the codified non-emergency program, some parklets will need to re-size, relocate, or be removed to allow for:

• Transit Boarding Zones
• “Daylighting” Intersections
• Yellow, White, and Blue Zones

These parklets will be noticed starting Winter 2021/2022
Two parking spaces maximum

PARALELL
平行 En Paralelo

ANGLED
斜角 En Ángulo

PERPENDICULAR
垂直 Perpendicular

最多兩個車位 Máximo dos espacios de estacionamiento
Priority Violations for Pandemic Program

Accessibility
- 無障礙設施
- Accesibilidad

Fire Safety
- 消防安全與緊急通道
- Seguridad Contra Incendios

Sightlines
- 視線
- Líneas visuales

Abandonment
- 放弃
- Abandono
Fire Safety & Emergency Access

Sightlines above 42”
Airflow above 42”

- 保持高於 42 英寸上方的視線與能見度
- 保持高於 42 英寸上方的空氣流通
- Mantiene líneas visuales y visibilidad arriba de 42”
- Mantiene flujo de aire arriba de 42”

3-foot-wide emergency access gap, open to the sky

- 3 英尺寬、向上敞開的緊急通道缺口
- Un espacio para acceso de emergencia de 3 pies de ancho, abierto al cielo

Barriers help visually impaired but are easily moved in emergencies

- 設置有助於視障者、但情況緊急時容易搬動的障礙物
- Barreras ayudan a las personas con baja visibilidad pero se pueden mover fácilmente durante las emergencias
A 3-foot-wide emergency access gap, open to the sky, every 20 feet of the structure’s length, and at both ends of the structure.

3 英尺寬，向上敞開的緊急通道缺口
Un espacio para acceso de emergencia de 3 pies de ancho, abierto al cielo por cada 20 pies de largo
3’ Emergency Access Gaps

Gaps, open to the sky, for firefighter and paramedic access

Blocking multiple building ingress and egress points

Longer response times for emergency responders to reach victims

No through-access for firefighting ladders and medical gurneys

San Francisco Shared Spaces Program | Small Business Commission | August 28, 2023

sf.gov/Shared-Spaces-Manual
### Electrical Cables

- **Easy to unplug from an Exterior-Rated Outlet**
- **Overhead cables easy to unplug**
- **Hardwired connection, or rigid conduit, interferes with ladders**
- **Cable ramps are bad for wheelchairs**
3’ Setbacks from parklets and parking spots

Setbacks allow for vehicle maneuvering and prevent car collisions

No through-access for firefighting ladders and medical gurneys
Site Treatments & High Visibility

• **Visibility**: You must mark the edges or corners of your enclosure with yellow high intensity retro-reflective tape or reflectors to be visible to drivers at night.

• **Flexible Delineator Posts**: Purchase four standardized flexible delineator posts, two for each end of the parklet.

• **Signage**: The 3-feet setbacks must be kept clear from obstructions like garbage bins, bicycles, motorcycles, or scooters at all times. Signage will be provided.
Sightlines & Airflow

Allows airflow through structure

Sightlines blocked
No visibility above 42”
Prevent flooding onto sidewalks by allowing for drainage of rainwater in the gutters during storm events.

6-inch-wide x 6-inch-high minimum clear gutter space must be provided along the entire length of the curb.
No 6”x6” clear opening along the gutter

沿著排水溝未設有 6 平方英寸的排水空間
Movilidad y Portabilidad
Platform is even with the sidewalk
平臺與人行道平齊
La plataforma está a nivel de la acera

6”x6” clear along the gutter
沿著排水溝設有 6 平方英寸排水空間
Espacio libre 6” x 6” a lo largo del desagüe.
Drainage

6”x6” clear opening along the gutter

1-foot clearance from edge of parking lane
Descripción general del programa de subsidios de equidad

COVID-19 
Orden de Confinamiento 
03/2020

Junio de 2020

Junio de 2021

Junio de 2022

Ronda 1: Subsidios de capital a Socios sin fines de lucro 
Ronda 1: Subsidios de capital a pequeñas empresas

Ronda 2: Subsidios de cumplimiento 
Para Parklets 
Apertura de solicitudes 14/Sep/2021 
Cierre de solicitudes 30/Abr/2022

Ronda 3: Arte y Cultura 
Para calzadas y parcelas 
Lanzamiento de solicitudes 
Verano de 2022

Ronda 4: Asistencia técnica 
Para calzadas y parcelas 
Lanzamiento de solicitudes 
Verano de 2022

sf.gov/Shared-Spaces-Equity
公平撥款資助計畫概覽

COVID-19 就地安置令
2020 年 3 月

第 1 輪：向非營利合作夥伴提供公平撥款
第 1 輪：向小型企業提供公平撥款

第 2 輪：合規補助金
對於路邊微公園
申請於 2021 年 9 月 14 日開放
申請於 2022 年 4 月 30 日截止

第 3 輪：文化藝術
對於道路和地塊
標的申請啟動於
2022 年夏季

第 4 輪：技術協助
對於道路和地塊
標的申請啟動於
2022 年夏季

$155k 對於路邊微公園

sf.gov/Shared-Spaces-Equity
為了符合條件，該場地必須：

1. 持有共享空間許可證
2. 從娛樂委員會獲得合適地許可證 (JAM, FPAS, LLP, 等等)
3. 持有一個循環的，定期的激活提案，這將……
4. 使用獲得撥款的灣區音樂家和其他藝術家們.
技術援助撥款

混合非商業娛樂，文化，教育和社區服務的活動

技術援助支持的例子:

• 項目監測，發展和社區著重點
• 定點設計
• 社區大使，安全和活動策劃
• 活動中的社區大使或活動監測人員
Subsidios de capital: Prioridades de selección

1. Los más afectados por la pandemia de COVID-19, con altas tasas de casos y muertes
2. Barrios con mayor densidad de poblaciones vulnerables, incluyendo, entre otras, personas de color, personas mayores, jóvenes, personas con discapacidad, hogares lingüísticamente aislados y personas que viven en pobreza o desempleados, definidos como “Áreas de Vulnerabilidad” por DPH
3. En Distritos Culturales establecidos
4. Registradas como empresas heredadas
5. Menos de $2.5 millones en ingresos brutos
6. Que no estén recibiendo subsidios de otros programas de subsidios de la ciudad, como SF Shines
公平撥款：選擇優先條件

1. 受 COVID-19 疫情影響最嚴重，高發病率和死亡率

2. 弱勢人口密度較高的社區，包括但不限於有色人種、老年人、青少年、殘障人士、語言孤立的家庭以及 DPH 定義為「弱勢地區」的生活貧困或失業的人

3. 在已建立的文化區

4. 註冊為傳奇企業

5. 總收入低於 250 萬美元

6. 並未通過 SF Shines 等其他城市撥款計畫獲得補助
What do Shared Spaces operators want for the future?

"I would operate an outdoor Shared Space even if I am allowed to operate indoors."

- Strongly Agree: 76%
- Agree: 18%
- Disagree: 2%
- Strongly Disagree: 4%
共用空間營運商對未來有何需求？

「共用空間計畫使我們能
根據公共衛生指令重新開業...」

5% 非常不同意
12% 不同意
36% 同意
47% 非常同意
共用空間營運商對未來有何需求？

「即使允許我在室內營業，我也會經營室外共用空間。」

非常同意 76%
同意 18%
不同意 2%
非常不同意 4%
其他商業資源

1. 所有資源可在sf.gov/shared-spaces查詢。
2. Permit Application Worksheet 共享空間應用程序工作表。
3. Shared Spaces Manual 2.1 (October 2022) 共享空間手冊2.1（十月2022）
4. Application and Site Plan Workshop: Next one on November 14th 申請表格和基地圖工作坊：下一次在11月14號
   ○ List of Architects, Designers and Builders 誰參加了我們的場地設計培訓
   ○ 建築師、設計師和建築商名單，他們參加了我們的場地設計培訓
5. Emergency Response at Shared Spaces Public Service Announcement 共享空間緊急響應的公共服務聲明
6. Intersection Safety and Visibility for Shared Spaces Public Service Announcement 共享空間十字路口安全和可見性的公共服務聲明
7. Shared Spaces Events: sf.gov/information/shared-spaces-webinars-and-events 共享空間活動
8. 註冊共享空間郵件列表獲取此方案的頻繁公告
A 3-foot-wide emergency access gap, open to the sky, provided for every 20 feet of the structure’s length.

3 英尺寬、向上敞開的緊急通道缺口
Un espacio para acceso de emergencia de 3 pies de ancho, abierto al cielo por cada 20 pies de largo
<table>
<thead>
<tr>
<th>等級</th>
<th>類型</th>
<th>公共通道</th>
<th>商業活動</th>
<th>日常佔用</th>
<th>施工</th>
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<tr>
<td>1</td>
<td>公共路邊微公園</td>
<td>整個設施</td>
<td>無</td>
<td>24 小時</td>
<td>固定結構</td>
</tr>
<tr>
<td>2</td>
<td>可移動商業路邊微公園</td>
<td>在商業經營期間至少有一個座位設施</td>
<td>在營業時間內</td>
<td>在營業時間內</td>
<td>可移動固定設置</td>
</tr>
<tr>
<td>3</td>
<td>商業路邊微公園</td>
<td>在商業經營期間至少有一個座位設施；否則上午7點至12點之間整個設施在營業時間內</td>
<td>在營業時間內</td>
<td>24 小時</td>
<td>固定結構</td>
</tr>
</tbody>
</table>

像 COVID 之前的路邊微公園

像今天的大多數共用空間

San Francisco Shared Spaces Program | Small Business Commission | August 28, 2023
Equity Grants Program Overview

**Round 1: Grants to Nonprofit Partners**
- For Roadways and Parcels
- Target application launch: Summer 2022

**Round 1: Small Business Equity Grants**

**Round 2: Compliance Grants**
- For Parklets
- Application Opened: 09/14/2021
- Applications Close: 04/30/2022

**Round 3: Arts & Culture**
- For Roadways and Parcels
- Target application launch: Summer 2022

**Round 4: Technical Assistance**
- For Roadways and Parcels
- Target application launch: Summer 2022

COVID-19 Shelter In Place Order: 03/2020

$155k For Parklets Application Cycle TBD
Round 3 Arts & Culture Activation Grants

To be eligible, the site must:

1. Have a Shared Space Permit

2. Have the appropriate permit from the Entertainment Commission (JAM, FPAS, LLP, etc)

3. Have a proposal for recurring, regular activations that will…

4. Leverage Bay-Area based musicians and other performing artists, who would be the recipients of the grant awards.
Round 4 Technical Assistance Grants

A mixture of non-commercial recreational, cultural, educational, and social service activations.

Examples of Technical Assistance Support:

- Project scoping, development & community engagement
- Site Design
- Ambassador, safety, and activation plans
- Event staffing with ambassadors or intersection monitors
3’ Emergency Access Gaps

植栽在行走路径中

梁和电缆在上方

桌子和椅子在行走路径中

3’紧急通道间隔

Brechas de acceso de emergencia

植物在行走路径中

梁和电缆在上方

桌子和椅子在行走路径中

紧 急 通 道 间 隔

Brechas de acceso de emergencia

植栽在行走路径中

梁和电缆在上方

桌子和椅子在行走路径中

3’紧急通道间隔

Brechas de acceso de emergencia

植物在行走路径中

梁和电缆在上方

桌子和椅子在行走路径中

San Francisco Shared Spaces Program | Small Business Commission | August 28, 2023

sf.gov/Shared-Spaces-Manual
Fire Safety & Emergency Access

Sightlines above 42”
Airflow above 42”

12” clearance from edge of parking lane

3-foot-wide emergency access gap, open to the sky
Fire Safety & Emergency Access

No Sightlines & visibility above 42”

3-foot-wide gap is not open to the sky
Fire Safety & Emergency Access

Address for storefront is displayed

3-foot-wide emergency access gap is not open to the sky

Barriers are not easily detectable by visually impaired
Fire Safety & Emergency Access

N3-foot-wide emergency access gap is not open to the sky

No address displayed
Visibility at Intersections – Vision Zero

8’ – 20’ Setback from Crosswalks

- Difficult for pedestrians to see oncoming cars
- Difficult for motorists to see pedestrians entering crosswalk
- Increased vulnerability for cyclists and wheelchair users
3’ 從路邊微公園和停車位縮進

縮進允許車輛彈性移動並防止發生碰撞車禍

沒有可供消防梯和醫療輪床通過的便道
場地處理和高能見度

- **能見度**: 您必須在邊緣或角落放置黃色高強度反光膠帶或反射器標記，以便駕駛員在夜間可見。

- **可移動的輪廓柱**: 購買4個標準的可移動的輪廓柱，每邊末端放置2个

- **標牌**: 3 英尺的縮進必須保持無障礙，请清除障礙物如垃圾箱、自行車、摩托車或踏板車。會提供標牌
## Grants & Resources

<table>
<thead>
<tr>
<th>Eligible Sites</th>
<th>SF Shines Design Services</th>
<th>SF Shines Construction</th>
<th>Small Business Accessibility</th>
<th>Shared Spaces Compliance</th>
<th>Shared Spaces Arts &amp; Culture, Technical Asst.</th>
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</thead>
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<tr>
<td>Brick &amp; Mortar</td>
<td>Brick &amp; Mortar</td>
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<td>SS Sidewalks &amp; Parklets</td>
<td>SS Roadway SS Lots / Parcels</td>
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<td>Applications Accepted</td>
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<td>sf.gov/ABE-grants</td>
<td>sf.gov/shared-spaces-equity</td>
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Weblink: sf.gov/sf-shines

[1] sf.gov/ABE-grants

<table>
<thead>
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<th>合資格的地方</th>
<th>實體店面</th>
<th>實體店鋪</th>
<th>只適用於共用空間人行道和停車位</th>
<th>共用空間道路地塊/區域</th>
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<tr>
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<td>2022年4月1日 (無戒指日期)</td>
<td>2022年7月1日 (無截至日期)</td>
<td>September 1 – November 11, 2022</td>
<td>(暫定2022年夏季)</td>
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<td>現金返還 (無聊和人力)</td>
<td>現金返還 (無聊和人力)</td>
<td>服務 (設計，開發和活化)</td>
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<td>sf.gov/sf-shines</td>
<td>sf.gov/shared-spaces-equity</td>
<td></td>
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</tbody>
</table>
## 許可證申請表格時間線

1. 當收到填妥後的表格，共享空間團隊會審查您的申請表格以及基地圖。
2. 當您的申請表格以及基地圖批准後，共享空間團隊為您場地執行初步檢查以及發布10天的通告。
3. 當10天的通告過後，您的許可證會附帶條件地批准。您將可以使用這段時間修改已存在的建築或重新安裝新的建築。此建築必須與您批准的基地圖吻合。
4. 當裝修和/或者修改完成後，您需要通知工務局。請使用sharedspacespermit@sfdpw.org安排最後一次場地檢查證明您的共享空間是合規的。
5. 當您的共享空間視為合規，工務局會分配許可證以及場地標牌給您。
6. 當收到填妥後的表格，共享空間團隊會審查您的申請表格以及基地圖。

*COVID-19後的許可證申請表格日期為1月15號2023年.*

*當10天的通告過後，您的許可證會附帶條件地批准。您將可以使用這段時間修改已存在的建築或重新安裝新的建築。此建築必須與您批准的基地圖吻合.*

*當您的申請表格以及基地圖批准後，共享空間團隊為您場地執行初步檢查以及發布10天的通告.*

*當裝修和/或者修改完成後，您需要通知工務局。請使用sharedspacespermit@sfdpw.org安排最後一次場地檢查證明您的共享空間是合規的.*

*當收到填妥後的表格，共享空間團隊會審查您的申請表格以及基地圖.*
Other resources for Shared Spaces operators about compliance

Parklet sponsors will receive communications from the City (First week of October) to help them understand how to make their pandemic Shared Spaces safe and accessible. Transition & Compliance Timeline at: sf.gov/shared-spaces-timeline

- **Compliance Advisory** via email. This will summarize all the design and placement issues at each site that the City has noted so far. These issues will need to be corrected for the site to be eligible for a post-pandemic permit that starts April 2023.

- **SFMTA Assessment** via email. This assessment will elaborate on details beyond what’s summarized in the Compliance Advisory regarding the business location's footprint options. It will provide solutions to resize or relocate your space to be eligible for a post-pandemic permit to take into account updated neighbor permission, color curb zones reinstatement, intersection visibility, and alignment with the programs 2 space cap requirements.
Other Resources for Businesses

1. All resources available at sf.gov/shared-spaces

2. Permit Application Worksheet

3. Shared Spaces Manual 2.1 (October 2022)

4. Application and Site Plan Workshop: Next one on November 14th
   - List of Architects, Designers and Builders who attended our parklet design training

5. Emergency Response at Shared Spaces Public Service Announcement

6. Intersection Safety and Visibility for Shared Spaces Public Service Announcement

7. Shared Spaces Events: sf.gov/information/shared-spaces-webinars-and-events

8. Sign up for our Shared Spaces Mailing List for frequent bulletins from the program
All people must be able to pass safely and comfortably through streets and sidewalks.

確保所有人都能安全舒適地穿過街道和人行道。

Todas las personas deben poder pasar con seguridad y cómodamente por medio de las calles y aceras.

Maintain a minimum 6-foot-wide continuous path for pedestrians on the sidewalk clear of tables, chairs, and other fixtures.

在人行道上為行人設置至少 6 英尺寬的連續通路，不擺設任何桌椅或其他固定裝置。

Mantener un camino continuo con un mínimo de 6 pies de ancho para los peatones en la acera libre de mesas, sillas y otros elementos fijos.

Place diverters at each end of the Shared Space to guide pedestrians away from occupied area of the sidewalk

在共用空間的每一端設置分隔島，引導行人避開佔用的區域

Colocar desviadores al final del Espacio Compartido a fin de dirigir a los peatones lejos del área ocupada de la acera.
Doesn’t provide a clear 6-foot-wide path of travel

未提供 6 英尺寬的暢通通道
No proporciona un camino de 6 pies de ancho
Doesn’t provide a clear 6-foot-wide path of travel

未提供6英尺寬的暢通通道
No proporciona un camino de 6 pies de ancho
6-foot-wide clear path of travel

Camino libre de 6 pies de ancho

Doesn’t provide diverter at each end on the sidewalk

未在人行道的兩端設置分隔島
No proporciona desviadores a cada extremo en la acera
A platform is not required to make your Shared Space accessible. You can provide equivalent accessible amenities on the sidewalk or via an accessible ramp.

為使您的共用空間暢通無阻，無需設置平臺。您可以在人行道上或利用無障礙坡道提供等效的無障礙設施。

No se requiere una plataforma para que sea accesible su Espacio Compartido. Puede proporcionar servicios accesibles y equivalentes en la acera o por medio de una rampa accesible.
Agenda for Training

9:40   Who’s in the Room?
9:45   What resources are available for Shared Spaces operators?
9:50   What are the main design considerations for safe and accessible Shared Spaces?
10:20  When are permits applications due? What is needed for the submittal?
10:25  Interactive Quiz
10:40  Questions & Discussion
10:55  Break and Networking
1. Who’s in
2. Current Program Statistics & Ops
3. Preview: Shared Spaces Public Service Announcements
4. Questions & Discussion
**Recording**

Audio, video, and chat in the main room may be monitored and recorded.

**Audio and Video**

We respect all participants in this convening today and want to create a safe space for all. By default, we may mute and disable video for all participants.
Please put all of your questions in the meeting chat.

Por favor, ponga todas sus preguntas en el "Chat".

请在“聊天”中提出您的所有问题
1. **How does recent legislation impact Shared Spaces operators?**
   最近的立法對共用空間營運商有何影響？
   ¿Cómo afecta la legislación reciente a los operadores de Shared Spaces?

2. **When do regulations go into effect?**
   法規何時生效？
   ¿Cuándo entran en vigor las normas？

3. **Who and how is the program benefitting?**
   計劃對誰有益，以及如何使之受益？
   ¿A quién y cómo beneficia el programa？

4. **What resources are available for Shared Spaces operators?**
   共用空間營運商可以使用哪些資源？
   ¿Qué recursos están disponibles para los operadores de Shared Spaces？

5. **Questions & Discussion**
   問題與討論   Preguntas y análisis
Town Halls and Merchant Walks

June – November
Leading up to Legislative Program November permit submittal deadline
4 – 6 neighborhood activities per month
Town Halls and Merchant Walks

June – November
Community Development
In Neighborhood outreach and marketing
# Who sponsors Shared Spaces?

<table>
<thead>
<tr>
<th>NON-COMMERCIAL SHARED SPACES</th>
<th>COMMERCIAL SHARED SPACES</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Sidewalk</strong></td>
<td><strong>Curbside Lane</strong></td>
</tr>
<tr>
<td>人行道</td>
<td>路邊巷道</td>
</tr>
<tr>
<td>Acera</td>
<td>Carril de estacionamiento</td>
</tr>
<tr>
<td>Treat Plaza</td>
<td>Youth-Designed Parklet</td>
</tr>
<tr>
<td>Persia Triangle</td>
<td>Turk Street Safe Passage</td>
</tr>
<tr>
<td>Retail Merchandizing</td>
<td>Food Service Parklet</td>
</tr>
<tr>
<td>Tables &amp; Chairs dining</td>
<td>Retail Parklet</td>
</tr>
<tr>
<td><strong>Roadway</strong></td>
<td></td>
</tr>
<tr>
<td>道路</td>
<td></td>
</tr>
<tr>
<td>Hoja de ruta</td>
<td></td>
</tr>
<tr>
<td>Play Street</td>
<td>San Jose - Guerrero Plaza</td>
</tr>
<tr>
<td>18th Street in Castro</td>
<td>Grant Street in Chinatown</td>
</tr>
<tr>
<td><strong>On Parcels</strong></td>
<td></td>
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<tr>
<td>地塊上</td>
<td></td>
</tr>
<tr>
<td>En parcelas</td>
<td></td>
</tr>
<tr>
<td>Playland at 43rd Avenue</td>
<td>Kapwa Gardens SoMa</td>
</tr>
<tr>
<td>Lakeside Landing Oceanview</td>
<td></td>
</tr>
<tr>
<td>Lilac Lot 24th Street</td>
<td></td>
</tr>
<tr>
<td><strong>Groundplay Program</strong></td>
<td></td>
</tr>
</tbody>
</table>

Additional notes: Sharespace in Playland at 43rd Avenue. Groundplay Program.
### Acceso público: Tipos y reglas de uso de la acera

<table>
<thead>
<tr>
<th>NIVEL</th>
<th>TIPO</th>
<th>ACCESO PÚBLICO</th>
<th>ACTIVIDAD COMERCIAL</th>
<th>OCUPACIÓN DIARIA</th>
<th>CONSTRUCCIÓN</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Parklet público</td>
<td>Toda el área</td>
<td>Ninguno</td>
<td>24 Horas</td>
<td>Estructura Fija</td>
</tr>
<tr>
<td>2</td>
<td>Parklet Comercial Móvil</td>
<td>Al menos unos asientos durante las horas de operación comercial</td>
<td>Durante las horas de operación</td>
<td>Durante las horas de operación</td>
<td>Arreglos móviles</td>
</tr>
<tr>
<td>3</td>
<td>Parklet comercial</td>
<td>Al menos unos asientos durante las horas de operación comercial; de otro modo, toda la instalación entre las 7 a. m. y las 12 a. m.</td>
<td>Durante las horas de operación</td>
<td>24 Horas</td>
<td>Estructura Fija</td>
</tr>
</tbody>
</table>

*Como antes de COVID Parklets*

*Como la mayoría de los Shared Spaces actuales*
La siguiente presentación tiene servicio de interpretación al español. Para iniciar esta función:

1. Haga clic en el icono de Interpretación (Un globo, o 3 puntos suspensivos (…))

2. Seleccione español como idioma

3. Opcional: Para escuchar solo el audio en español, haga clic sobre “Mute Original Audio”

以下演示文稿提供西班牙语口译服务。

要启动此功能：

单击“解释”图标（一个气球或3个省略号 (…)）

选择西班牙语作为语言可选：要只收听西班牙语音频，请单击“静音原始音频”
**Rules**

**Recording**
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**Audio and Video**
We respect all participants in this convening today and want to create a safe space for all. By default, we may mute and disable video for all participants.

**Language Interpretation**
Click the Interpretation icon at the bottom of your screen and select your language.
Timeline of Program Evolution

CITY & REGIONAL CONTEXT

2009
San Francisco Parklet Program kicks off

02/25/20
San Francisco declares state of public health emergency

03/04/20
State of California declares state of public health emergency

03/15/20
Governor closes all bars, nightclubs, wineries, and brewpubs

03/17/20 – 05/03/20
Shelter in Place Order takes effect in SF and five other bay area counties

03/19/20
Statewide shelter in place order goes into effect

04/17/20
Six bay area counties mandate face coverings

04/24/20
Economic Recovery Task Force created by Mayor Breed and BOS President Yee

04/28/20
Governor creates 4-stage ‘Resilience Roadmap’ for lifting restrictions

05/18/20
California enters ‘Resilience Roadmap’ Stage 2

05/26/20
California enters ‘Resilience Roadmap’ Stage 3

06/12/20
San Francisco resumes outdoor dining

08/31/20
California’s Color-Coded System Initiated. SF in the Red Tier

09/07/20
Personal Services Allowed Outdoors

12/06/20 - 01/25/21
activities suspended in Bay Area counties under State’s Regional Stay-At-Home Order

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activities suspended in Bay Area counties under State’s Regional Stay-At-Home Order

COUNTY RISK LEVEL

Outreach & Engagement with stakeholders to develop legislation

SHARED SPACES PROGRAM

07/13/20
Small Business Commission Passes Resolution supporting Shared Spaces

09/25/20
Launch: Just-Add-Music (J.A.M.) Permit

10/19/20
Launch: Economic Recovery Task Force and Mayor Breed call for making Shared Spaces permanent

10/06/20
BOS Passes Resolution supporting Shared Spaces

03/16/21
Mayor Breed Introduces Shared Spaces Ordinance at the Board of Supervisors

03/09/21
BOS Passes Urging Resolution supporting Shared Spaces

05/04/21
MTA Board Adopts Transportation Code Amendments

2020
2021
Movability and Portability

Traffic barricades are max 42” high, stable and sturdy, marked with reflective tape

Barreras de tránsito tienen un máximo de 42” de altura, estables y fuertes, marcadas con cinta reflectante

Rolling planters, easy to move if needed

Macetas que ruedan, fáciles de mover si es necesario

Movable tables and chairs

Mesas y sillas portátiles
Movability and Portability

Movable barriers, easy to move if needed

Movable tables and chairs

sf.gov/Shared-Spaces-Manual
Movability and Portability

Movable barriers, easy to move if needed

Barreras portátiles, fáciles de mover si es necesario

Movable tables and chairs

Mesas y sillas portátiles
Movability and Portability

Movable barriers, easy to move if needed

Movable tables and chairs

3-foot-wide emergency access gap, open to the sky
**Sightlines**

Maintain clear sightlines into and through the Shared Space.
在共用空間內外保持開闊的視線。
Maintain clear sightlines into and through the Shared Space.

- You should be able to see through the Shared Space from the sidewalk out into the street.
  您應能從人行道上透過共用空間看到街道。
  Debe poder ver a través del Espacio Compartido desde la acera hasta la calle.
- This helps emergency responder personnel perform their work swiftly and safely.
  這有助於緊急應變人員快速安全地執行作業。
  Esto ayuda al personal socorrista desempeñar su trabajo rápidamente y con seguridad.
- Sidewalk environments also feel safer when they pedestrians can survey their surroundings.
  當行人可以觀察周圍環境時，人行道環境也更為安全。
  Las áreas de las aceras también se sienten más seguras cuando los peatones pueden observar su entorno.

**Airflow**

Provide sufficient cross-ventilation through the dining facility.
在有餐飲設施的區域提供充分的空氣對流。
Proporcionar suficiente ventilación cruzada a través del comedor.

- Outdoor activities minimize risk of transmission of COVID-19.
  戶外活動能儘量降低COVID-19（新冠病毒）的傳播風險。
  Las actividades al aire libre minimizan el riesgo de transmisión de COVID-19
Sightlines & Airflow

Visibilidad y Flujo de Aire

-air permeable
-perpendicular
-visibility transparent walls

BARREL

AIR IMPERMEABLE TRANSPARENT WALL

AIR-PERMEABLE PERPENDICULAR VISUALLY TRANSPARENT WALLS

SIDWALK

CANOPY

84-105 in

42 in

AIRFLOW ✓ + VISIBILITY ✓ = COMPLIANT ✓
Sightlines & Airflow

CANOPY

AIR-IMPERMEABLE PARALLEL VISUALLY TRANSPARENT WALLS

BARRIER

SIDEWALK

84-106 in

42 in

AIRFLOW + VISIBILITY = COMPLIANT

Visibilidad y Flujo de Aire

sf.gov/Shared-Spaces-Manual
Sightlines & Airflow

Visibilidad y Flujo de Aire

NO AIRFLOW ✗ + VISIBILITY ✔ = NOT COMPLIANT ✗
Sightlines & Airflow

- Canopy
- Air-impermeable perpendicular opaque wall
- Air-permeable
- Opaque wall
- Barrier

Airflow: ✅
No visibility: ✗
Not compliant: ✗
Sightlines & Airflow

- **Allows airflow through structure**
- **Sightlines blocked**
  - No visibility above 42”
- **3-foot-wide emergency access gap open to the sky not provided**

---

San Francisco Shared Spaces Program | Small Business Commission | August 28, 2023

sf.gov/Shared-Spaces-Manual
Sightlines & Airflow

Allows airflow through structure
Permite el flujo de aire a través de la estructura

Sightlines blocked
No visibility above 42”
Líneas visuales bloqueadas.
Ninguna visibilidad arriba de 42”
Fire Safety & Emergency Access

- A 3-foot-wide emergency access gap is required for every 20 feet of structure length, or from existing adjacent Shared Spaces.

  • 每 20 英尺結構長度或鄰近的共用空間需設置一個 3 英尺 寬、向上敞開的緊急通道缺口
  
  Se requiere un espacio para acceso de emergencia de 3 pies de ancho abierto al cielo para cada 20 pies de largo estructural, o de los actuales Espacios Compartidos adjuntos

- Include an easily removable barrier for emergency personnel

  • 為緊急應變人員設置一個容易拆卸的護欄
  
  Incluir una barrera fácil de mover para el personal de emergencia

- Display address for each storefront on outside of enclosure

  • 每個店面的圍欄外側應標有地址
  
  Colocar la dirección de cada fachada en el exterior del área cercada
• DPH defines “Areas of Vulnerability” as those neighborhoods with a higher density of “vulnerable” populations as defined by SFDPH, including but not limited to people of color, seniors, youth, people with disabilities, linguistically isolated households, and people living in poverty or unemployed.

• The AOV map has been used for DPH’s Community Health Needs Assessment, the Health Care Services Master Plan and SF Planning’s 2022 Housing Element Update.

• Identified locations where AOVs were also heavily impacted by COVID-19 case rate of >100 per 10,000 =

• Included areas in the “other” COVID data category due to limited data.
Escalation for Priority Violations

Executed by DPW, may be prompted by SFFD and/or MTA

1. **Issue CN with SBH** identifying items to be addressed within 15-days. (Posting will generally take place on Wednesday).
   - If deficiencies remain, **issue a NOV with a $100 fine**, and send email to sponsor informing them of as much.

2. Perform re-inspection upon expiration of the 15-days provided. (Essentially, reinspect two weeks after issuance on Friday).
   - If deficiencies remain, **issue a NOV with a $200 fine**, and send email to sponsor informing them of as much.

3. Perform re-inspection one week (5-business days) later on the following Friday.
   - If deficiencies remain, **issue a NOV with a $500 fine**, and send email to sponsor informing them of as much.

4. Perform re-inspection one week (5-business days) later on the following Friday.
   - If deficiencies remain, **issue NOV to accrue at $100/day**, refer for permit revocation, and send an email to sponsor informing them of such.

5. Perform re-inspection one week (5-business days) later on the following Friday.
   - If deficiencies remain, **issue NOV to accrue at $200/day**, and send email to sponsor informing them of such.

6. Perform re-inspection one week (5-business days) later on the following Friday.
   - If deficiencies remain, **issue NOV to accrue at $500/day**, and send email to sponsor informing them of such.

7. Perform re-inspection one week (5-business days) later on the following Friday.
   - If deficiencies remain, **issue NOV to accrue at $500/day**, and send email to sponsor informing them of such.
Priority Violations: Current Statistics

- **EMERGENCY ACCESS**
  - 3' Gap Missing or Obstructed
  - Roof Prevents Laddering
  - Wires/Overhead Obstructions
  - No Clear Path of Travel

- **ACCESSIBILITY**
  - ADA equivalent facility missing
  - Fix Platform Structure for ADA

- **TRAFFIC + TRANSPORTATION**
  - Visibility at Intersection
  - Interferes with Transit

For more information, visit sf.gov/shared-spaces-tracker.
Prioritize In-Person Task Force site visits at

1. high-hazard safety sites already identified by task force (SFFD + MTA + DPW)
2. Those who have already applied for legislated permit
3. Those who have been selected for equity grants

All other permittees will receive a digital SBH (via email transmittal)
Notice of Revocation and Notice to Remove

- We anticipate increasing volumes of Notices of Revocation (NoR) and Notices to Remove (NtR)
- We must equip program leadership, the Mayor’s Office, and other stakeholders with information to support and defend departments’ ultimate recommendations to revoke and remove
- This includes a high-level summary* of prior actions for at include dates the issuance of these four standard steps of escalation, prior to the final step of revoking a permit and issuing and NoR.
  1. ‘Warm Letter’
  2. Correction Notice
  3. Notice of Violation
  4. Revocation
  5. (goal: phone calls where the City communicated deadline and consequence for not complying)
- Robin will request high-level summaries when
  - Mayor or Supervisor asks for it (will also forward to Gregory and team for situational awareness)
  - If the site is especially sensitive (legacy business, in one of the City’s Areas of Vulnerability, or otherwise an equity site) and likely to result in blowback

*Providing detailed reporting on each site currently requires significant amount of manual labor, due to limitations of BSM permit and enforcement tracking systems, protocols and practices for recording actions. It is therefore not currently feasible to provide detailed reporting on all cases.
Interagency Data Integration

DATA INTEGRATION & INFRASTRUCTURE

APPLICATIONS

ENFORCEMENT

REPORTING, GRANTS, OPERATIONS, GENERAL DATA NEEDS

IMPROVEMENTS
### Shared Spaces Enforcement Database

- **Native Platforms**
  - DPW (BSM)
  - SFFD (ORACLE)
  - MTA (SALESFORCE)

- **Parent Case**
  - Issue 1
  - Issue 2
  - Issue 3
  - Issue 4
  - Issue 5

- **Verint System (311)**

- **Violation**

- **311 Form**

- **Data Systems**
  - Data Products:
    - SS Tracker
    - Interagency Dashboard
    - Single Bill of Health
    - Reporting

- "Child" issues managed by multiple agencies.
Coordinated Enforcement
## Communications Strategy

### Press & Media, General Public
**APRIL 2022 – ONGOING**

- Public Storytelling Campaigns
- Execution of Strategy with inter-agencies: MYR, DPW, MTA, OEWD, ENT, SFFD, and MOD
- Press and Media coordination
- Site Documentation, Flickr

### General Public and Permittees
**JUNE - NOVEMBER 2022**

- Town Halls, Webinars, Supervisor Corridor Walks, and Biweekly Newsletters: May – December 2022
- Public Service Announcements: June – August 2022
- Social media Weekly: May 2022 - 2023
- Website Updates: August 2022

### Permittees
**AUGUST - NOVEMBER 2022**

- Design Training Program for Contractors: August – November 2022
- Public Service Announcement Campaign: August – November 2022
- Drop in "Office Hours" at the Permit Center: September – November 2022
- Marketing to Apply for Legislated Program: July – November 2022
Shared Spaces Signage System

*SIDEWALK SIGNAGE*

*COMMERCIAL PARKLET*

*PUBLIC PARKLET*

*KEEP CLEAR AT ALL TIMES*

*CURBSIDE SIGNAGE*

DRAFT VERSION 2/8/2022

sf.gov/Shared-Spaces-Manual
Protocol for Responding to Media Inquiries

APRIL 2022 – ONGOING

• Refer all press inquiries to sharedspaces@sfgov.org

• Shared spaces draft a response; Work with Inter-agency staff to fact check

• Send to MYR Team for Review

• Responses sent out by Program Director or Deputy
## Shared Spaces

### SHARED SPACES

<table>
<thead>
<tr>
<th>Sidewalk</th>
<th>Curbside</th>
<th>Roadway</th>
</tr>
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<tbody>
<tr>
<td>Non-Commercial</td>
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</tr>
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</tr>
<tr>
<td>Tables &amp; Chairs</td>
<td>movable</td>
<td>Tier 1 Public Parklet</td>
</tr>
<tr>
<td>Merchandising</td>
<td>movable</td>
<td>Tier 2 Movable Commercial Parklet</td>
</tr>
<tr>
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<td>fixed or movable</td>
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**Tier 1:** Public Parklet

**Tier 2:** Movable Commercial Parklet

**Tier 3:** Fixed Commercial Parklet
## Curbside ‘Parklet’ Program: Evolution

How have we made the program more accessible and equitable for participants?

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**What does the January 2023 Ordinance Do?**

- **Applications Due:**
  - Without Ordinance: Pandemic ends 02/28
  - With Ordinance: Pandemic ends 03/31

- **State of Emergency Lifts/Pandemic Program Ends:**
  - Without Ordinance: Pandemic ends 02/28
  - With Ordinance: Pandemic ends 03/31

- **Grace Period Ends:**
  - Without Ordinance: Pandemic ends 03/31
  - With Ordinance: Pandemic ends 02/28

- **City Provides Feedback:**
  - Without Ordinance: City Provides Feedback
  - With Ordinance: City Provides Feedback

- **Fix Issues:**
  - Without Ordinance: Fix Issues
  - With Ordinance: Fix Issues

- **City Site Inspections:**
  - Without Ordinance: City Site Inspections
  - With Ordinance: City Site Inspections

- **City Approvals:**
  - Without Ordinance: City Approvals
  - With Ordinance: City Approvals

- **Permits Issued:**
  - Without Ordinance: Permits Issued
  - With Ordinance: Permits Issued

---

**Shared Spaces | Internal Draft – Not for Circulation | v2023.01.10**
What does the January 2023 Ordinance Do?

Without Ordinance

- Apps Due (administrative)
- State of Emergency Lifts
- Pandemic Program Ends
- Apps Due (codified)
- Grace Period Ends

With Ordinance

- Apps Due (administrative)
- City Provides Feedback
- Fix Issues
- City Site Inspections
- City Approvals
- Permits Issued
- Grace Period Ends

2023

JAN  FEB  MAR  APR  MAY  JUN  JUL  AUG  SEP
What does the January 2023 Ordinance Do?

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- Apps Due (administrative)
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**2023**
- JAN: Apps Due (administrative)
- FEB: State of Emergency Lifts
- MAR: Pandemic Program Ends
- APR: Apps Due (codified)
- MAY: City Provides Feedback
- JUN: Fix Issues
- JUL: City Site Inspections
- AUG: City Approvals
- SEP: Permits Issued

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Shared Spaces | Internal Draft – Not for Circulation | v2023.01.17
What does the January 2023 Ordinance Do?

Without Ordinance:
- Apps Due (administrative)
- State of Emergency Lifts
- Pandemic Program Ends
- Grace Period Ends

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- Apps Due (administrative)
- City Provides Feedback
- Fix Issues
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- Permits Issued
- Grace Period Ends

2023:
- JAN
- FEB
- MAR
- APR
- MAY
- JUN
- JUL
- AUG
- SEP
What is the Enforcement Process for Parklets?

**Complaint Filed and Logged**
- **Directly into 311**: The public submits a concern directly into 311.
- **Via Email**: City staff receive an email complaint. Enter into 311.
- **Via Field Work**: City staff notice issues while on the streets. Enter into 311.

**DPW Site Inspection & Assessment**
- **311 Creates Request for Action**: “Ticket” and Routes to Dept(s).
- **ACTIVE**
  - Business / parklet are operating; but structure is not permitted; or known non-compliant location, structural, or operational issues.
- **INACTIVE**
  - Business / parklet are not operating. May also have non-compliant location, structural, or operational issues.

**Correction Notice / Notice of Violation**
- 14 days to respond.
- **Responds**: No Issue Found
- **Removes**: Enforcement Case Closed
- **Fails to Respond**
- **Fine Escalation**
  - 1st Week: $100
  - 2nd Week: $200
  - 3rd Week: $500

**Notice of Permit Revocation**
- 14 days to remove parklet
- **Fails to Remove**

**CLASSIFIED ABANDONED**
- **DPW Crew Detailed to Remove Parklet**
- **TTX Pursues Collections for Costs of Removal**

* Specific procedures to be finalized
Timeline of Program Growth by week

- Post-Pandemic Permit Apps
  - 2020: 1897, 45%
  - 2021: 64, 1%
  - 2022: 64, 16%

- Total Pandemic Apps
  - 2020: 982, 23%
  - 2021: 982, 23%
  - 2022: 527, 13%

*Note that some sites require multiple approvals from different departments. Each approval review is counted above.*
Public Education

Parklet Design Trainings

- In person: Late August 2022 – April 2023
- Next training: February 14, 2023
- In Depth on the Shared Spaces Design Guidelines and Manual
- Instructed by: DPW, SFFD, and MTA
- Attendees Receive a Certificate of Attendance, and will be listed on the Program Website as Having Attended City’s training
Public Education

Electronic Bulletins

- Ongoing
- Bi-Weekly
- Upcoming Events
- Calls to Action
- Public Education

San Francisco Shared Spaces Program | Small Business Commission | August 28, 2023
Public Education

Office Hours

• In person: January 2023 – April 2023

• for business owners, designers, builders, and contractors of parklets who have submitted an application for the legislated program.

• Shared Spaces Team answers questions and provides feedback.
Public Education

Outreach

- SF New Deal and the Shared Spaces Team are in the process of conducting outreach to Shared Spaces operators who have not applied to the legislated program.
- 1:1 Application support sessions
- Needs and Intentions Survey
- Phone Banking over 340 Shared Spaces operators
- Site Visits to about 20 Shared Spaces operators
Public Education

Town Halls and Merchant Walks

• Ensure Shared Spaces Business Owners Have the Information They Need to Comply with Rules for Safety and Accessibility and Obtain Permits Under the Codified Program

• Complete: Mission, OMI, Excelsior, Bayview, North Beach, Richmond, Japantown, Haight

sf.gov/Shared-Spaces-webinars-and-events
Coordinated Enforcement

San Francisco Shared Spaces Program | Small Business Commission | August 28, 2023

Dear Shared Spaces Permit Holder,

We all recognize the impacts the pandemic has had on local businesses and the challenges we are facing recovering and rebuilding. We are currently focusing enforcement efforts on the safety and accessibility of special shared spaces, recognizing the critical role these spaces play in our city’s recovery. All abiding by all city and state guidelines.

We encourage you to continue to take the necessary precautions to keep our community safe and healthy. If you have any questions or concerns, please do not hesitate to contact us.

Sincerely,

[Signature]

Coordinated Enforcement

Verificación coordinada

The Blue Legume
1234 PARKLET ST, SAN FRANCISCO, CA, 94103

Type: Parking Lane

Compliance Issues (By City Agency)

DPW BSM (Contact Fady Khoury, SharedSpacesPermit@sfdpw.org)
- Built Structure Non ADA
  - P.4
- Lack of ADA Accessible Seating
  - P.15
- Parking
  - P.15
- Flooded
  - P.29
- SFDF Bureau of Fire Prevention (Contact Lt. Sy, FireSharedSpaces@sfgov.org)
  - Required Gap for SFFD Access
  - P.19

SFMTA Assessment (Contact Francesca Napolitano, SharedSpaces@sfmta.com)

Assessment has been completed.
Color Curb Issues: Yellow; Structure has been built too wide or too long and is not in the space identified when the temporary permit was approved.
MTA Legislated Space: Parklet Street, North side, from 173 feet to 245 feet East of 8th St at meter number(s) 555-55550, 555-55551, 555-55552. Total 72 ft. area.

Please reference SEC. 94A.3, SHARED SPACES POLICIES AND OBJECTIVES for the relevant code section for the Curb Management Strategy.

For more information, please visit https://sharedspaces.sfgov.org/ or contact Francesca Napolitano at shelfspaces@sfmta.com.
Shared Spaces Program Statistics

Out of 3,562 total applications reviewed:

- **Approved, 1,897, 45%**
- **Ineligible or Diverted, 654, 16%**
- **Withdrawn or Term End, 982, 23%**
- **Under Review (incl. renewals), 64, 2%**
- **Addtl Applicant Info Req, 61, 1%**
- **Post-Pandemic Permit Apps, 527, 13%**

*Note that some sites require multiple approvals from different departments. Each approval review is counted above.*

[Map of San Francisco showing shared spaces](#)
Shared Spaces Program Statistics

818 Total Applications Received

- Approved: 79%
- Under Review: 2%
- Ineligible/Withdrawn/Closed: 19%

“Lilac Lot” activation by Calle 24

Lilac Lot, 24th Street between Lilac and Capp Streets, sponsored by Calle 24

sf.gov/Shared-Spaces-Tracker
## Curbside ‘Parklet’ Program: Evolution

How have we made the program more accessible and equitable for participants?

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Equity Grants for Design Compliance (Round 2) – Now Live!

We will give grants of up to $2,500 to Shared Spaces operators to reimburse for the cost of bringing their Shared Spaces into compliance with our guidelines.

To receive this grant, you must fully bring your Shared Space into compliance for a legislated permit.

Grants can be used for materials or professional services.
Please nominate #SharedSpacesSFHeroes by emailing Shared.Spaces@sfgov.org
Timeline of Program Evolution

**SHARED SPACES PROGRAM**
- **07/13/20**: Small Business Commission Passes Resolution supporting Shared Spaces
- **07/14/20**: Launch: SS for Sidewalks & Curbside
- **07/26/20**: Launch: SS in Roadway 'Open Streets'
- **08/26/20**: Launch: Just-Add-Music (J.A.M.) Permit
- **09/25/20**: Launch: SS on Parcels
- **10/06/20**: BOS Passes Resolution supporting Shared Spaces
- **10/19/20**: Economic Recovery Task Force and Mayor Breed call for making Shared Spaces permanent
- **03/09/21**: Mayor Breed Introduces Shared Spaces Ordinance at the Board of Supervisors
- **05/04/21**: MTA Board Adopts Transportation Code Amendments
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