



SAN FRANCISCO WIOA MOU

2023-2025

WIOA Partners 2023-2025

Required Partner	Local Partner/Agency
Title I Adult	WISF/OEWD
Title I Dislocated Worker	
Title I Youth	
Title II Adult Education/Literacy	Five Keys Charter School Refugee & Immigrant Transitions City College of San Francisco Self-Help for the Elderly
Perkins Career/Technical Education	City College of San Francisco
Wagner-Peyser	EDD Field Division
Veterans	
Trade Adjustment Assistance Act	
Unemployment Insurance	
Vocational Rehabilitation	DOR District Office
Senior Community Service Employment Program	Felton Institute Self-Help for the Elderly
Job Corps	Job Corps, Treasure Island
YouthBuild	Success Center San Francisco Inc.
TANF/CalWORKs	San Francisco Human Services Agency
WIOA 166 Indian and Native American Programs	Native American Health Centers

WIOA MOUS

- Guidance finalized by EDD and CWDB April 2019 (edd.ca.gov/jobs_and_training/pubs/wsd18-12.pdf)
- **Basically:** Define and describe shared customers, shared services, shared costs
- **More specifically:** Provide details and assurances regarding
 - the services provided through the one-stop delivery system
 - the methods for referring customers
 - the administration and operations management
 - the methodology and details for calculating infrastructure costs and other system costs

MOU Content

Custom

- Describing the San Francisco Workforce System
 - Locations
 - Shared customers
 - Barriers to employment
- One-Stop System, Services (attachment)
- Responsibility of AJCC Partners
- Methods for Referring Customers

Boilerplate

- Shared Technology and System Security
- Confidentiality
- Non-Discrimination and EEO
- Grievances and Complaints
- ADA Compliance
- Effective Dates and Term of MOU
- Modifications and Revisions
- Termination
- Administrative and Operations Management

The San Francisco Workforce System

- AJCCs, Job Centers, and Partner Service Hubs
- A Commitment to Shared Customers
 - Dual enrolled OR
 - WIOA enrolled + American Job Center customer
- A Commitment to Individuals with Barriers to Employment
 - WIOA-defined
 - Priority of Service
 - Inclusive practices, ADA accessibility

Responsibility of AJCC Partners

- Work together to implement WIOA
- Partner to achieve the policy objectives of the state plan
- Participate in local and regional WIOA plan development
- Ensure individuals with barriers to employment have access to services that will help them get a good job
- Ensure that customers have access to high-quality AJCCs that provide the full range of services
- Provide access to AJCC clients to partner services
- Work together to identify and implement best practices and model partnerships
- Participate in activities to enhance cross-training, coordinated intake and referral, and co-enrollments.

Methods for Referring Customers

- Customer-centered, warm hand-offs
- Follow-up between agencies
- Good information for customers on partners services
- Clear, documented processes for staff
- Direct access to partner services
 - Cross-trained staff
 - Real-time technology
 - Co-location



IFA and Shared System Costs

Shared Costs and Services

- EDD provides guidance (and templates) for documenting shared costs and services
- Colocated partners are required to produce an MOU detailing how they are sharing the costs of AJCC infrastructure as well as formula or methods by which the partners determined the shared costs of operating the AJCC
- All partners are required to report if they are providing WIOA Career Services (both Basic and Individualized) and how much of their WIOA funding is used to provide those services.

Agreement to Share Costs. . . eventually

MOU Content Requirement:

The state is in the process of implementing the requisite statewide data tracking system, and once such data are available, all non-located partners who are receiving benefit from the AJCCs will also be required to contribute their proportionate share towards infrastructure costs. Consequently, the MOU must include an assurance from all non-located partners that they agree to pay their proportionate share of infrastructure costs as soon as sufficient data are available.

“By signing below, all parties agree that when data are available to determine the AJCC benefit to non-located partners, the infrastructure cost sharing agreement will be renegotiated to include their proportionate share of contributions.”



Thank you and
questions