



# Sheriff's Department Oversight Board

CITY AND COUNTY OF SAN FRANCISCO

JAYSON WECHTER  
President

XOCHITL CARRION  
Vice President

OVAVA AFUHAAMANGO  
Board Member

DION-JAY BROOKTER  
Board Member

MICHAEL NGUYEN  
Board Member

WILLIAM PALMER II  
Board Member

JULIE D. SOO  
Board Member

DAN LEUNG  
Legal Assistant/  
Acting Secretary

## Sheriff's Department Oversight Board Regular In-Person Meeting Friday, February 3, 2023 / 2:00 pm

1 Dr. Carlton B. Goodlett Place, City Hall, Room 400  
San Francisco, CA 94102

### MEETING MINUTES

Meeting called to order at 2:12 pm. Pledge of Allegiance.

#### ROLL CALL

PRESENT: President Wechter, Vice President Carrion, Members, Nguyen, Palmer, Soo, Acting Secretary Leung

NOT PRESENT: Afuhaamango (excused), Brookter (excused)

A quorum of the Board was present.

At the request of Vice President Carrion for Tyre Nichols and Member Soo for the victims of gun violence in Monterey Park, Half Moon Bay, and Oakland, the Board acknowledges these events and takes a moment of silence.

#### RESOLUTION UNDER CALIFORNIA GOVERNMENT CODE SECTION 5493 (e)

PUBLIC COMMENT: None

Motion to adopt the Resolution Under California Government Code Section 5493 (e) by President Wechter, seconded by Member Nguyen.

Vote to adopt resolution:

AYES: Carrion, Nguyen, Palmer, Soo, Wechter

NAYS: None

Motion passes and approved 5 – 0. Resolution is adopted.

#### ADOPTION OF MINUTES

Motion to adopt the Meeting Minutes from the January 6, 2023, meeting by Member Soo, seconded by Vice President Carrion.

PUBLIC COMMENT: None

Vote to adopt minutes:

AYES: Carrion, Nguyen, Palmer, Soo, Wechter

Motion passes and approved 5 – 0. Minutes of January 6, 2023 are adopted.

**RULES OF ORDER/BY-LAWS**

PUBLIC COMMENT: None

Comments by Member Soo.

Motion to adopt the Rules of Order/By-Laws for the SDOB by Member Soo, seconded by Vice President Carrion.

Vote to adopt the Rules of Order/By-Laws:

AYES: Carrion, Nguyen, Palmer, Soo, Wechter

NAYS: None

Motion approved and passed 5 – 0. Rules of Order are adopted.

**MISSION STATEMENT**

Open discussion by President Wechter, Vice President Carrion, and Member Nguyen.

Motion to adopt the January 12, 2023, version drafted by Member Soo and Member Palmer by Vice President Carrion, seconded by Member Palmer.

PUBLIC COMMENT: None

Vote to adopt the Mission Statement:

AYES: Carrion, Nguyen, Palmer, Soo, Wechter

NAYS: None

Motion approved and passed 5 – 0. Mission Statement is adopted.

**ADOPTION OF NACOLE (NATIONAL ASSOCIATION FOR CIVILIAN OVERSIGHT OF LAW ENFORCEMENT) CODE OF ETHICS**

Motion to table this action item by Vice President Carrion, seconded by Member Soo.

PUBLIC COMMENT: None

Vote to table this line item:

AYES: Carrion, Nguyen, Palmer, Soo

NAYS: Wechter

Motion approved and passed 4 – 1. Agenda line item is tabled.

**STATEMENT OF INCOMPATIBLE ACTIVITIES (SIA)**

Open discussion by President Wechter,

Motion to forward the draft of the SIA with approved SDOB Mission Statement by President Wechter, seconded by Vice President Carrion.

PUBLIC COMMENT: None

Vote to send the draft to the Ethics Commission:

AYES: Carrion, Nguyen, Palmer, Soo, Wechter

NAYS: None

Motion approved and passed 5 – 0. SIA Draft shall be forwarded to the Ethic Commission.

**BUDGET PRESENTATION AND APPROVAL**

Budget presentation by Dan Leung, legal assistant/acting commission secretary of the Office of Inspector General and Sheriff's Department Oversight Board.

Open discussion, questions, and comments by Members Soo, Palmer, President Wechter, and Vice President Carrion. Nicole Armstrong, Chief Operation Officer, from DPA, appeared to answer questions.

Motion to approve the draft budget as presented, to the mayor, by Member Soo, seconded by Member Palmer.

PUBLIC COMMENT:

Tracy Gallardo, legislative aide for Supervisor Walton, called in remotely and said it was her understanding that the OIG can hire and when we ask for new positions, she feels like the new OIG should be asking for the new positions and we should take that into account; training is an ordinance and we should check with the city attorney on that; and we are required to have a community forum for the budget; (they) are interested in getting an OIG position filled and they would like to get this pushed forward to happen as quickly as possible.

Clarification by deputy city attorney Sarah Crowley, present for Jana Clark

Vote to approve and send the budget to the mayor's office:

AYES: Carrion, Nguyen, Palmer, Soo, Wechter

NAYS: None

Motion approved and passed 5 – 0. Budget shall be forwarded to the mayor.

**ANNUAL REPORT TO THE BOARD OF SUPERVISORS**

Open discussion by President Wechter, Members Soo, and Vice President Carrion.

**PUBLIC COMMENT:**

Tracy Gallardo, with the District 10 office, called in remotely and said she wanted to note that the report that is due to the Board of Supervisors, has to be scheduled via the board president, President Peskin, and it takes a while to schedule so she urges us to get it in schedule with the Board of Supervisors ahead of time or we will not be able to get it scheduled with the full board until March or April.

Motion for President Wechter and Acting Commission Secretary Leung to collaborate on a draft of the report by President Wechter, seconded by Member Palmer.

Vote on motion to prepare a draft of the annual report for the BOS:

AYES: Carrion, Nguyen, Palmer, Soo, Wechter

NAYS: None

Motion approved and passed 5 – 0. The annual report shall be drafted for submission to the BOS.

**RECRUITMENT OF INSPECTOR GENERAL**

Open discussion by Member Soo.

Clarification from deputy city attorney, Sarah Crowley on need to disband the committee.

Sha wn Sherburne from the Department of Human Resources (DHR) acknowledged the board for drafting the job description; DHR will review the draft and speak with each board member on what they would like in a candidate and will then redraft the job announcement and bring it back to the board.

Further open discussion by Member Soo, President Wechter, and Vice President Carrion.

Sha wn Sherburne requested a point person to work with.

Motion to have DHR move forward with the process of hiring the inspector general by President Wechter, seconded by Vice President Carrion.

**PUBLIC COMMENT:** None

Vote on motion for DHR to move forward on process of hiring an inspector general:

AYES: Carrion, Nguyen, Palmer, Soo, Wechter

NAYS: None

Motion approved and passed 5 – 0. DHR will move forward with the process of hiring the inspector general.

President Wechter offers and makes a motion to be the point person with DHR.

Open discussion on the point person to work with DHR by Vice President Carrion, and Members Nguyen, Soo, and Palmer. President Wechter withdraws his motion.

Motion to have Member Soo be the point person to work with DHR by Member Carrion, seconded by Member Palmer.

**(CONTINUED RECRUITMENT OF INSPECTOR GENERAL)**

**PUBLIC COMMENT:**

Tracy Gallardo, excited that the board is moving forward and getting a job description out; had a comment on the last item: her office would love to work on setting up community meetings and different community venues and feel free to reach out so they can secure a venue with no cost.

Vote on motion to have Member Soo be the point person to work with DHR:

AYES: Carrion, Nguyen, Palmer, Soo, Wechter

NAYS: None

Motion approved and passed 5 – 0. Member Soo will be the point person to work with DHR.

**SOCIAL MEDIA POLICY**

President Wechter opens the discussion and asks deputy city attorney to clarify the agenda line item.

Member Soo requests to continue the line item for a broader discussion.

Motion to continue the Social Media Policy by Vice President Carrion, seconded by Member Palmer.

**PUBLIC COMMENT:**

Francisco DeCosta, caller on the phone, stated we have to define what is a social media policy, we need to incorporate our youth to have a say to what is happening on our commission. The adults cannot avoid catering to the youth and young adults, the concerns and issues are connected deeply to this segment of the population that is completely left out. So when you study psychology, social sciences, philosophy, educational issues, more and more I attend law enforcement meetings including the Sheriff's Office Oversight Board, we need to think about our youth and young adults on the social media policy.

Vote on motion to continue the Social Media Policy:

AYES: Carrion, Nguyen, Palmer, Soo, Wechter,

NAYS: None

Motion approved and passed 5 – 0. The Social Media Policy will be continued to another meeting.

**BUSINESS CARDS**

Open discussion, questions, and comments by Vice President Carrion, Members Soo, Palmer, President Wechter, and Member Nguyen.

Motion to adopt design 1 with a flat gold seal and design A in black ink by Vice President Carrion, seconded by Member Soo.

PUBLIC COMMENT: None.

Vote on design 1 with flat gold seal and design A in black:

AYES: Carrion, Nguyen, Palmer, Soo, Wechter

NAYS: None

Motion approved and passed 5 – 0. The business card design as stated is adopted.

## FUTURE AGENDA ITEMS

Open discussion by President Wechter, Member Soo, Vice President Carrion, Members Palmer, and Nguyen.

Future agenda items discussed:

Committees

Jail health

Site visits

Outreach

Social Media

Point person for the media for unified voice.

ID Photos

Badges

Report from Sheriff's Office, activities, staffing, programs, and other issues, complaints, disciplinary actions

Include DPA work in report to the BOS.

Michelle Phillips, as speaker

Brian Williams, as speaker

Kathy Lee, as speaker

Tenzanita Carter for community outreach

Other topics discussed: March reappointments.

PUBLIC COMMENT: None

## GENERAL PUBLIC COMMENT

Caller was unable to unmute himself. Caller was instructed to email the SDOB email box to submit public comment.

Email received 2/7/2023 at 7:55 am:

Greetings.

During the Sheriff's Department Oversight Board meeting, I had technical issues trying to call in with the following message:

My name is Lope Yap, Jr.

As a native San Franciscan, I grew up with scores of SFPD and Sheriff Officers.

As a filmmaker for the last 5 decades, I have also worked the SFPD and the Sheriff Department on numerous productions.

It's important that we have a transparent, accountable and responsive SFPD and a credible Sheriff Department; and a well-respected Sheriff's Department Oversight Board.

The Board members should not take this responsibility lightly in selecting an Inspector General. The Board must choose a candidate that has excellent qualifications - with an unblemished background check that will send out the right message to the community that the chosen Sheriff Oversight Board Inspector General has unquestionable integrity - is transparent, fair and objective. It's very important that the Inspector General can gain the respect of the SF community, City Hall, Sheriff's Department and the law enforcement community.

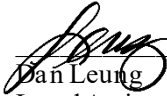
**ADJOURNMENT**

Member Soo wished everyone a Happy Lunar New Year. Member Palmer wished everyone a blessed Black History Month.

Motion to adjourn by Member Soo, seconded by Vice President Carrion.

All those in favor voted AYE. No NAYS.

Meeting was adjourned at 4:27 pm.



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Dan Leung  
Legal Assistant,  
Sheriff's Department Oversight Board

Full video recording may be accessed at

[https://sanfrancisco.granicus.com/player/clip/42934?view\\_id=223&redirect=true&h=90fb97b9b8c1727c799f2e3e49540c7d](https://sanfrancisco.granicus.com/player/clip/42934?view_id=223&redirect=true&h=90fb97b9b8c1727c799f2e3e49540c7d)