

MEMORANDUM

TO: Members of the Workforce Investment San Francisco Board
Executive Committee

FROM: Glenn Eagleson, Principal Workforce Policy Analyst, OEWD

DATE: May 16, 2023

SUBJECT: Action Requested: Local Area Designation and Local Board Recertification

The Workforce Innovation and Opportunity Act (WIOA) details the procedures for establishing Local Workforce Development Areas and the recertification of Local Workforce Development Boards. It requires the Governor to designate Local Areas within the state and to certify one Local Board for each Local Area.

In order to receive designation as a Local Area, the Local Area must have:

- Performed successfully
- Sustained fiscal integrity
- Engaged in the regional planning process

And in order to receive recertification of Local Board status, the Local Board must have:

- Performed successfully
- Sustained fiscal integrity
- Met membership requirements

Attached are two documents that provide additional information regarding the Local Area designation and Local Board recertification process:

- The written policy directive from the Employment Development Department outlines the background, policies and procedures, and application process for Local Area designation and Local Board recertification. Moreover, the directive provides definitions of successful performance, fiscal integrity, and the membership requirements needed in order to receive Local Area designation and Local Board recertification.
- San Francisco's completed application for Local Area designation and Local Board recertification. The application details the WISF's membership composition in accordance with WIOA requirements and provides metrics of OEWD's performance on select WIOA measures.

Local Areas are required to apply for designation and Local Board recertification every two years. The application must be signed by the Local Workforce Development Board Chair and the Local Chief Elected Official, Mayor London Breed. OEWD Executive Director Kate Sofis is authorized to sign for documents related to the furtherance of WIOA implementation on behalf of the City & County.

OEWD requests Board approval of the Chair's signature on San Francisco's application for Local Area Designation and Local Board Recertification.

