



The Police Commission

CITY AND COUNTY OF SAN FRANCISCO

February 2, 2023

Chief William Scott
Chief of Police

Dear Chief Scott:

At the meeting of the Police Commission on Wednesday, February 1, 2023, the following resolution was adopted:

RESOLUTION 23-15

APPROVAL OF REVISED DEPARTMENT GENERAL ORDER 6.04, "ASSAULTS ON POLICE OFFICERS", FOR MEET-AND-CONFER WITH THE EFFECTED BARGAINING UNITS, AS REQUIRED BY LAW AND WITH DIRECTIONS SET FORTH BY THE COMMISSION;

CINDY ELIAS
President

MAX CARTER-OBERSTONE
Vice President

LARRY YEE
Commissioner

JAMES BYRNE
Commissioner

JESUS YANEZ
Commissioner

KEVIN BENEDICTO
Commissioner

DEBRA WALKER
Commissioner

Sergeant Stacy Youngblood
Secretary

RESOLVED, that the Police Commission hereby approves revised Department General Order 6.04, "Assaults on Police Officers," For Meet-And-Confer with the effected bargaining units, as required by law;

FURTHER RESOLVED, that The Commission hereby directs that the San Francisco Police Department and urges that San Francisco Department of Human Resources:

- Set clear boundaries to the meet and confer process with the effected bargaining units to ensure that there are no unreasonable delays on any items within the scope of representation
- Meet and confer with the effected bargaining units only on matters related to working conditions subject to collective bargaining under California law, and not meet and confer with the effected bargaining units on any part of the general order that constitute management matters that are not subject to collective bargaining under California law

AYES: Commissioners Walker, Benedicto, Yanez, Byrne, Yee, Vice President Carter-Oberstone

ABSENT: President Elias

Very truly yours,

Sergeant Stacy Youngblood
Secretary

San Francisco Police Commission

1211/ks

cc: Deputy City Attorney Cabrera
Director L. Preston/SFPD Labor Relations
Captain D. Toomer/PSPP
Lieutenant E. Altorfer/PSPP
Isabelle Choy/SFPD Labor Relations
Gloria Rosalejos/WDU

Assaults on Police Officers

6.04.01 PURPOSE

The purpose of this order is to establish policy and procedures when an officer has been assaulted while on-duty in the City and County of San Francisco or any other jurisdiction while in the performance of their official duties.

6.04.02 POLICY

Officer safety and the well-being of its members is a top priority for the Department. This policy applies to incidents when a person knowingly assaults an officer while the officer is engaged in, or during the performance of, their official duties.

6.04.03 PROCEDURES

A. Officer's Responsibility

1. The assaulted officer shall notify their supervisor regarding the assault and advise if any injuries were sustained.
2. The assaulted officer shall also notify their supervisor of any reportable use of force (see DGO 5.01, *Use of Force Policy and Proper Control of a Person*).
3. In the event an assaulted officer is unable to make the above notifications, another officer on-scene shall notify their immediate supervisor.
4. Officers shall render first aid and request an ambulance, if necessary.
5. Officers shall ensure the scene is safe and secure.
6. Officers should attempt to locate witnesses, video, and any other potential evidence (see DGO 6.02, *Physical Evidence and Crime Scenes*).

B. Supervisor's Responsibility

1. Upon notification, the supervisor shall respond to the scene unless a response is impractical, poses a danger, or where officers' continued presence creates a risk.
2. In the event the assaulted officer is seriously injured or transported to the hospital, the Department Operations Center (DOC) and the Platoon Commander in district of occurrence shall be notified. The Platoon Commander shall notify the District Captain, where applicable, and the member's commanding officer, if different.
3. For assaults resulting in serious injury or transport to the hospital, General Work Detail (weekdays) or Night Investigations Unit (nights and weekends) shall be notified for a response.

4. Notify CSI to process and photograph the scene and take photographs of any injuries. If CSI does not respond, ensure photographs of the scene and the assaulted officer are taken (see DGO 6.02, *Physical Evidence and Crime Scenes*).
5. Ensure an officer is assigned to prepare an initial incident report. When an officer is seriously injured or taken to the hospital, the assaulted officer shall not prepare the incident report.
6. For serious injuries or hospitalization, notify the Critical Incident Response Team (CIRT) for employee assistance and peer support (see DGO 11.04 *Peer Support Program* and DGO 11.09 *Employee Assistance Program / Stress Unit*).
7. For serious injuries or hospitalization, the Medical Liaison Unit shall be notified. If after hours, the notification shall be made through DOC.
8. Complete an industrial injury investigation.
9. Confirm body worn camera (BWC) footage is uploaded and tagged (see DGO 10.11, *Body Worn Cameras*).

C. Investigative Responsibility

General Work or Night Investigations shall conduct follow-up investigations and respond, if feasible, anytime an officer is seriously injured or hospitalized as a result of an assault.

If an officer is seriously injured or hospitalized as a result of an assault and there is a serious use of force and/or in custody death (“Covered Incidents”), the incident will be investigated in accordance with the SFPD-SFDA MOU.

References:

DGO 5.01 – Use of Force Policy and Proper Control of Person
DGO 6.02 – Physical Evidence and Crime Scenes
DGO 10.11 – Body Worn Cameras
DGO 11.04 – Peer Support Program
DGO 11.09 – Employee Assistance Program / Stress Unit

San Francisco Police Department

6.04

GENERAL ORDER

07/27/94

**ASSAULTS ON POLICE
OFFICERS**

This order outlines the procedures for notifying Department personnel and processing evidence in cases involving assaults on police officers.

**I.
PROCEDU
RE**

**A. DUTIES OF ASSAULTED OFFICER/PATROL SPECIAL
OFFICER**

1. **NOTIFICATION.** Contact the General Work Section on or by the next business day and confer with the investigator assigned the case.
2. **PHOTOGRAPHS.** Respond as soon as possible to the Photo Lab and have color photographs taken of any injuries, even if the injuries appear slight.
3. **EVIDENCE.** Book any torn or damaged clothing or equipment as evidence.

B. DUTIES OF SUPERVISORY AND COMMAND OFFICERS. If the injured officer is unable to perform the procedures above, assign an officer to conduct the initial investigation. The assigned officer will assume the responsibilities indicated in this order and arrange for the Photo Lab to respond to the location of the injured officer.

Refer
ences

DGO 6.02, Physical Evidence
DGO 6.15, Property Processing
DGO 8.01, Critical Incident Notification
DGO 8.04, Critical Incident Response
Team

Infectious Disease Control Manual,

DM-04

Injury and Illness Prevention Program,

DM-01

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[DGO 6.02 – Physical Evidence and Crime Scenes](#)

[DGO 10.11 – Body Worn Cameras](#)

[DGO 11.04 – Peer Support Program](#)

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