



CITY AND COUNTY OF SAN FRANCISCO
LONDON N. BREED, MAYOR

OFFICE OF SMALL BUSINESS
KATY TANG, DIRECTOR

**SMALL BUSINESS COMMISSION
MEETING MINUTES**

Monday, March 13, 2023
4:30 P.M.

City Hall, Room 408
1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102

SMALL BUSINESS COMMISSIONERS

Cynthia Huie, President;
Miriam Zouzounis, Vice-President;
Tiffany Carter, Lawanda Dickerson; Rachel Herbert; William Ortiz-Cartagena;

1. Call to order and roll call

Meeting called to order at 4:30pm

Present: Dickerson, Herbert, Zouzounis, Ortiz-Cartagena

Absent: Carter, Huie,

2. Approval of Legacy Business Registry Applications and Resolutions (Discussion and Action Item)

The Commission heard the following Legacy Business Registry applications:

- a. The Blue Light (Application No.: [LBR-2022-23-014](#))
- b. Design Media (Application No.: [LBR-2022-23-032](#))
- c. Dragon Seed Bridal & Photography (Application No.: [LBR-2022-23-022](#))
- d. Hing Lung Company (Application No.: [LBR-2022-23-033](#))
- e. Love on Haight (Application No.: [LBR-2022-23-031](#))
- f. Mr. Bing's Cocktail Lounge (Application No.: [LBR-2022-23-015](#))
- g. Playmates Cooperative Preschool (Application No.: [LBR-2022-23-025](#))

Public Comment:

Pamela May, Design Media, thanked the Commission for this honor

Johnny Metheny, Blue Light, thanked the Commission and spoke to the history of the business

Summer Schulze, Playmates Cooperative Preschool, thanked the Commission

Sunshine Powers, Love on Haight, talked about the history of the business and thanked the Commission

Commissioner Comments:

Ortiz-Cartagena: Talked about the role that all applicants play in making SF what it is.

Dickerson: Thanked businessowners for maintaining these businesses that are all historical establishments with built memories

Herbert: Congratulations

Zouzounis: Congratulations

Motion to approve recommendations: Dickerson

2nd: Herbert

Ayes: Dickerson, Herbert, Zouzounis, Ortiz-Cartagena

Absent: Carter, Huie,

Motion passes 4-0-0

3. **BOS File No. 230212 – Planning, Building Codes – Small Business Month Fee Waivers Including for Awning Installation (Discussion and Action Item)**

Tita Bell, Legislative Aide to Supervisor Engardio, presented this legislation, explaining it will expand awning fee waivers in May to include new awnings, and may be amended to ensure fire permit fees are included. It also clarifies that fees will be waived for any awning applications that are submitted in May.

Commissioner comments:

Zouzounis: what does outreach for May look like? Tita explained that they will work with Office of Small Business to get word out.

No members of the public requested to speak.

Motion to support this legislation: Ortiz-Cartagena

2nd: Dickerson

Ayes: Dickerson, Herbert, Zouzounis, Ortiz-Cartagena

Absent: Carter, Huie,

Motion passes 4-0-0

4. **Approval of Draft Meeting Minutes (Discussion and Action Item)**

Motion to approve meeting minutes: Herbert

2nd: Dickerson

Ayes: Dickerson, Herbert, Zouzounis, Ortiz-Cartagena

Absent: Carter, Huie,

Motion passes 4-0-0

5. **General Public Comment (Discussion Item)**

No members of the public requested to speak

6. **Director's Report (Discussion Item)**

-Update on Gross Receipts Tax legislation

- Review of Sup. Stefani's resolution to do more outreach re: ERTC

- Update on workshop and assistance to businesses who received NOV's regarding their awnings

- Small business job fair coming up

Dickerson: discussed her experience getting ERTC

Ortiz-Cartagena: noted that some CPAs are scamming businesses or incorrectly filing on their behalf

7. **Commissioner Discussion and New Business (Discussion Item)**

Ortiz-Cartagena: 2nd annual Calle 24 event March 18th

8. **Adjournment**

Meeting adjourned at 5:15pm