POLICY SUBCOMMITTEE MEETING MINUTES
SHELTER MONITORING COMMITTEE
JUNE 14, 2023, 3:00 PM — 4:15 PM (Via WebEx)

Present:
Subcommittee Chair Cris Guevara-Plunkett  Subcommittee Member Belinda Dobbs
Subcommittee Member Kaleese Street  Excused:

CALL TO ORDER/ROLL CALL/AGENDA ADJUSTMENTS  5 min
Meeting began at 3:06 PM, with a quorum.

I. MINUTES  ACTION
A. May 2023 Minutes  Subcommittee Members  5 min
The Subcommittee reviewed the draft of last month’s Minutes.
Explanatory document- Draft Minutes
Public Comment: None
Proposed Action: Approve Draft Minutes
M/S/C: Guevara-Plunkett/Dobbs/unanimous - Minutes approved

II. OLD BUSINESS  DISCUSSION/ACTION
A. REVIEW OF BYLAWS  Subcommittee Members  10 min
The subcommittee was notified that staff has not received a response from the City Attorney’s Office on the question of whether the involvement of staff or Members who work for HSH in inspections, complaint taking, investigations, and/or reporting (which might reflect on the efficacy of the HSH’s work and therefore lead to a tendency to “pull punches”) would potentially give the appearance of a conflict of interest, a concern expressed by the Committee and members of the public during the Board of Supervisors’ discussion of the change.
Public comment: None
Proposed Action: This item was tabled

III. NEW BUSINESS  DISCUSSION/ACTION
A. UPDATES  Staff  10 min
Discussed what transpired in the last HOC meeting. Shared slides from the new strategic plan. The review of Justice’s candidacy was postponed. There was a written recommendation from outgoing DPH Member Tomiko Eya to DPH management that Angie David be considered for the DPH seat.
Public Comment: None

B. AGENDA SETTING FOR FUTURE MEETINGS  DISCUSSION
Members  5 min
Outgoing Subcommittee Chair Guevara-Plunkett encouraged Members Street and Dobbs to approach the SMC Chair to express interest in chairing the Subcommittee.
IV. PUBLIC COMMENT

Members of the public may address the Committee on items that are within the subject matter jurisdiction of the Committee for up to three minutes. [With respect to an action item on the agenda, members of the public may address the Committee for up to two minutes at the time such item is called. With respect to a discussion item on the agenda, members of the public may address the Committee for up to one minute at the time such item is called.] Members of the public may only speak once per agenda item. If a concise written summary (up to 150 words) is provided, staff will use this to memorialize the comments.

Public comment: None

V. ADJOURNMENT

Proposed Action: Approve adjournment
M/S/C: Guevara-Plunkett / Dobbs / unanimous - Meeting adjourned at 3:42 PM

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Administrator
Sunshine Ordinance Task Force
City Hall, Room 244
1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102-4689
Phone 415.554.7724
Fax 415.554.7854
E-mail sotf@sfgov.org
Copies of the Sunshine Ordinance can be obtained from the Clerk of the Sunshine Task Force, the San Francisco Public Library, and on the City’s website at [www.sfgov.org](http://www.sfgov.org).

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<th>Action Item</th>
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<td>Consider asking SMC to select Subcommittee Chair</td>
<td>Members Street and Dobbs</td>
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