

# SAN FRANCISCO BEHAVIORAL HEALTH COMMISSION

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**Mayor  
London N. Breed**

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Balham Javier Vigil, Co-Chair  
Stephen Banuelos, Co-Chair  
Genesis Vasconez, MS, PMHNP-BC, Vice-Chair  
Lisa Williams, Secretary  
Terezie (Terry) Bohrer, RN, MSW, CLNC  
Judith Klain, MPH  
Carletta Jackson-Lane, JD  
Kescha S. Mason  
Liza Murawski  
Toni Parks  
Harriette Stallworth Stevens, EdD  
Lisa Wynn

## UNADOPTED MINUTES

### Behavioral Health Commission Executive Committee Meeting

**Tuesday, February 08, 2022**

**5:11 PM – 7:05 PM**

**CALL TO ORDER:** 5:11pm by Commissioner Banuelos.

#### **Roll Call taken by Clerk Gray**

**Members Present:** Stephen Banuelos (he/him), Liza Murawski (she/her) Carletta Jackson-Lane (she/her), Lisa Williams(she/her),

**Members Absent:** Genesis Vasconez, (she/her) Bahlam Javier Vigil, (Them/They/Theirs),

**Visiting Commissioners:** Kescha S. Mason (she /her), Harriette Stevens, (she/her)

**Agenda Changes:** NONE

**Members of Public:** None

**QUORUM:** Established

#### **ITEM 1.0 – COMMISSIONERS REPORTS**

Discuss the importance of the Behavioral Health Commission being included in the BHC budget approval process.

Commissioner Banuelos noted that the actual budget is currently on line. Discussion regarding understanding who has contracts under the Department of Public Health. Commissioners discussed understanding what accountability in reporting data to the public is available.

\*The Co-Chairs will have the BHC Staff call attention to the updated remote meeting resolution California Government Code Section 54953(e) also known as AB361 which empowers local policy bodies to convene by teleconferencing technology during a proclaimed state of emergency under the State Emergency Services Act – see attached below **[action item]**

Motion to approve AB361 by Commissioner Jackson Lane and Second by Commissioner Williams.

**PUBLIC COMMENT:** Wynship Hillier: Every item on the agenda should be ruled out of order due to failure to not have a place for the public to address items not on the agenda.

**Roll call vote taken by Clerk Gray.**

Aye-Commissioner Banuelos  
Aye-Commissioner Murawski  
Aye-Commissioner Jackson-Lane  
Aye-Commissioner Lisa Williams

**Motion Carries to Accept AB361.**

**Report from the Co-Chairs –**

**PUBLIC COMMENT:** NONE

**1.1** BHC sf.gov website update: Discussion around items to include.

It was suggested that commissioners go on the website and determine what is needed and send suggestions to the BHC Clerk. Some commissioners reported being confused with finding the older meetings. It was explained to the Commissioners.

**PUBLIC COMMENT** Wynship Hillier: Does not state an action or discussion only. No such thing as a Data Notebook Ad Hoc Committee.

**1.2** A report on the progress of the Data Notebook from the chair of the Ad Hoc Data Notebook Committee.

Commissioner Stevens reported having completed the Data Notebook. We discussed where the link should be posted of the completed Data Notebook. Commissioners will be allowed to view the responses to the Data Notebook Survey soon.

**PUBLIC COMMENT:** None

**ITEM 2.0 ACTION ITEMS** - Discussion on action items

**Note:** It was noted that October 11, 2022 meeting minutes were already approved as noted while viewing November 08, 2022 meeting minutes.

**2.1** Vote to adopt minutes from the October 11, 2022, Executive Committee meeting, November 8, 2022 minutes and January 10, 2023 **[action item]**

**Motion to adopt the Executive Committee meeting minutes from November 08, 2023 by Commissioner Jackson-Lane and second by Commissioner Williams.**

**PUBLIC COMMENT:** Wynship Hillier: failure to identify an opportunity for the public to address items not on the agenda.

**Roll call vote taken by Clerk Gray.**

Aye-Commissioner Banuelos  
Aye-Commissioner Murawski  
Aye-Commissioner Jackson-Lane  
Aye-Commissioner Williams

**Motion Carries to adopt the Executive Committee meeting minutes from November 08, 2023.**

**Motion to adopt the executive meeting minutes from January 10, 2023 by Commissioner Williams and Second by Commissioner Murawski.**

**PUBLIC COMMENT** None

**Roll call taken by Clerk Gray.**

Aye-Commissioner Banuelos  
Aye-Commissioner Murawski  
Aye-Commissioner Jackson-Lane  
Aye-Commissioner Williams

**Motion Carries to adopt the Executive Committee meeting minutes from January 10, 2023.**

**2.2** Vote to have survey included on website – see pasted below **[action item]**

**Note:** Commissioners would like to have the button/survey added to the website after working on the questions. No action taken.

**PUBLIC COMMENT:** Wynship Hillier: This item is out of order and should be ruled out by the chair.

**2.3** Vote to form new standing Rules and Reports Committee, chaired by Commissioner Stevens **[action item]**

**Motion to create a standing rules and report committee by Commissioner Murawski and seconded by Commissioner Jackson-Lane.**

**PUBLIC COMMENT:** Wynship Hillier This item is out of order. Incomplete as a motion and not aligned with bylaws.

**Roll call vote taken by Clerk Gray.**

Aye-Commissioner Banuelos

Aye-Commissioner Williams

Aye-Commissioner Jackson-Lane

Aye-Commissioner Murawski

**Motion Carries.**

**2.4** Discuss the replacement of “Termed Out” commissioners and possible vote **[action item]**

The staff will notify the commissioner who need to see their Board of Supervisors for reappointment.

**PUBLIC COMMENT:** Wynship Hillier: approval of anything not on the agenda is a violation. Doesn't like commissioners using the platform to tote their own horns.

**2.5** Vote on a presentation by Commissioner Wynn: regarding the behavioral health programs and services offered at the Booker T. Washington Community Service Center **[action item]**

**Motion to have this item on the agenda by Commissioner Jackson-Lane and seconded by Commissioner Williams.**

**Note: Bylaws Item 5 of section 8.** Standing committees include, but is not limited to: Executive Committee, site visit committee, and implementation. Standing Committees may be established or eliminated in accordance with notice and agenda requirements by the Behavioral Health Commission. Standing Committees have ongoing responsibilities concerning a particular subject matter that is not time limited.

**PUBLIC COMMENT:** Wynship Hillier: This item is out of order.

Aye-Commissioner Banuelos

Aye-Commissioner Williams

Aye-Commissioner Jackson-Lane

Aye-Commissioner Murawski

Motion Carries.

### **ITEM 3.0 New BHC Business**

**3.1** Discuss dates for 2023 BHS driven commissioner training on compliance.

Training will occur in the near future but it will be provided by Behavioral Health Services. Commissioners will be notified via e-mail.

Commissioner Banuelos updated the Commissioner's list online. It was agreed that commissioners would be notified by BHC Clerk of reappointment letters from the Board of supervisors requiring immediate attention.

**PUBLIC COMMENT:** Wynship Hillier approval of any item not on the agenda is a violation.

**ITEM 4.0 Final Public Comment:** Wynship Hillier: Motion to establish the location of the Behavioral Health Commission meeting minutes. Meeting Minutes not approved yet. 2020-21 Annual Report. Reports for every meeting ad hoc meeting

**Meeting adjourned at 6:23 pm by Commissioner Banuelos.**