

# Department Budget Submission Checklist

To be completed by: All departments.

Instructions: Submit this completed cover sheet with your budget submission and ensure all applicable forms below are included with your submission.

**Department Name: ASSESSOR-RECORDER**

- Summary of Major Changes:** Completed "Form 1A: Summary of Major Changes" explaining major changes submitted in department's budget proposal.
  - Proposed GF target reductions**
  - Department Budget Summary:** Completed "Form 1B: Department Budget Summary". The submission includes a copy of report 15.50.012.
- Revenue Report:** Completed "Form 2A: Revenue Report." (15.30.005 Snapshot Comparison)
- Fees & Fines:** Completed "Form 2B: Fees & Fines."
- Cost Recovery:** Completed "Form 2C: Cost Recovery."
- Expenditure Changes:** Completed "Form 3A: Expenditure Changes." (15.30.005 Snapshot Comparison)
- Deappropriations from prior years' budget:** Indicate if these are included in your submitted budget, and please explain in the expenditure changes form 3A
- Position Changes:** Completed "Form 3B: Position Changes." (15.30.004 Position Snapshot Comparison)
- Equipment & Fleet Requests:** New General Fund Equipment (Form 4A)and Fleet Requests (Forms 4B.1 and 4B.2) to be made in BFM.
- Minimum Compensation Ordinance:** By checking this box, the department confirms that the effects of the MCO in contracting have been considered as part of the budget submission.
- Proposition J Description, Summary, City Cost, Contract Cost:** Required for all existing and new Prop J
- Interdepartmental Services Balancing:** Included Excel download of Department - IDS Form Balancing F
- Organizational Charts:** Submission contains updated position-level organizational charts for your department, with indication if the position is filled (F) or vacant (V). Organizational charts also reflect
- New Legislation:**
  - Included draft legislation that department would like to submit with the budget; or,
  - Draft legislation in progress at this time. A description of the proposed changes is included in the "Summary of Major Changes" table. A draft will be provided to the Mayor's Office by
- Other Requests:** Submitted requests for the following item:
  - COIT (through a separate form - see page 31 of the budget instructions MS Word document)
  - Capital - CPC funded capital requests are made through the new budget system, BFM by 1/20

**For Chief Financial Officer/Budget Manager:**

I have reviewed the attached budget submission and affirm that all applicable forms checked off above are either included in this submission or have been submitted through the proper online forums.

**Full Name: Emily Alt**

Signature: Emily J. Alt

**BUDGET FORM 1A: Summary of Major Changes**  
**FY 2023-24 and FY 2024-25**

ASSESSOR-RECORDER	
Major Changes	Department Response to Major Changes
<b>1. SUMMARY.</b> What major changes is the department proposing? Clearly describe each change, including the fiscal impact of the proposal. Alternatively, you may submit a 1-2 page memo with your budget submission summarizing the major changes.	<p>The Department's major budget changes are adjustments made to maintain the baseline budget. General Fund support decreases by \$759K in FY23-24 and \$673K in FY24-25 to address the projected revenue shortfall. Total FTEs decrease by 7.35 from base in FY23-24 and by 1.3 from in FY24-25.</p> <p>The Department's proposed budget does not yet include the necessary funding to support the ongoing maintenance of our new Salesforce property assessment system, System for Managing Assessments Records and Transactions (SMART) which is expected to go-live in December 2023. The proposed budget also excludes the funding needed to properly address the 8.2% increase in assessment appeals from pre-pandemic levels. If the Department does not sufficiently defend assessment decisions against appeals, the City stands to lose property tax revenue.</p> <p><b>Proposed Enhancements (not loaded):</b></p> <ol style="list-style-type: none"> <li>1. COIT: FY23-24 \$1,172,607 COIT request for Property Assessment and Tax Systems project implementation.</li> <li>2. GFS: FY23-24 \$2,716,433; FY24-25 \$3,537,502 Ongoing Maintenance and Support for SMART: 2FTE, system consulting services and software licenses in FY23-24; 4 additional FTE system consulting services and software licenses in FY24-25</li> <li>3. GFS: FY23-24 \$251,866; FY24-25 \$518,292 Increase temporary salaries to fund 4 Appraiser Tech positions (4214 Assessor-Recorder Office Specialist)</li> </ol>
<b>2. GENERAL FUND TARGET.</b> How did the department meet its target in each year? What are the high-level programmatic, operational, or staffing impacts of this proposed reduction? For non-GFS departments, please describe your strategy for absorbing cost increases or revenue reductions without adding new costs to the General Fund?	<p>The Department has submitted a budget that maintains the baseline level of general fund support despite projected general fund revenue deficits of \$1.1M in the current year and \$1.4M over the next two years. While the Department has not proposed budget reductions, we are absorbing a \$750K GF revenue shortfall by shifting costs to our Recorder special funds.</p> <p>A reduction in ASR's budget would equate to a decrease of eight appraisers who support securing \$3.9B in property tax revenue and defending those funds when appealed. If the department has to cut eight additional positions to meet target, this would result in negative impacts to the city's taxpayers. All of these positions are critical to ASR operations and are needed to address the current and growing workload demand.</p>
<b>3. POSITIONS.</b> How are current year staffing levels and vacancies factored into your budget submission? What position changes is the department proposing to prioritize core service delivery while meeting the General Fund reduction target or NGF revenue reductions? Highlight any changes to FTE levels, budgeted attrition, temporary salaries, substitutions, and provide details in Form 3B.	<p><b>FTE</b> ASR's current FTE is 191.7 with 18.56 attrition FTE FY23-24 projected FTE is 184.36, a decrease of 7.35 FTE from current year FY24-25 projected FTE is 183.06, a decrease of 1.3 FTE from previous year</p> <p><b>Attrition</b> ASR has increased its attrition based on 16 planned vacancies and estimated natural attrition rates (4% average over the next two fiscal years) to \$3.7M in FY23-24 and \$3.9M in FY24-25. Attrition savings equates to 21.3 FTE in FY23-24 and 22.6 FTE in FY24-25.</p> <p><b>Position Changes</b> The department has submitted 34 position changes as part of ASR's reorganization strategy: 13 substitutions, 1 deletion, and 20 reassessments. Ten of the proposed reassessments across the two fiscal years are to move recorder staff to self-supporting funds (recorder revenues) for an increase over base of \$740K in FY23-24 and \$413K in FY24-25. There are 4 additional deletions that were approved last budget cycle and will be deleted in FY23-24.</p>
<b>4. EXPENDITURES.</b> What major spending changes is the department proposing? Please provide information especially for any grant changes, major contract changes, personnel changes, or other changes that affect core services and functions. Highlight any changes related to major changes/initiatives as noted in the Summary section and provide details in Form 3A.	<p><b>General Fund:</b> The Department's proposed General Fund budget decreases by \$759K in FY23-24 and by \$672K in FY24-25. The decrease is largely due to shifting staff to self-supporting funds. Salary and Fringe decrease by \$744K in FY 23-24 and by \$625K in FY 24-25. Non-labor expenditures decrease by \$15K.</p> <p><b>Non-General Fund:</b> Special Fund expenditures increase by \$749K in FY23-24 and \$306K in FY24-25. Labor expenditures (salary and mandatory fringe benefits) were increased by \$739K and non-labor increased by \$41K, as costs were shifted from General Fund to the Special Funds..</p>
<b>5. REVENUES.</b> What revenue changes did the department submit? Please differentiate between General Fund and non-General Fund. This should match an Audit Trail, as shown in Form 2A Revenue Report, as well as, the Expenditure Report in Form 3A.	<p>ASR is projecting a decline in revenue for FY23-24 and FY24-25 due to a projected 32% decline in the volume of recorded documents from the prior year. The projection is based on ASR's monthly revenue reporting, historic trends, and assumptions around market dynamics in CY and BY.</p> <p><b>General Fund:</b> ASR is projecting a decline in revenue in General Fund of \$759K in FY23-24 and \$672K in FY24-25.</p> <p><b>Non-General Fund:</b> ASR is projecting a decline in revenue in Special Funds of \$1.2M in FY23-24 and \$1.1M in FY24-25. ASR is increasing use of fund balances to cover decrease in annual fee collections each year and shifting costs from General Fund; budgeted fund balance is \$2M in FY23-24 (increase of \$1.2M from FY23-24 base) and \$1.6M in FY24-25 (increase in \$787K from FY23-24 base).</p>
<b>6. LEGISLATION.</b> Is the department seeking to submit any legislation with the budget? Does the department's budget assume any revenues/expenditures that require a legislative change?	Not Applicable.
<b>7. PROP J.</b> Identify existing Prop J Analyses that will continue, and if the department's budget proposes any NEW contracting out of work previously done by City workers.	Not Applicable.
<b>8. TRANSFER OF FUNCTION.</b> Is the department requesting any Transfer of Functions of positions between departments? If so, please explain.	Not Applicable.
<b>9. INTERIM EXCEPTIONS.</b> Is the department requesting any interim exceptions (new positions that are 1.0 FTE rather than .0.79 in BY and .78 in BY +1)? If so, for what reason are is the request being made?	Not Applicable.
<b>10. BUDGET EQUITY.</b> How has the department considered equity in its budget proposal?	<p>The proposed budget includes funding for 1.5 FTE and system costs to support the implementation of a new restrictive covenant redaction program at ASR. This program's goal is to find and redact racially offensive language from recorded documents. An additional 2 FTE are supporting racial equity implementation and workforce development efforts.</p> <p>Furthermore, this proposed budget includes \$70K for a racial equity consultant that is shared with TTX and CON. This consultant will continue to assist ASR with the implementation of our Racial Equity Action Plan and train our staff.</p> <p>In addition, we continue to budget \$15K for our equity professional development program. The primary goal of the Equity Professional Development Program is to support the success of People of Color and entry level staff in the office through prioritized access to professional development and to put measures in place that equalize setbacks that People of Color experience due to systemic and societal racism. The professional development funds are accessed by application and target individuals who do not feel that the department's general training funds have been able to support their personal and professional growth and development. Furthermore, we propose to increase funding to \$20K for the DHR training work order to allow our staff to access Implicit Bias training and any other racial equity trainings DHR is able to provide.</p>

**BUDGET FORM 1B: Department Budget Summary**  
**FY 2023-24 and FY 2024-25**

ASR Assessor / Recorder

Authorized Positions	2022-2023 Original Budget	2023-2024 Proposed Budget	Changes from 2022-2023	2024-2025 Proposed Budget	Changes from 2023-2024
Total Authorized	191.71	184.36	(7.35)	183.06	(1.30)
Non-Operating Positions (CAP/Other)	(21.00)	(15.00)	6.00	(15.00)	0.00
<b>Net Operating Positions</b>	<b>170.71</b>	<b>169.36</b>	<b>(1.35)</b>	<b>168.06</b>	<b>(1.30)</b>

**Sources**

Charges for Services	4,405,000	3,181,412	(1,223,588)	3,296,668	115,256
Expenditure Recovery	2,331,464	0	(2,331,464)	0	0
Unappropriated Fund Balance	797,933	2,037,871	1,239,938	1,598,466	(439,405)
General Funds	27,623,983	28,428,494	804,511	29,371,752	943,258
<b>Sources Total</b>	<b>35,158,380</b>	<b>33,647,777</b>	<b>(1,510,603)</b>	<b>34,266,886</b>	<b>619,109</b>

**Uses - Operating Expenditures**

Salaries	20,020,455	20,897,081	876,626	21,755,794	858,713
Mandatory Fringe Benefits	8,237,300	7,863,986	(373,314)	7,774,059	(89,927)
Non-Personnel Services	1,352,998	1,095,792	(257,206)	1,064,642	(31,150)
Materials & Supplies	256,162	291,503	35,341	172,976	(118,527)
Overhead and Allocations	114,021	114,021	0	114,021	0
Programmatic Projects	1,786,958	0	(1,786,958)	0	0
Services Of Other Depts	3,390,486	3,385,394	(5,092)	3,385,394	0
<b>Uses Total</b>	<b>35,158,380</b>	<b>33,647,777</b>	<b>(1,510,603)</b>	<b>34,266,886</b>	<b>619,109</b>

**Uses - By Division Description**

ASR Administration	6,960,705	7,686,409	725,704	7,782,132	95,723
ASR Exemptions	661,506	690,830	29,324	707,765	16,935
ASR Personal Property	3,881,493	3,913,158	31,665	4,019,637	106,479
ASR Public Service	1,824,761	2,505,391	680,630	2,577,299	71,908
ASR Real Property	14,259,464	11,365,720	(2,893,744)	11,615,923	250,203
ASR Recorder	3,415,916	3,319,345	(96,571)	3,278,821	(40,524)
ASR Standards Mapping Analysis	2,516,008	2,450,098	(65,910)	2,520,867	70,769
ASR Transactions	1,638,527	1,716,826	78,299	1,764,442	47,616
<b>Uses by Division Total</b>	<b>35,158,380</b>	<b>33,647,777</b>	<b>(1,510,603)</b>	<b>34,266,886</b>	<b>619,109</b>

**BUDGET FORM 2A: Revenue Report**

DEPARTMENT: ASSESSOR-RECORDER

Please identify proposed revenue changes from the FY 2023-24 and FY 2024-25 Base Budget at the account level.

Budget System Report 15.30.005 filtered on Regular Revenues													Total BY Revenue Variance: 3,232.00	Total BY+1 Revenue Variance: 490,134.00						
GFS Type	Dept Grp	Dept ID	Dept ID Title	Fund	Fund Title	Project-Activity	Project Title	Activity Title	Authority	Authority Title	Account Lvl 5 Title	Account - Title	Start Dept Amt	End Dept Amt	Var Dept Amt	Start BY+1 Dept Amt	End BY+1 Dept Amt	Var BY+1 Dept Amt	Change submitted?	Revenue Description & Explanation of Change
													FY 2022-23			FY 2023-24				
GFS	ASR	229015	ASR Recorder	10000	GF Annual Account Ctrl	10001636-0001	AS Recording	Recording	10000	Operating	4600C4Svcs	460115 - Recording Fees	2,400,000	1,650,736	(749,264)	2,400,000	1,716,765	(683,235)	YES	Recorder Revenues are collected in accordance with State code which are prescriptive and restricted in use. Fee revenue is primarily dependent upon the number of documents recorded, document type and number of pages.
NGFS	ASR	229015	ASR Recorder	12610	SR State Auth Special Rev	10022469-0001	Recorder - Erecording	Recorder - Erecording	16627	AS Recorder - Erecording	4600C4Svcs	460115 - Recording Fees	145,000	104,612	(40,388)	145,000	108,796	(36,204)	YES	Fees also ebb and flow with the state of the economy and real estate market. Fees are not indexed to CPI nor do they include options to increase. ASR is projecting a decline in revenue for FY 23/24 and 24/25 due to a projected 32% decline in the volume of recorded documents from the prior year. The projection is based on ASR's monthly revenue reporting, historic trends and assumptions around market dynamics in CY and BY.
NGFS	ASR	229015	ASR Recorder	12610	SR State Auth Special Rev	10024396-0001	AS Doc Storage Conver Fund Ab3	Doc Storage Conver Fund Ab3	17402	AS Doc Storage Conver Fund Ab3	4600C4Svcs	460115 - Recording Fees	140,000	103,022	(36,978)	140,000	107,143	(32,857)	YES	
NGFS	ASR	229015	ASR Recorder	12610	SR State Auth Special Rev	10024397-0001	AS Page Recorders Modernizatio	Page Recorders Modernizatio	17403	AS Page Recorders Modernizatio	4600C4Svcs	460115 - Recording Fees	900,000	569,984	(330,016)	900,000	592,784	(307,216)	YES	
NGFS	ASR	229015	ASR Recorder	12610	SR State Auth Special Rev	10024400-0001	Assessor 10% Alloc Real Estate	ASR 10% Alloc Real Estate	17405	AS Assessor 10% Alloc Real Est	4600C4Svcs	460115 - Recording Fees	20,000	12,294	(7,706)	20,000	12,785	(7,215)	YES	
NGFS	ASR	229015	ASR Recorder	12610	SR State Auth Special Rev	10024404-0001	AS Recorder Indexing Project	Recorder Indexing Project	17409	AS Recorder Indexing Project	4600C4Svcs	460115 - Recording Fees	295,000	205,970	(89,030)	295,000	214,209	(80,791)	YES	
NGFS	ASR	229015	ASR Recorder	12610	SR State Auth Special Rev	10032513-0001	Building, Home & Jobs Fee	Building, Home & Jobs - Sta	19830	SB2 Building Homes & Jobs Fee	4600C4Svcs	460115 - Recording Fees	160,000	149,672	(10,328)	160,000	155,659	(4,341)	YES	
NGFS	ASR	229015	ASR Recorder	12650	SR Vital & Hlth Stat Fees	10024398-0001	AS Statistics Fee Collection-r	Statistics Fee Collection-red	17404	AS Statistics Fee Collection-r	4600C4Svcs	460143 - Vital & Hlth Statistic Fee Sta	45,000	85,122	40,122	45,000	88,527	43,527	YES	As the office has reopened we have received more request for copies of marriage licenses than anticipated.
NGFS	ASR	229015	ASR Recorder	12610	SR State Auth Special Rev	10022469-0001	Recorder - Erecording	Recorder - Erecording	16627	AS Recorder - Erecording	49990BegFB	499999 - Beg Fund Balance - Budget Only	171,327	295,174	123,847	0	214,856	214,856	YES	ASR is increasing use of fund balances to cover decrease in annual fee collections each year and shifting costs from general fund to these non-general fund sources (to balance expenditure budget). Budgeted fund balance is \$2M in FY23-24 (increase of \$1.2M from FY23-24 base) and \$1.6M in FY24-25 (increase in \$787K from FY23-24 base).
NGFS	ASR	229015	ASR Recorder	12610	SR State Auth Special Rev	10024396-0001	AS Doc Storage Conver Fund Ab3	Doc Storage Conver Fund Ab3	17402	AS Doc Storage Conver Fund Ab3	49990BegFB	499999 - Beg Fund Balance - Budget Only	3,255	2,725	(530)	0	2,188	2,188	YES	
NGFS	ASR	229015	ASR Recorder	12610	SR State Auth Special Rev	10024397-0001	AS Page Recorders Modernizatio	Page Recorders Modernizatio	17403	AS Page Recorders Modernizatio	49990BegFB	499999 - Beg Fund Balance - Budget Only	484,037	1,307,784	823,747	0	1,129,318	1,129,318	YES	
NGFS	ASR	229015	ASR Recorder	12610	SR State Auth Special Rev	10024400-0001	Assessor 10% Alloc Real Estate	ASR 10% Alloc Real Estate	17405	AS Assessor 10% Alloc Real Est	49990BegFB	499999 - Beg Fund Balance - Budget Only	8,797	86,858	78,061	0	16,924	16,924	YES	
NGFS	ASR	229015	ASR Recorder	12610	SR State Auth Special Rev	10024404-0001	AS Recorder Indexing Project	Recorder Indexing Project	17409	AS Recorder Indexing Project	49990BegFB	499999 - Beg Fund Balance - Budget Only	134,385	345,330	210,945	0	235,180	235,180	YES	
NGFS	ASR	229015	ASR Recorder	12650	SR Vital & Hlth Stat Fees	10024398-0001	AS Statistics Fee Collection-r	Statistics Fee Collection-red	17404	AS Statistics Fee Collection-r	49990BegFB	499999 - Beg Fund Balance - Budget Only	9,250	0	(9,250)	0	0	0	YES	

**Budget Form 2B: Schedule of Licenses, Permits, Fines & Service Charges**  
**DEPARTMENT: ASSESSOR-RECORDER**

*Note: The Assessor-Recorder's Office does not track the volume of each recorder fee collected. Rather the department tracks the volume of fee document types and collected recorder fees are allocated to different index*

**TABLE 2 - CONTINUING F**

**Fee Status:**

C Continuing  
M Modified  
N New  
D Discontinue

**Note:**  
\*\* If Auto CPI adjustment = Yes, FY 2023-24 and FY 2024-25 Fee will be automatically generated based on the inflation factor determined by the Controller.  
If Auto CPI adjustment = No, FY 2023-24 and FY 2024-25 Fee will remain the same as previous year as entered by user according to Card Authorization.

If Auto CPI adjustment = No, FY 2023-24 and FY 2024-25 Fee will remain the same as previous year or entered by dept according to Code Authorization.

## BUDGET FORM 3A: Expenditure Changes

DEPARTMENT: ASSESSOR-RECORDER

Please identify proposed expenditure changes from the FY 2023-24 and FY 2024-25 Base Budget at the account level.

Budget System Report 15.30.005 Filtered on Gross Expenditures											Total BY1 Expenditure Variance: (\$9,891.00)			Total BY+1 Expenditure Variance: (\$377,402.00)			
GFS Type	Dept Gr	Dept ID	Fund	Project-Activity	Project Title	Activity Title	Authority	Account Lvl 5 Title	Account - Title	FY 2022-24			FY 2024-25			Change submitted?	Explanation of Change
										Start Dept Amt	End Dept Amt	Var Dept Amt	Start BY+1 Dept Amt	End BY+1 Dept Amt	Var BY+1 Dept Amt		
GFS	ASR	229014	10000	10001634-0001	AS Administration	Administration	10000	5010Salary	501010 - Perm Salaries-Misc-Regular	2,941,151	3,502,296	561,145	3,085,331	3,652,228	566,897	YES	Increase in salaries and fringe is due to 4 position substitutions, 1 position reassignment, and a decrease in attrition within the Administration division. Two substitutions are to reflect employees' actual job classes; one will create the opportunity to convert staff in a PEX position to a PCS position. The third substitution is to reflect the role's expanded responsibilities and will create a promotional opportunity for staff. These three substitutions account for an increase of about \$80K. The final substitution and reassignment is converting an off-budget project position to an on-budget position, accounting for an increase of about \$175K. There is a decrease in attrition within the division of \$513K. The remaining increase of \$30K for premium pay is to align with previous years' department managerial bonuses.
GFS	ASR	229014	10000	10001634-0001	AS Administration	Administration	10000	5010Salary	505010 - Temp Misc Regular Salaries	24,000	24,000	0	24,092	24,000	(92)	YES	
GFS	ASR	229014	10000	10001634-0001	AS Administration	Administration	10000	5010Salary	509010 - Premium Pay - Misc	1,253	31,040	29,787	1,253	31,040	29,787	YES	
GFS	ASR	229014	10000	10001634-0001	AS Administration	Administration	10000	5130Fringe	513010 - Retire City Misc	426,453	510,381	83,939	378,477	451,667	72,190	YES	
GFS	ASR	229014	10000	10001634-0001	AS Administration	Administration	10000	5130Fringe	514010 - Social Security (OASDI & HI)	170,316	206,110	35,794	180,975	217,183	36,208	YES	
GFS	ASR	229014	10000	10001634-0001	AS Administration	Administration	10000	5130Fringe	514020 - Social Sec-Medicare(HI Only)	43,013	51,581	8,568	45,105	53,755	8,650	YES	
GFS	ASR	229014	10000	10001634-0001	AS Administration	Administration	10000	5130Fringe	515010 - Health Service-City Match	93,477	108,961	15,504	98,786	116,298	16,512	YES	
GFS	ASR	229014	10000	10001634-0001	AS Administration	Administration	10000	5130Fringe	515020 - Retiree Health-Match-Prop B	18,381	22,043	3,662	19,274	22,970	3,696	YES	
GFS	ASR	229014	10000	10001634-0001	AS Administration	Administration	10000	5130Fringe	515710 - Dependent Coverage	11,266	13,535	2,249	11,834	14,104	2,270	YES	
GFS	ASR	229014	10000	10001634-0001	AS Administration	Administration	10000	5130Fringe	516010 - Dental Coverage	23,652	28,664	5,012	24,366	29,516	5,150	YES	
GFS	ASR	229014	10000	10001634-0001	AS Administration	Administration	10000	5210NPSvcs	522000 - Training - Budget	29,950	45,450	15,500	29,950	31,150	1,200	YES	Increase in conference fees and one-time OnBase System Training in FY23-24.
GFS	ASR	229014	10000	10001634-0001	AS Administration	Administration	10000	5210NPSvcs	526610 - Interpreters	10,000	15,000	5,000	10,000	15,000	5,000	YES	Quotes for translation and interpreter services are increasing. Admin interpreters budget also covers translations for other divisions as requested. This budget supports ASR's ability to maintain compliance with the Language Access Ordinance.
GFS	ASR	229014	10000	10001634-0001	AS Administration	Administration	10000	5210NPSvcs	527610 - Systems Consulting Services	12,400	17,400	5,000	12,400	2,400	(10,000)	YES	Increase in system consulting services in FY23-24 while ASR works out a long term solution with DT.
GFS	ASR	229014	10000	10001634-0001	AS Administration	Administration	10000	5210NPSvcs	527990 - Other Professional Services	65,000	78,000	13,000	65,000	78,200	13,200	YES	Reduction in CA Assessor fees based on previous year actuals, video services moved to SFGov TV work order, and increase in Racial Equity consulting for continued support (joint contract with the Controller's Office and Treasurer & Tax Collector).
GFS	ASR	229014	10000	10001634-0001	AS Administration	Administration	10000	5210NPSvcs	531310 - Office Machine Rental	30,000	25,000	(5,000)	30,000	25,000	(5,000)	YES	Existing contract amended with costs reduced and savings through the City's CopySmart program.
GFS	ASR	229014	10000	10001634-0001	AS Administration	Administration	10000	5210NPSvcs	535000 - Other Current Expenses - Bdgt	24,100	16,001	(8,099)	24,100	16,001	(8,099)	YES	Reduction of printing services based on previous year actuals; storage costs moved to maintenance in recorder special funds.
GFS	ASR	229014	10000	10001634-0001	AS Administration	Administration	10000	5210NPSvcs	535710 - Subscriptions	3,685	2,938	(747)	3,685	2,938	(747)	YES	Removal of certain subscriptions to publications.
GFS	ASR	229014	10000	10001634-0001	AS Administration	Administration	10000	5210NPSvcs	535960 - Software Licensing Fees	9,100	24,228	15,128	9,100	9,228	128	YES	Increase of \$15K in FY23-24 for new servers
GFS	ASR	229014	10000	10001634-0001	AS Administration	Administration	10000	5400Mat&Su	540000 - Materials & Supplies-Budget	64,400	61,803	(2,597)	64,400	62,164	(2,236)	YES	Reduction in printing materials based on previous years' actuals
GFS	ASR	229014	10000	10001634-0001	AS Administration	Administration	10000	5400Mat&Su	549210 - Data Processing Supplies	11,500	1,500	(10,000)	11,500	1,500	(10,000)	YES	Additional supplies for VOIP; recorder specific costs moved to recorder special funds.
GFS	ASR	229014	10000	10001634-0001	AS Administration	Administration	10000	58100DthDep	581440 - GF-HR-Employment ServicesWO	2,700	4,500	1,800	2,700	4,500	1,800	YES	DHR proctoring costs for BOE exams. The BOE used to proctor their own exams but have now required County HR to proctor these on their behalf. Projected cost increase to \$4,500.
GFS	ASR	229014	10000	10001634-0001	AS Administration	Administration	10000	58100DthDep	581450 - GF-HR-Mgmt Training	15,000	20,000	5,000	15,000	20,000	5,000	YES	Increase in DHR training to provide staff with more training opportunities: Implicit Bias, 24 PLUS, DHR management and professional development.
GFS	ASR	229014	10000	10001634-0001	AS Administration	Administration	10000	58100DthDep	581750 - GF-Purch-General Office	155,380	0	(155,380)	155,380	0	(155,380)	YES	Removing work order due to lack of use the past 2 fiscal years.
GFS	ASR	229014	10000	10001634-0001	AS Administration	Administration	10000	58100DthDep	581970 - GF-Treasurer	36,000	46,028	10,028	36,000	46,028	10,028	YES	Increase to match last fiscal year's actuals for OnBase licenses.
GFS	ASR	198645	10000	10032514-0001	AS Exemptions	Exemptions	10000	5010Salary	501010 - Perm Salaries-Misc-Regular	460,891	479,411	18,520	482,370	498,766	16,396	YES	There is a slight increase in salaries and fringe due to a position reassignment and current staff step increases. The reassignment is part of larger reorganization strategy that will provide a supervisory position in the exemptions division; the change will increase salaries and fringe by \$165K. Scheduled staff step increases account for an increase of \$33K in salaries and fringe. These increases are offset with the increase of attrition by \$175K (1 expected vacancy and natural attrition).
GFS	ASR	198645	10000	10032514-0001	AS Exemptions	Exemptions	10000	5010Salary	505010 - Temp Misc Regular Salaries	10,000	10,000	0	10,038	10,000	(38)	YES	
GFS	ASR	198645	10000	10032514-0001	AS Exemptions	Exemptions	10000	5010Salary	509010 - Premium Pay - Misc	1,253	2,080	827	1,253	2,080	827	YES	
GFS	ASR	198645	10000	10032514-0001	AS Exemptions	Exemptions	10000	5130Fringe	513010 - Retire City Misc	68,504	71,632	3,128	61,170	63,497	2,327	YES	
GFS	ASR	198645	10000	10032514-0001	AS Exemptions	Exemptions	10000	5130Fringe	514010 - Social Security (OASDI & HI)	29,272	30,471	1,199	30,609	31,675	1,066	YES	
GFS	ASR	198645	10000	10032514-0001	AS Exemptions	Exemptions	10000	5130Fringe	514020 - Social Sec-Medicare(HI Only)	6,845	7,126	281	7,156	7,405	249	YES	
GFS	ASR	198645	10000	10032514-0001	AS Exemptions	Exemptions	10000	5130Fringe	515010 - Health Service-City Match	26,807	28,857	2,050	28,613	30,581	1,968	YES	
GFS	ASR	198645	10000	10032514-0001	AS Exemptions	Exemptions	10000	5130Fringe	515020 - Retiree Health-Match-Prop B	2,926	3,046	120	3,061	3,167	106	YES	
GFS	ASR	198645	10000	10032514-0001	AS Exemptions	Exemptions	10000	5130Fringe	515030 - Retiree HlthCare-CityMatchPropC	1,798	1,871	73	1,878	1,943	65	YES	
GFS	ASR	198645	10000	10032514-0001	AS Exemptions	Exemptions	10000	5130Fringe	515710 - Dependent Coverage	48,930	45,263	(3,667)	52,232	47,424	(4,808)	YES	
GFS	ASR	198645	10000	10032514-0001	AS Exemptions	Exemptions	10000	5130Fringe	516010 - Dental Coverage	5,367	5,154	(213)	5,532	5,232	(300)	YES	
GFS	ASR	198645	10000	10032514-0001	AS Exemptions	Exemptions	10000	5130Fringe	519120 - Long Term Disability Insurance	1,796	1,869	73	1,881	1,945	64	YES	
GFS	ASR	198645	10000	10032514-0001	AS Exemptions	Exemptions	10000	5130Fringe	664,389	686,780	22,391	685,793	703,715	17,922	YES		
GFS	ASR	198645	10000	10032516-0001	AS Personal Property	Personal Property	10000	5010Salary	501010 - Perm Salaries-Misc-Regular	2,823,040	2,815,771	(7,269)	2,954,768	2,934,645	(20,123)	YES	There is a slight decrease in salaries and fringe due to increase in attrition. There is an increase in premium pay based on actual estimated premium for auto allowance and advanced certification premium (advanced certification premium has increased from \$1,000 to \$2,000 per employee with the current memorandum of understanding with the union), accounting for an increase of \$7K. Scheduled staff step increases account for an increase of \$16K in salaries and fringe. These increases are offset with the increase of attrition by \$27K (1 expected vacancy and natural attrition).
GFS	ASR	198645	10000	10032516-0001	AS Personal Property	Personal Property	10000	5010Salary	509010 - Premium Pay - Misc	10,000	10,000	0	10,038	10,000	(38)	YES	
GFS	ASR	198645	10000	10032516-0001	AS Personal Property	Personal Property	10000	5130Fringe	513010 - Retire City Misc	13,746	20,640	6,894	13,746	20,640	6,894	YES	
GFS	ASR	198645	10000	10032516-0001	AS Personal Property	Personal Property	10000	5130Fringe	514010 - Social Security (OASDI & HI)	412,872	411,970	(92)	367,191	364,749	(242)	YES	
GFS	ASR	198645	10000	10032516-0001	AS Personal Property	Personal Property	10000	5130Fringe	514020 - Social Sec-Medicare(HI Only)	174,596	174,573	(23)	183,891	183,668	(283)	YES	
GFS	ASR	198645	10000	10032516-0001	AS Personal Property	Personal Property	10000	5130Fringe	515010 - Health Service-City Match	103,182	102,633	(549)	110,147	109,195	(952)	YES	
GFS	ASR	198645	10000	10032516-0001	AS Personal Property	Personal Property	10000	5130Fringe	515020 - Retiree Health-Match-Prop B	17,641	17,638	(3)	18,452	18,370	(82)	YES	
GFS	ASR	198645	10000	10032516-0001	AS Personal Property	Personal Property	10000	513									

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GFS Type	Dept Grp	Dept ID	Fund	Project-Activity	Project Title	Activity Title	Authority	Account Lvl 5 Title	Account - Title	Start Dept Amt	End Dept Amt	Var Dept Amt	Start BY+1 Dept Amt	End BY+1 Dept Amt	Var BY+1 Dept Amt	Change submitted?	Explanation of Change
GFS	ASR	229011	10000	10001635-0001	AS Assessments	Real Property	10000	5010Salary	501010 - Perm Salaries-Misc-Regular	8,080,938	7,232,209	(848,729)	8,477,751	7,519,773	(957,978)	YES	Decrease in salaries and fringe is due to 6 position reassessments, 1 position substitution, and an increase in attrition. The position reassessments and substitution are to reflect ASR's current operations and classifications; accounting for a decrease of \$757K. There is an increase in premium pay based on actual estimated premium for auto allowance, bilingual and advanced certification premium (advanced certification premium has increased from \$1,000 to \$2,000 per employee with the current memorandum of understanding with the union), accounting for an increase of \$12K. Scheduled staff step increases account for an increase of \$33K in salaries and fringe. There is an expected increase in attrition of \$809K (7 expected vacancies and natural attrition).
GFS	ASR	229011	10000	10001635-0001	AS Assessments	Real Property	10000	5010Salary	505010 - Temp Misc Regular Salaries	10,000	10,000	0	10,038	10,000	(38)	YES	Increase in attrition. The position reassessments and substitution are to reflect ASR's current operations and classifications; accounting for a decrease of \$757K. There is an increase in premium pay based on actual estimated premium for auto allowance, bilingual and advanced certification premium (advanced certification premium has increased from \$1,000 to \$2,000 per employee with the current memorandum of understanding with the union), accounting for an increase of \$12K. Scheduled staff step increases account for an increase of \$33K in salaries and fringe. There is an expected increase in attrition of \$809K (7 expected vacancies and natural attrition).
GFS	ASR	229011	10000	10001635-0001	AS Assessments	Real Property	10000	5130Fringe	513010 - Retire City Misc	1,178,464	1,055,328	(123,136)	1,050,889	931,401	(119,488)	YES	Increase in attrition. The position reassessments and substitution are to reflect ASR's current operations and classifications; accounting for a decrease of \$757K. There is an increase in premium pay based on actual estimated premium for auto allowance, bilingual and advanced certification premium (advanced certification premium has increased from \$1,000 to \$2,000 per employee with the current memorandum of understanding with the union), accounting for an increase of \$12K. Scheduled staff step increases account for an increase of \$33K in salaries and fringe. There is an expected increase in attrition of \$809K (7 expected vacancies and natural attrition).
GFS	ASR	229011	10000	10001635-0001	AS Assessments	Real Property	10000	5130Fringe	514020 - Social Sec-Medicare(HI Only)	119,006	106,867	(12,139)	124,758	111,035	(13,723)	YES	Increase in attrition. The position reassessments and substitution are to reflect ASR's current operations and classifications; accounting for a decrease of \$757K. There is an increase in premium pay based on actual estimated premium for auto allowance, bilingual and advanced certification premium (advanced certification premium has increased from \$1,000 to \$2,000 per employee with the current memorandum of understanding with the union), accounting for an increase of \$12K. Scheduled staff step increases account for an increase of \$33K in salaries and fringe. There is an expected increase in attrition of \$809K (7 expected vacancies and natural attrition).
GFS	ASR	229011	10000	10001635-0001	AS Assessments	Real Property	10000	5130Fringe	515010 - Health Service-City Match	289,236	241,802	(47,434)	308,766	255,607	(53,159)	YES	Increase in attrition. The position reassessments and substitution are to reflect ASR's current operations and classifications; accounting for a decrease of \$757K. There is an increase in premium pay based on actual estimated premium for auto allowance, bilingual and advanced certification premium (advanced certification premium has increased from \$1,000 to \$2,000 per employee with the current memorandum of understanding with the union), accounting for an increase of \$12K. Scheduled staff step increases account for an increase of \$33K in salaries and fringe. There is an expected increase in attrition of \$809K (7 expected vacancies and natural attrition).
GFS	ASR	229011	10000	10001635-0001	AS Assessments	Real Property	10000	5130Fringe	515020 - Retiree Health-Match-Prop B	50,856	45,670	(5,186)	53,303	47,439	(5,884)	YES	Increase in attrition. The position reassessments and substitution are to reflect ASR's current operations and classifications; accounting for a decrease of \$757K. There is an increase in premium pay based on actual estimated premium for auto allowance, bilingual and advanced certification premium (advanced certification premium has increased from \$1,000 to \$2,000 per employee with the current memorandum of understanding with the union), accounting for an increase of \$12K. Scheduled staff step increases account for an increase of \$33K in salaries and fringe. There is an expected increase in attrition of \$809K (7 expected vacancies and natural attrition).
GFS	ASR	229011	10000	10001635-0001	AS Assessments	Real Property	10000	5130Fringe	515030 - RetireeHealthCare-CityMatchPropC	31,213	28,026	(3,187)	32,717	29,119	(3,598)	YES	Increase in attrition. The position reassessments and substitution are to reflect ASR's current operations and classifications; accounting for a decrease of \$757K. There is an increase in premium pay based on actual estimated premium for auto allowance, bilingual and advanced certification premium (advanced certification premium has increased from \$1,000 to \$2,000 per employee with the current memorandum of understanding with the union), accounting for an increase of \$12K. Scheduled staff step increases account for an increase of \$33K in salaries and fringe. There is an expected increase in attrition of \$809K (7 expected vacancies and natural attrition).
GFS	ASR	229011	10000	10001635-0001	AS Assessments	Real Property	10000	5130Fringe	515710 - Dependent Coverage	730,433	603,655	(126,778)	779,659	634,059	(145,600)	YES	Reduction due to costs moved to new standards division and anticipated need to travel.
GFS	ASR	229011	10000	10001635-0001	AS Assessments	Real Property	10000	5130Fringe	516010 - Dental Coverage	75,233	62,354	(12,879)	77,517	63,299	(14,218)	YES	Reduction in costs for AAB Findings of Fact (direct charges to Board of Supervisors for AAB findings of fact, which are written explanations of the AAB's decisions on appeals cases) and Constructive Resolutions Associates (new contract cost).
GFS	ASR	229011	10000	10001635-0001	AS Assessments	Real Property	10000	5130Fringe	519120 - Long Term Disability Insurance	24,966	21,766	(3,200)	26,252	22,630	(3,622)	YES	Reduction in costs for AAB Findings of Fact (direct charges to Board of Supervisors for AAB findings of fact, which are written explanations of the AAB's decisions on appeals cases) and Constructive Resolutions Associates (new contract cost).
GFS	ASR	229011	10000	10001635-0001	AS Assessments	Real Property	10000	5210NPSvcs	521000 - Travel-Budget	8,900	3,900	(5,000)	8,900	3,900	(5,000)	YES	Increase to account for additional staff attending the Appraisal Institute Fall Conference.
GFS	ASR	229011	10000	10001635-0001	AS Assessments	Real Property	10000	5210NPSvcs	522000 - Training - Budget	10,250	10,720	470	10,250	10,720	470	YES	Reduction in costs for AAB Findings of Fact (direct charges to Board of Supervisors for AAB findings of fact, which are written explanations of the AAB's decisions on appeals cases) and Constructive Resolutions Associates (new contract cost).
GFS	ASR	229011	10000	10001635-0001	AS Assessments	Real Property	10000	5210NPSvcs	527990 - Other Professional Services	65,000	33,000	(32,000)	65,000	33,000	(32,000)	YES	Increase in CoStar license costs established under new citywide contract negotiated by OCA that went into effect in October 2021; budget increase covers costs of licenses for 60 appraiser staff. Additional budget for new federally backed loan database for commercial appraisals.
GFS	ASR	229011	10000	10001635-0001	AS Assessments	Real Property	10000	5210NPSvcs	535710 - Subscriptions	284,743	414,195	129,452	284,743	425,195	140,452	YES	Increase in travel cost for FY24-25 due to conference location.
GFS	ASR	229015	10000	10001636-0001	AS Recording	Recording	10000	5010Salary	501010 - Perm Salaries-Misc-Regular	636,429	20,624	(615,805)	664,818	271,162	(393,656)	YES	Decrease in salary and fringe is due to 6 position reassessments, 1 position substitution, and an increase in attrition. Six positions equating to 5 FTE are being reassigned to self-supporting funds to address the revenue shortfall expected in the General Fund. The substitution change is to update the position's classification in the Recorder division to align with the classifications of supervisors in other divisions. All position changes account for a decrease of \$760K. Scheduled staff step increases account for an increase of \$34K in salaries and fringe. There is an expected increase in attrition of \$141K (1 expected vacancy and natural attrition). Some of positions will be moved back onto general fund in the second year as revenues are projected to improve.
GFS	ASR	229015	10000	10001636-0001	AS Recording	Recording	10000	5010Salary	505010 - Temp Misc Regular Salaries	10,000	10,000	0	10,038	10,000	(38)	YES	Decrease in salary and fringe is due to 6 position reassessments, 1 position substitution, and an increase in attrition. Six positions equating to 5 FTE are being reassigned to self-supporting funds to address the revenue shortfall expected in the General Fund. The substitution change is to update the position's classification in the Recorder division to align with the classifications of supervisors in other divisions. All position changes account for a decrease of \$760K. Scheduled staff step increases account for an increase of \$34K in salaries and fringe. There is an expected increase in attrition of \$141K (1 expected vacancy and natural attrition). Some of positions will be moved back onto general fund in the second year as revenues are projected to improve.
GFS	ASR	229015	10000	10001636-0001	AS Recording	Recording	10000	5130Fringe	513010 - Retire City Misc	94,715	2,928	(91,787)	84,384	34,464	(49,920)	YES	Decrease in salary and fringe is due to 6 position reassessments, 1 position substitution, and an increase in attrition. Six positions equating to 5 FTE are being reassigned to self-supporting funds to address the revenue shortfall expected in the General Fund. The substitution change is to update the position's classification in the Recorder division to align with the classifications of supervisors in other divisions. All position changes account for a decrease of \$760K. Scheduled staff step increases account for an increase of \$34K in salaries and fringe. There is an expected increase in attrition of \$141K (1 expected vacancy and natural attrition). Some of positions will be moved back onto general fund in the second year as revenues are projected to improve.
GFS	ASR	229015	10000	10001636-0001	AS Recording	Recording	10000	5130Fringe	514010 - Social Security (OASDI & HI)	40,109	1,951	(38,158)	41,873	17,485	(24,388)	YES	Decrease in salary and fringe is due to 6 position reassessments, 1 position substitution, and an increase in attrition. Six positions equating to 5 FTE are being reassigned to self-supporting funds to address the revenue shortfall expected in the General Fund. The substitution change is to update the position's classification in the Recorder division to align with the classifications of supervisors in other divisions. All position changes account for a decrease of \$760K. Scheduled staff step increases account for an increase of \$34K in salaries and fringe. There is an expected increase in attrition of \$141K (1 expected vacancy and natural attrition). Some of positions will be moved back onto general fund in the second year as revenues are projected to improve.
GFS	ASR	229015	10000	10001636-0001	AS Recording	Recording	10000	5130Fringe	515010 - Health Service-City Match	9,382	456	(8,926)	9,793	4,089	(5,704)	YES	Decrease in salary and fringe is due to 6 position reassessments, 1 position substitution, and an increase in attrition. Six positions equating to 5 FTE are being reassigned to self-supporting funds to address the revenue shortfall expected in the General Fund. The substitution change is to update the position's classification in the Recorder division to align with the classifications of supervisors in other divisions. All position changes account for a decrease of \$760K. Scheduled staff step increases account for an increase of \$34K in salaries and fringe. There is an expected increase in attrition of \$141K (1 expected vacancy and natural attrition). Some of positions will be moved back onto general fund in the second year as revenues are projected to improve.
GFS	ASR	229015	10000	10001636-0001	AS Recording	Recording	10000	5130Fringe	515020 - Retiree Health-Match-Prop B	33,002	4,357	(28,645)	35,226	18,961	(16,265)	YES	Decrease in salary and fringe is due to 6 position reassessments, 1 position substitution, and an increase in attrition. Six positions equating to 5 FTE are being reassigned to self-supporting funds to address the revenue shortfall expected in the General Fund. The substitution change is to update the position's classification in the Recorder division to align with the classifications of supervisors in other divisions. All position changes account for a decrease of \$760K. Scheduled staff step increases account for an increase of \$34K in salaries and fringe. There is an expected increase in attrition of \$141K (1 expected vacancy and natural attrition). Some of positions will be moved back onto general fund in the second year as revenues are projected to improve.
GFS	ASR	229015	10000	10001636-0001	AS Recording	Recording	10000	5130Fringe	515030 - RetireeHealthCare-CityMatchPropC	4,008	195	(3,813)	4,186	1,748	(2,438)	YES	Decrease in salary and fringe is due to 6 position reassessments, 1 position substitution, and an increase in attrition. Six positions equating to 5 FTE are being reassigned to self-supporting funds to address the revenue shortfall expected in the General Fund. The substitution change is to update the position's classification in the Recorder division to align with the classifications of supervisors in other divisions. All position changes account for a decrease of \$760K. Scheduled staff step increases account for an increase of \$34K in salaries and fringe. There is an expected increase in attrition of \$141K (1 expected vacancy and natural attrition). Some of positions will be moved back onto general fund in the second year as revenues are projected to improve.
GFS	ASR	229015	10000	10001636-0001	AS Recording	Recording	10000	5130Fringe	515710 - Dependent Coverage	2,462	119	(2,343)	2,569	1,072	(1,497)	YES	Decrease in salary and fringe is due to 6 position reassessments, 1 position substitution, and an increase in attrition. Six positions equating to 5 FTE are being reassigned to self-supporting funds to address the revenue shortfall expected in the General Fund. The substitution change is to update the position's classification in the Recorder division to align with the classifications of supervisors in other divisions. All position changes account for a decrease of \$760K. Scheduled staff step increases account for an increase of \$34K in salaries and fringe. There is an expected increase in attrition of \$141K (1 expected vacancy and natural attrition). Some of positions will be moved back onto general fund in the second year as revenues are projected to improve.
GFS	ASR	229015	10000	10001636-0001	AS Recording	Recording	10000	5130Fringe	516010 - Dental Coverage	66,798	1,986	(64,812)	71,304	28,512	(42,792)	YES	Decrease in salary and fringe is due to 6 position reassessments, 1 position substitution, and an increase in attrition. Six positions equating to 5 FTE are being reassigned to self-supporting funds to address the revenue shortfall expected in the General Fund. The substitution change is to update the position's classification in the Recorder division to align with the classifications of supervisors in other divisions. All position changes account for a decrease of \$760K. Scheduled staff step increases account for an increase of \$34K in salaries and fringe. There is an expected increase in attrition of \$141K (1 expected vacancy and natural attrition). Some of positions will be moved back onto general fund in the second year as revenues are projected to improve.
GFS	ASR	229015	10000	10001636-0001	AS Recording	Recording	10000	5130Fringe	519110 - Flexible Benefit Package	4,786	0	(4,786)	5,109	0	(5,109)	YES	Decrease in salary and fringe is due to 6 position reassessments, 1 position substitution, and an increase in attrition. Six positions equating to 5 FTE are being reassigned to self-supporting funds to address the revenue shortfall expected in the General Fund. The substitution change is to update the position's classification in the Recorder division to align with the classifications of supervisors in other divisions. All position changes account for a decrease of \$760K. Scheduled staff step increases account for an increase of \$34K in salaries and fringe. There is an expected increase in attrition of \$141K (1 expected vacancy and natural attrition). Some of positions will be moved back onto general fund in the second year as revenues are projected to improve.
GFS	ASR	229015	10000	10001636-0001	AS Recording	Recording	10000	5210NPSvcs	521000 - Travel-Budget	4,800	4,800	0	4,800	5,800	1,000	YES	Increase in travel cost for FY24-25 due to conference location.
GFS	ASR	229015	10000	10001636-0001	AS Recording	Recording	10000	5210NPSvcs	522000 - Training - Budget	900	2,100	1,200	900	2,100	1,200	YES	Increase due to additional staff attending conferences and expanded training opportunities to be offered by County Recorders Association of California.
GFS	ASR	229015	10000	10001636-0001	AS Recording	Recording	10000	5210NPSvcs	535960 - Software Licensing Fees	5,610	0	(5,610)	5,610	0	(5,610)	YES	Queue Management System maintenance and support costs moved to recorder special funds - accessing and indexing.
GFS	ASR	229015	10000	10001636-0001	AS Recording	Recording	10000	5210NPSvcs	RECORDING TOTAL	922,651	50,798	(871,853)	950,566	400,452	(550,114)	YES	Establishing budget for new division. Travel costs for CA Cadastral Mapping Association and ESRI Conferences.
GFS	ASR	210811	10000	10038560-0001	AS Standards Mapping Analysis	Standards, Mapping & Analysis	10000	5010Salary	501010 - Perm Salaries-Misc-Regular	1,932,105	1,774,547	(157,558)	2,015,247	1,852,451	(162,796)	YES	Decrease in salaries and fringe are due to an increase in attrition for planned vacancies, natural attrition, and adjustments for current staff salaries that are below the budgeted amount. There is one reassignment and substitution of the standards division that is part of the larger reorganization strategy that results in an increase of \$137K. There is an increase in premium pay based on actual estimated premium for advanced certification (advanced certification has increased from \$1,000 to \$2,000 per employee with the current memorandum of understanding with the union), accounting for an increase of \$12K. There is an expected increase in attrition of \$141K (1 expected vacancy and natural attrition) and adjustments for staff below the classification budgeted amount of \$146K.
GFS	ASR	210811	10000	10038560-0001	AS Standards Mapping Analysis	Standards, Mapping & Analysis	10000	5010Salary	505010 - Premium Pay - Misc	6,500	17,200	10,700	6,500	17,200	10,700	YES	Decrease in salaries and fringe are due to an increase in attrition for planned vacancies, natural attrition, and adjustments for current staff salaries that are below the budgeted amount. There is one reassignment and substitution of the standards division that is part of the larger reorganization strategy that results in an increase of \$137K. There is an increase in premium pay based on actual estimated premium for advanced certification (advanced certification has increased from \$1,000 to \$2,000 per employee with the current memorandum of understanding with the union), accounting for an increase of \$12K. There is an expected increase in attrition of \$141K (1 expected vacancy and natural attrition) and adjustments for staff below the classification budgeted amount of \$146K.
GFS	ASR	210811	10000	10038560-0001	AS Standards Mapping Analysis	Standards, Mapping & Analysis	10000	5130Fringe	513010 - Retire City Misc	282,298	257,024	(25,274)	249,735	227,856	(21,879)	YES	Decrease in salaries and fringe are due to an increase in attrition for planned vacancies, natural attrition, and adjustments for current staff salaries that are below the budgeted amount. There is one reassignment and substitution of the standards division that is part of the larger reorganization strategy that results in an increase of \$137K. There is an increase in premium pay based on actual estimated premium for advanced certification (advanced certification has increased from \$1,000 to \$2,000 per employee with the current memorandum of understanding with the union), accounting for an increase of \$12K. There is an expected increase in attrition of \$141K (1 expected vacancy and natural attrition) and adjustments for staff below the classification budgeted amount of \$146K.
GFS	ASR	210811	10000	10038560-0001	AS Standards Mapping Analysis	Standards, Mapping & Analysis	10000	5130Fringe	514010 - Social Security (OASDI & HI)	116,688	107,562	(9,106)	113,474	94,303	(19,171)	YES	Decrease in salaries and fringe are due to an increase in attrition for planned vacancies, natural attrition, and adjustments for current staff salaries that are below the budgeted amount. There is one reassignment and substitution of the standards division that is part of the larger reorganization strategy that results in an increase of \$137K. There is an increase in premium pay based on actual estimated premium for advanced certification (advanced certification has increased from \$1,000 to \$2,000 per employee with the current memorandum of understanding with the union), accounting for an increase of \$12K. There is an expected increase in attrition of \$141K (1 expected vacancy and natural attrition) and adjustments for staff below the classification budget

Budget System Report 15.30.005 filtered on Gross Expenditures																		
GFS Type	Dept Grp	Dept ID	Fund	Project-Activity	Project Title	Activity Title	Authority	Account Lvl 5 Title	Account - Title	Start Dept Amt	End Dept Amt	Var Dept Amt	Start BY+1 Dept Amt	End BY+1 Dept Amt	Var BY+1 Dept Amt	Change submitted?	Explanation of Change	
NGFS	ASR	229015	12610	10024396-0001	AS Doc Storage Conver Fund Ab3	Doc Storage Conver Fund Ab3332	17402	5010Salary	501010 - Perm Salaries-Misc-Regular	79,280	71,899	(7,381)	82,614	75,233	(7,381)	YES	Decrease of \$9K in salaries and fringe due to adjustments for staff below the classification budgeted amount.	
NGFS	ASR	229015	12610	10024396-0001	AS Doc Storage Conver Fund Ab3	Doc Storage Conver Fund Ab3332	17402	5130Fringe	513010 - Retire City Misc	11,868	10,656	(1,212)	10,532	9,520	(1,012)	YES		
NGFS	ASR	229015	12610	10024396-0001	AS Doc Storage Conver Fund Ab3	Doc Storage Conver Fund Ab3332	17402	5130Fringe	514010 - Social Security (OASDI & HI)	4,915	4,457	(458)	5,122	4,664	(458)	YES		
NGFS	ASR	229015	12610	10024396-0001	AS Doc Storage Conver Fund Ab3	Doc Storage Conver Fund Ab3332	17402	5130Fringe	514020 - Social Sec-Medicare(HI Only)	1,150	1,043	(107)	1,198	1,091	(107)	YES		
NGFS	ASR	229015	12610	10024396-0001	AS Doc Storage Conver Fund Ab3	Doc Storage Conver Fund Ab3332	17402	5130Fringe	515020 - Retiree Health-Match-Prop B	491	445	(46)	512	466	(46)	YES		
NGFS	ASR	229015	12610	10024396-0001	AS Doc Storage Conver Fund Ab3	Doc Storage Conver Fund Ab3332	17402	5130Fringe	515030 - RetireeHlthCare-CityMatchPropC	302	274	(28)	314	286	(28)	YES		
NGFS	ASR	229015	12610	10024396-0001	AS Doc Storage Conver Fund Ab3	Doc Storage Conver Fund Ab3332	17402	5130Fringe	519120 - Long Term Disability Insurance	309	280	(29)	322	293	(29)	YES		
NGFS	ASR	229015	12610	10024396-0001	AS Doc Storage Conver Fund Ab3	Doc Storage Conver Fund Ab3332	17402	5210NPSvcs	535000 - Other Current Expenses - Bdgt	4,250	0	(4,250)	4,250	0	(4,250)	YES	Reduction in current expenses to align with current needs.	
NGFS	ASR	229015	12610	10024396-0001	AS Doc Storage Conver Fund Ab3	Doc Storage Conver Fund Ab3332	17402	5400Mat&Su	540000 - Materials & Supplies-Budget	23,968	0	(23,968)	23,968	0	(23,968)	YES	Materials and Supplies costs are accounted for in other divisions.	
						<b>RECORDED - DOC STORAGE</b>				126,533	89,054	(37,479)	128,832	91,553	(37,279)			
NGFS	ASR	229015	12610	10024397-0001	AS Page Recorders Modernizatio	Page Recorders Modernization	17403	5010Salary	501010 - Perm Salaries-Misc-Regular	664,483	1,006,690	342,207	692,984	997,330	304,346	YES	Increase in salaries and fringe is due to 3 position reassessments and scheduled staff step increases. In FY23-24, 3 positions will be reassigned to self-supporting funds to address the revenue shortfall expected in the General Fund accounting for an increase of \$471K. Scheduled staff step increases account for an increase of \$3K in salaries and fringe. In FY24-25, .5FTE will be moved back to General Fund as revenues are projected to improve.	
NGFS	ASR	229015	12610	10024397-0001	AS Page Recorders Modernizatio	Page Recorders Modernization	17403	5130Fringe	513010 - Retire City Misc	97,588	148,850	51,262	86,453	125,274	38,821	YES		
NGFS	ASR	229015	12610	10024397-0001	AS Page Recorders Modernizatio	Page Recorders Modernization	17403	5130Fringe	514010 - Social Security (OASDI & HI)	39,973	61,190	21,217	42,186	61,056	18,870	YES		
NGFS	ASR	229015	12610	10024397-0001	AS Page Recorders Modernizatio	Page Recorders Modernization	17403	5130Fringe	514020 - Social Sec-Medicare(HI Only)	9,635	14,598	4,963	10,048	14,461	4,413	YES		
NGFS	ASR	229015	12610	10024397-0001	AS Page Recorders Modernizatio	Page Recorders Modernization	17403	5130Fringe	515010 - Health Services-City Match	23,702	40,046	16,344	25,301	35,897	14,596	YES		
NGFS	ASR	229015	12610	10024397-0001	AS Page Recorders Modernizatio	Page Recorders Modernization	17403	5130Fringe	515020 - Retiree Health-Match-Prop B	4,117	6,238	2,121	4,295	6,181	1,890	YES		
NGFS	ASR	229015	12610	10024397-0001	AS Page Recorders Modernizatio	Page Recorders Modernization	17403	5130Fringe	515030 - RetireeHlthCare-CityMatchPropC	2,529	3,830	1,301	2,637	3,794	1,457	YES		
NGFS	ASR	229015	12610	10024397-0001	AS Page Recorders Modernizatio	Page Recorders Modernization	17403	5130Fringe	515710 - Dependent Coverage	56,668	87,062	30,414	60,469	87,652	27,163	YES		
NGFS	ASR	229015	12610	10024397-0001	AS Page Recorders Modernizatio	Page Recorders Modernization	17403	5130Fringe	516010 - Dental Coverage	5,899	9,220	3,321	6,078	8,942	2,864	YES		
NGFS	ASR	229015	12610	10024397-0001	AS Page Recorders Modernizatio	Page Recorders Modernization	17403	5130Fringe	519120 - Long Term Disability Insurance	1,746	3,081	1,335	1,823	3,010	1,187	YES		
NGFS	ASR	229015	12610	10024397-0001	AS Page Recorders Modernizatio	Page Recorders Modernization	17403	5210NPSvcs	529110 - Dp-Wp Equipment Maint	13,700	13,700	0	13,700	13,920	220	YES	10% increase assumption in scanner warranty contract.	
NGFS	ASR	229015	12610	10024397-0001	AS Page Recorders Modernizatio	Page Recorders Modernization	17403	5210NPSvcs	535960 - Software Licensing Fees	211,830	185,880	(25,950)	211,830	185,880	(25,950)	YES	Aven maintenance and support cost shared between Modernization and SSN Truncation special funds.	
NGFS	ASR	229015	12610	10024397-0001	AS Page Recorders Modernizatio	Page Recorders Modernization	17403	5400Mat&Su	540000 - Materials & Supplies-Budget	10,000	10,925	925	10,000	10,925	925	YES		
NGFS	ASR	229015	12610	10024397-0001	AS Page Recorders Modernizatio	Page Recorders Modernization	17403	5400Mat&Su	549210 - Data Processing Supplies	22,000	32,500	10,500	22,000	30,500	8,500	YES		
NGFS	ASR	229015	12610	10024397-0001	AS Page Recorders Modernizatio	Page Recorders Modernization	17403	5400Mat&Su	549250 - Minor Data Processing Equipmnt	97,000	127,981	30,981	97,000	7,000	(90,000)	YES	Increase for new 3 year contract for servers storage, repair, and maintenance support; as well as replacement of tape system that is over 10 years old.	
NGFS	ASR	229015	12610	10024404-0001	AS Recorder Indexing Project	Recorder Indexing Project	17409	5010Salary	501010 - Perm Salaries-Misc-Regular	1,260,870	1,751,811	490,941	1,286,824	1,595,822	308,998	YES		
NGFS	ASR	229015	12610	10024404-0001	AS Recorder Indexing Project	Recorder Indexing Project	17409	5130Fringe	513010 - Retire City Misc	297,235	376,472	79,237	310,123	310,080	(43)	YES	Increase of \$115K in salaries and fringe is due to 1 position reassignment in FY23-24; reassignment to self-supporting funds is to address the revenue shortfall expected in the General Fund. In FY24-25, the position will be moved back to General Fund as revenues are projected to improve.	
NGFS	ASR	229015	12610	10024404-0001	AS Recorder Indexing Project	Recorder Indexing Project	17409	5130Fringe	514010 - Social Security (OASDI & HI)	44,363	56,224	11,861	39,449	39,443	(6)	YES		
NGFS	ASR	229015	12610	10024404-0001	AS Recorder Indexing Project	Recorder Indexing Project	17409	5130Fringe	514020 - Social Sec-Medicare(HI Only)	18,428	23,340	4,912	19,229	19,226	(3)	YES		
NGFS	ASR	229015	12610	10024404-0001	AS Recorder Indexing Project	Recorder Indexing Project	17409	5130Fringe	515010 - Health Service-City Match	16,344	21,792	5,448	17,445	17,445	0	YES		
NGFS	ASR	229015	12610	10024404-0001	AS Recorder Indexing Project	Recorder Indexing Project	17409	5130Fringe	515020 - Retiree Health-Match-Prop B	1,842	2,333	491	1,923	1,923	0	YES		
NGFS	ASR	229015	12610	10024404-0001	AS Recorder Indexing Project	Recorder Indexing Project	17409	5130Fringe	515030 - RetireeHlthCare-CityMatchPropC	1,132	1,434	302	1,180	1,180	0	YES		
NGFS	ASR	229015	12610	10024404-0001	AS Recorder Indexing Project	Recorder Indexing Project	17409	5130Fringe	515710 - Dependent Coverage	30,414	40,552	10,138	32,466	32,466	0	YES		
NGFS	ASR	229015	12610	10024404-0001	AS Recorder Indexing Project	Recorder Indexing Project	17409	5130Fringe	516010 - Dental Coverage	3,321	4,428	1,107	3,423	3,423	0	YES		
NGFS	ASR	229015	12610	10024404-0001	AS Recorder Indexing Project	Recorder Indexing Project	17409	5130Fringe	519120 - Long Term Disability Insurance	1,158	1,467	309	1,209	1,209	0	YES		
NGFS	ASR	229015	12610	10024404-0001	AS Recorder Indexing Project	Recorder Indexing Project	17409	5210NPSvcs	535960 - Software Licensing Fees	0	6,800	6,800	0	7,500	7,500	YES	Queue Management System maintenance and support costs moved from recorder general fund to recorder special funds - accessing and indexing.	
						<b>RECORDED - INDEX &amp; ACCESS</b>				418,546	540,300	121,754	430,942	438,389	7,447			
NGFS	ASR	229015	12610	10024400-0001	Assessor 10% Alloc Real Estate	ASR 10% Alloc Real Estate Rec	17405	5010Salary	501010 - Perm Salaries-Misc-Regular	20,430	70,484	50,054	21,289	21,289	0	YES	Increase of \$70K in salaries and fringe is due to 1 (.49FTE) position reassignment in FY23-24; reassignment to self-supporting funds is to address the revenue shortfall expected in the General Fund. In FY24-25, the position (.49 FTE) will be moved back to General Fund as revenues are projected to improve.	
NGFS	ASR	229015	12610	10024400-0001	Assessor 10% Alloc Real Estate	ASR 10% Alloc Real Estate Rec	17405	5010Salary	509010 - Premium Pay - Misc	0	125	208	83	125	208	83	YES	
NGFS	ASR	229015	12610	10024400-0001	Assessor 10% Alloc Real Estate	ASR 10% Alloc Real Estate Rec	17405	5130Fringe	513010 - Retire City Misc	3,058	10,552	7,949	2,714	2,714	0	YES		
NGFS	ASR	229015	12610	10024400-0001	Assessor 10% Alloc Real Estate	ASR 10% Alloc Real Estate Rec	17405	5130Fringe	514010 - Social Security (OASDI & HI)	1,275	4,383	3,108	1,328	1,333	5	YES		
NGFS	ASR	229015	12610	10024400-0001	Assessor 10% Alloc Real Estate	ASR 10% Alloc Real Estate Rec	17405	5130Fringe	514020 - Social Sec-Medicare(HI Only)	298	1,025	727	311	312	1	YES		
NGFS	ASR	229015	12610	10024400-0001	Assessor 10% Alloc Real Estate	ASR 10% Alloc Real Estate Rec	17405	5130Fringe	515010 - Health Service-City Match	1,090	3,759	2,669	1,163	1,163	0	YES		
NGFS	ASR	229015	12610	10024400-0001	Assessor 10% Alloc Real Estate	ASR 10% Alloc Real Estate Rec	17405	5130Fringe	515020 - Retiree Health-Match-Prop B	128	439	311	133	134	1	YES		
NGFS	ASR	229015	12610	10024400-0001	Assessor 10% Alloc Real Estate	ASR 10% Alloc Real Estate Rec	17405	5130Fringe	515030 - RetireeHlthCare-CityMatchPropC	78	268	190	81	81	0	YES		
NGFS	ASR	229015	12610	10024400-0001	Assessor 10% Alloc Real Estate	ASR 10% Alloc Real Estate Rec	17405	5130Fringe	515710 - Dependent Coverage	2,028	6,995	4,967	2,164	2,164	0	YES		
NGFS	ASR	229015	12610	10024400-0001	Assessor 10% Alloc Real Estate	ASR 10% Alloc Real Estate Rec	17405	5130Fringe	516010 - Dental Coverage	221	764	543	228	228	0	YES		
NGFS	ASR	229015	12610	10024400-0001	Assessor 10% Alloc Real Estate	ASR 10% Alloc Real Estate Rec	17405	5130Fringe	519120 - Long Term Disability Insurance	80	275	195	83	83	0	YES		
						<b>RECORDED - REAL ESTATE FRAUD</b>				28,811	99,152	70,341	29,619	29,7				

**BUDGET FORM 3B: Position Changes**

DEPARTMENT: ASSESSOR-RECORDER

Please identify proposed position changes from the FY 2023-24 and FY 2024-25 Base Budget at the account level (reflecting both salary and discretionary special class changes).

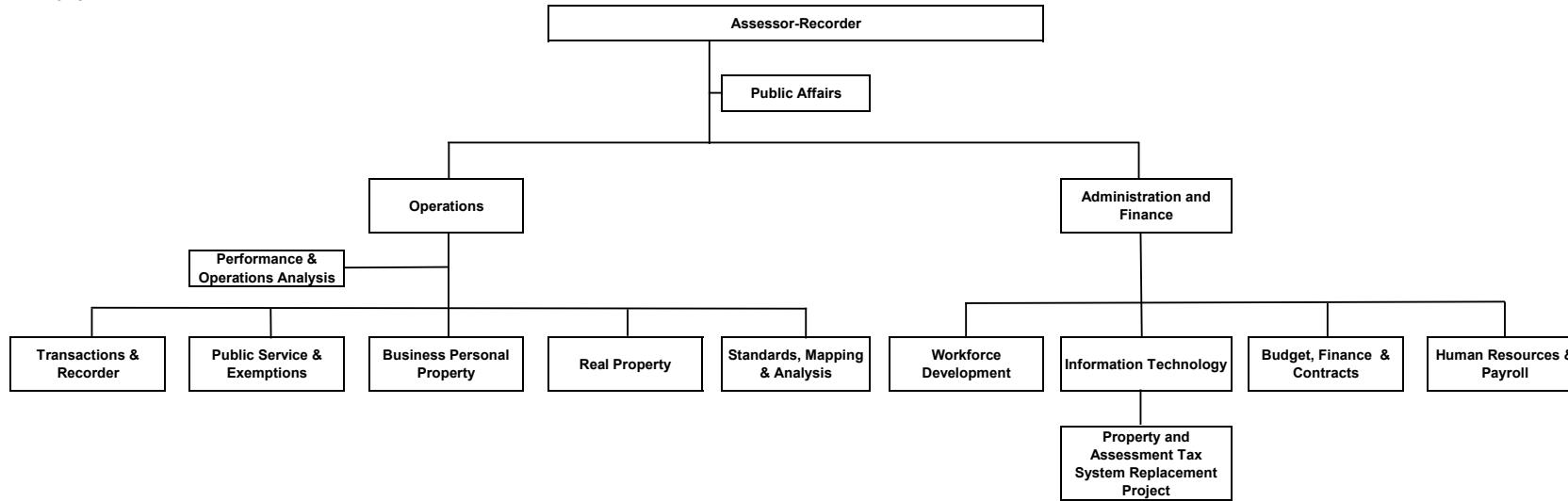
Budget System Report 15.30.004 filtered on Gross Expenditures																												
GFS Type	Dept Grp	Dept ID	Dept ID Title	Fund	Project-Activity	Authority	Account Lvl 5	Account	Account Title	Class	Job Class Title	Status	Action	FY 2023-24				FY 2024-25										
														Start Dept FTE	End Dept FTE	Var Dept FTE	Start Dept Amt	End Dept Amt	Var Dept Amt	Start BY+1 Dept FTE	End BY+1 Dept FTE	Var BY+1 Dept FTE	Start BY+1 Dept Amt	End BY+1 Dept Amt	Var BY+1 Dept Amt	FTE Changes Submitted?	Amount Changes Submitted?	Explanation of FTE and/or Amount Change
<b>REGULAR POSITIONS - REASSIGNMENTS</b>																												
GFS	ASR	196644	ASR Transactions	10000	10032517-0001	10000	5010Salary	501010	Perm Salaries-Misc-Regular	4216_C	Assessor-Recorder	A	R	1.00	0.00	(1.00)	\$118,933	\$0	(\$118,933)	1.00	0.00	(1.00)	\$123,934	\$0	(\$123,934)	YES	YES	Reassign (1) 4216 operations supervisor from Transactions to Exemptions as part of our proposed reorganization to provide a supervisory position for the division.
GFS	ASR	196644	ASR Transactions	10000	10032517-0001	10000	5130Fringe	513010 - Fringe	4216_C	Assessor-Recorder	A	R	0.00	0.00	0.00	\$45,250	\$0	(\$45,250)	0.00	0.00	0.00	\$44,781	\$0	(\$44,781)	NA	YES	Reorganization to provide a supervisory position for the division.	
GFS	ASR	196644	ASR Exemptions	10000	10032514-0001	10000	5010Salary	501010	Perm Salaries-Misc-Regular	4216_C	Assessor-Recorder	A	R	0.00	1.00	1.00	\$0	\$118,933	\$118,933	0.00	1.00	1.00	\$0	\$123,934	\$123,934	YES	YES	
GFS	ASR	196645	ASR Exemptions	10000	10032514-0001	10000	5130Fringe	513010 - Fringe	4216_C	Assessor-Recorder	A	R	0.00	0.00	0.00	\$0	\$45,250	\$45,250	0.00	0.00	0.00	\$0	\$44,781	\$44,781	NA	YES		
GFS	ASR	196646	ASR Public Service	10000	10026674-0001	10000	5010Salary	501010	Perm Salaries-Misc-Regular	0922_C	Manager I	A	R	1.00	0.00	(1.00)	\$161,657	\$0	(\$161,657)	1.00	0.00	(1.00)	\$168,454	\$0	(\$168,454)	YES	YES	Reassign (1) 0922 manager position from Public Service to Transactions as part of our proposed reorganization to provide a managerial position for the division.
GFS	ASR	196646	ASR Public Service	10000	10026674-0001	10000	5130Fringe	513010 - Fringe	0922_C	Manager I	A	R	0.00	0.00	0.00	\$60,695	\$0	(\$60,695)	0.00	0.00	0.00	\$60,048	\$0	(\$60,048)	NA	YES	Reorganization to provide a managerial position for the division.	
GFS	ASR	196644	ASR Transactions	10000	10032517-0001	10000	5130Fringe	513010 - Fringe	0922_C	Manager I	A	R	0.00	1.00	1.00	\$0	\$161,657	\$161,657	0.00	1.00	1.00	\$0	\$168,454	\$168,454	YES	YES		
GFS	ASR	196644	ASR Transactions	10000	10032517-0001	10000	5130Fringe	513010 - Fringe	0922_C	Manager I	A	R	0.00	0.00	0.00	\$0	\$60,695	\$60,695	0.00	0.00	0.00	\$0	\$60,048	\$60,048	NA	YES		
GFS	ASR	229011	ASR Real Property	10000	10001635-0001	10000	5010Salary	501010	Perm Salaries-Misc-Regular	4213_C	Assessor-Recorder	A	R	5.00	0.00	(5.00)	\$396,400	\$0	((\$396,400))	5.00	0.00	(5.00)	\$413,070	\$0	((\$413,070))	YES	YES	Reassign (5) 4213 office assistants from Real Property to Public Service as part of our proposed reorganization.
GFS	ASR	229011	ASR Real Property	10000	10001635-0001	10000	5130Fringe	513010 - Fringe	4213_C	Assessor-Recorder	A	R	0.00	0.00	0.00	\$178,640	\$0	((\$178,640))	0.00	0.00	0.00	\$178,890	\$0	((\$178,890))	NA	YES	Reorganization.	
GFS	ASR	196646	ASR Public Service	10000	10026674-0001	10000	5010Salary	501010	Perm Salaries-Misc-Regular	4213_C	Assessor-Recorder	A	R	0.00	5.00	5.00	\$0	\$396,400	\$396,400	0.00	5.00	5.00	\$0	\$413,070	\$413,070	YES	YES	
GFS	ASR	196646	ASR Public Service	10000	10026674-0001	10000	5130Fringe	513010 - Fringe	4213_C	Assessor-Recorder	A	R	0.00	0.00	0.00	\$0	\$178,640	\$178,640	0.00	0.00	0.00	\$0	\$178,890	\$178,890	NA	YES		
GFS	ASR	229015	ASR Recorder	10000	10001636-0001	10000	5010Salary	501010	Perm Salaries-Misc-Regular	1822_C	Administrative	A	R	0.50	0.00	(0.50)	\$59,763	\$0	((\$59,763))	0.50	0.00	0.00	\$62,276	\$0	((\$62,276))	YES	YES	Reassign 0.5 FTE in FY 2023-24 from General Fund to self-supporting fund to draw down fund
GFS	ASR	229015	ASR Recorder	10000	10001636-0001	10000	5130Fringe	513010 - Fringe	1822_C	Administrative	A	R	0.00	0.00	0.00	\$22,696	\$0	((\$22,696))	0.00	0.00	0.00	\$22,458	\$0	((\$22,458))	NA	YES	balance.	
NGFS	ASR	229015	ASR Recorder	12610	10024404-0001	16627	5010Salary	501010	Perm Salaries-Misc-Regular	1822_C	Administrative	A	R	0.50	1.00	0.50	\$59,763	\$119,525	\$59,763	0.50	0.50	0.00	\$62,276	\$0	((\$62,276))	YES	YES	
NGFS	ASR	229015	ASR Recorder	12610	10024404-0001	16627	5130Fringe	513010 - Fringe	1822_C	Administrative	A	R	0.00	0.00	0.00	\$22,696	\$0	((\$22,696))	0.00	0.00	0.00	\$22,458	\$0	((\$22,458))	NA	YES		
GFS	ASR	229015	ASR Recorder	10000	10001636-0001	10000	5010Salary	501010	Perm Salaries-Misc-Regular	4213_C	Assessor-Recorder	A	R	1.00	0.00	(1.00)	\$79,280	\$0	((\$79,280))	1.00	0.00	0.00	\$82,614	\$0	((\$82,614))	YES	YES	Reassign 1 FTE in FY 2023-24 from General Fund to self-supporting fund to draw down fund balance.
GFS	ASR	229015	ASR Recorder	10000	10001636-0001	10000	5130Fringe	513010 - Fringe	4213_C	Assessor-Recorder	A	R	0.00	0.00	0.00	\$35,728	\$0	((\$35,728))	0.00	0.00	0.00	\$35,778	\$0	((\$35,778))	NA	YES	YES	
NGFS	ASR	229015	ASR Recorder	12610	10024404-0001	17409	5010Salary	501010	Perm Salaries-Misc-Regular	4213_C	Assessor-Recorder	A	R	0.00	1.00	1.00	\$0	\$79,280	\$79,280	0.00	0.00	0.00	\$0	\$50	\$0	YES	YES	
NGFS	ASR	229015	ASR Recorder	12610	10024404-0001	17409	5130Fringe	513010 - Fringe	4213_C	Assessor-Recorder	A	R	0.00	0.00	0.00	\$0	\$35,728	\$35,728	0.00	0.00	0.00	\$0	\$50	\$0	NA	YES		
GFS	ASR	229015	ASR Recorder	10000	10001636-0001	10000	5010Salary	501010	Perm Salaries-Misc-Regular	4215_C	Assessor-Recorder	A	R	0.80	0.31	(0.49)	\$81,720	\$31,667	((\$50,054))	0.80	0.80	0.00	\$85,157	\$0	((\$85,157))	YES	YES	Reassign 0.49 FTE in FY 2023-24 from General Fund to self-supporting fund to draw down fund
GFS	ASR	229015	ASR Recorder	10000	10001636-0001	10000	5130Fringe	513010 - Fringe	4215_C	Assessor-Recorder	A	R	0.00	0.00	0.00	\$32,975	\$12,778	((\$20,197))	0.00	0.00	0.00	\$32,778	\$0	((\$32,778))	NA	YES	balance.	
NGFS	ASR	229015	ASR Recorder	12610	10024404-0001	17405	5010Salary	501010	Perm Salaries-Misc-Regular	4215_C	Assessor-Recorder	A	R	0.20	0.69	0.49	\$20,430	\$70,484	\$50,054	0.20	0.20	0.00	\$21,289	\$0	((\$21,289))	YES	YES	
NGFS	ASR	229015	ASR Recorder	12610	10024404-0001	17405	5130Fringe	513010 - Fringe	4215_C	Assessor-Recorder	A	R	0.00	0.00	0.00	\$8,244	\$28,441	\$20,197	0.00	0.00	0.00	\$8,194	\$0	((\$8,194))	NA	YES		
GFS	ASR	229015	ASR Recorder	10000	10001636-0001	10000	5010Salary	501010	Perm Salaries-Misc-Regular	4215_C	Assessor-Recorder	A	R	1.00	0.00	(1.00)	\$102,150	\$0	((\$102,150))	1.00	0.49	(0.51)	\$106,446	\$52,159	((\$54,287))	YES	YES	Reassign 1 FTE in FY 2023-24 and 0.51 FTE in FY 2024-25 from General Fund to self-supporting fund
GFS	ASR	229015	ASR Recorder	10000	10001636-0001	10000	5130Fringe	513010 - Fringe	4215_C	Assessor-Recorder	A	R	0.00	0.00	0.00	\$41,219	\$0	((\$41,219))	0.00	0.00	0.00	\$40,972	\$0	((\$40,972))	NA	YES	To draw down fund balance.	
NGFS	ASR	229015	ASR Recorder	12610	10024397-0001	17403	5010Salary	501010	Perm Salaries-Misc-Regular	4215_C	Assessor-Recorder	A	R	0.00	1.00	1.00	\$0	\$102,150	\$102,150	0.00	0.51	0.51	\$0	\$54,287	\$54,287	YES	YES	
NGFS	ASR	229015	ASR Recorder	12610	10024397-0001	17403	5130Fringe	513010 - Fringe	4215_C	Assessor-Recorder	A	R	0.00	0.00	0.00	\$0	\$41,219	\$41,219	0.00	0.00	0.00	\$0	\$20,896	\$20,896	NA	YES		
GFS	ASR	229015	ASR Recorder	10000	10001636-0001	10000	5010Salary	501010	Perm Salaries-Misc-Regular	4216_C	Assessor-Recorder	A	R	1.00	0.00	(1.00)	\$118,933	\$0	((\$118,933))	1.00	0.00	0.00	\$123,934	\$0	((\$123,934))	YES	YES	Reassign (1) 4216 operations supervisor from General Fund to self-supporting fund to draw down fund
GFS	ASR	229015	ASR Recorder	10000	10001636-0001	10000	5130Fringe	513010 - Fringe	4216_C	Assessor-Recorder	A	R	0.00	0.00	0.00	\$45,250	\$0	((\$45,250))	0.00	0.00	0.00	\$44,781	\$0	((\$44,781))	NA	YES	fund balance.	
NGFS	ASR	229015	ASR Recorder	12610	10024397-0001	17403	5010Salary	501010	Perm Salaries-Misc-Regular	4216_C	Assessor-Recorder	A	R	0.00	1.00	1.00	\$0	\$118,933	\$118,933	0.00	1.00	1.00	\$0	\$123,934	\$123,934	YES	YES	
NGFS	ASR	229015	ASR Recorder</td																									

Budget System Report 15.30.004 Filtered on Gross Expenditures		FY 2023-24															FY 2024-25														
GFS Type	Dept Grp	Dept ID	Dept ID Title	Fund	Project-Activity	Authority	Account Lvl 5	Account Title	Class	Job Class Title	Status	Action	Start Dept FTE	End Dept FTE	Var Dept FTE	Start Dept Amt	End Dept Amt	Var Dept Amt	Start BY+1 Dept FTE	End BY+1 Dept FTE	Var BY+1 Dept FTE	Start BY+1 Dept Amt	End BY+1 Dept Amt	Var BY+1 Dept Amt	FTE Changes Submitted?	Amount Changes Submitted?	Explanation of FTE and/or Amount Change				
<b>REGULAR POSITIONS - REASSIGNMENTS &amp; SUBSTITUTIONS</b>																															
GFS	ASR	229015	ASR Recorder	10000	10001636-0001	10000	5010Salary	501010	Perm Salaries-Misc-Regular	4310_C	Commercial Division	A	S	1.00	0.00	(1.00)	\$131,082	\$0	(\$131,082)	1.00	0.00	(1.00)	\$136,594	\$0	(\$136,594)	YES	YES	The proposed substitution change is to update the position's classification in the Recorder division to align with the classifications of supervisors in other divisions. The reassignment change is to move staff to self-supporting fund to address the revenue shortfall expected in the General Fund.			
GFS	ASR	229015	ASR Recorder	10000	10001636-0001	10000	5130Fringe	513010 - Fringe	4310_C	Commercial Division	A	S	0.00	0.00	0.00	\$54,253	\$0	(\$54,253)	0.00	0.00	0.00	\$54,043	\$0	(\$54,043)	NA	YES					
NGFS	ASR	229015	ASR Recorder	12610	10024397-0001	17403	5010Salary	501010	Perm Salaries-Misc-Regular	4216_C	Assessor-Recorder	A	S	0.00	1.00	1.00	\$0	\$118,933	\$118,933	0.00	1.00	1.00	\$0	\$123,934	\$123,934	YES	YES				
NGFS	ASR	229015	ASR Recorder	12610	10024397-0001	17403	5130Fringe	513010 - Fringe	4216_C	Assessor-Recorder	A	S	0.00	0.00	0.00	\$0	\$45,250	\$45,250	0.00	0.00	0.00	\$0	\$44,781	\$44,781	NA	YES					
GFS	ASR	229011	ASR Real Property	10000	10001635-0001	10000	5010Salary	501010	Perm Salaries-Misc-Regular	4261_C	Real Property	A	S	1.00	0.00	(1.00)	\$118,609	\$0	(\$118,609)	1.00	0.00	(1.00)	\$123,597	\$0	(\$123,597)	YES	YES	Substitution to reflect employee's actual job class and to update the classification to align with the classifications of supervisors in other divisions. The proposed reassignment change is to move staff to self-supporting fund to address the revenue shortfall expected in the General Fund.			
GFS	ASR	229011	ASR Real Property	10000	10001635-0001	10000	5130Fringe	513010 - Fringe	4261_C	Real Property	A	S	0.00	0.00	0.00	\$45,620	\$0	(\$45,620)	0.00	0.00	0.00	\$45,185	\$0	(\$45,185)	NA	YES					
GFS	ASR	196646	ASR Public Service	10000	10026674-0001	10000	5010Salary	501010	Perm Salaries-Misc-Regular	4216_C	Assessor-Recorder	A	S	0.00	1.00	1.00	\$0	\$118,933	\$118,933	0.00	1.00	1.00	\$0	\$123,934	\$123,934	YES	YES				
GFS	ASR	196646	ASR Public Service	10000	10026674-0001	10000	5130Fringe	513010 - Fringe	4216_C	Assessor-Recorder	A	S	0.00	0.00	0.00	\$0	\$45,250	\$45,250	0.00	0.00	0.00	\$0	\$44,781	\$44,781	NA	YES					
GFS	ASR	196644	ASR Transactions	10000	10032517-0001	10000	5010Salary	501010	Perm Salaries-Misc-Regular	4215_C	Assessor-Recorder	A	S	1.00	0.00	(1.00)	\$102,150	\$0	(\$102,150)	1.00	0.00	(1.00)	\$106,446	\$0	(\$106,446)	YES	YES	The proposed change is to use a vacant 4215 senior office specialist position in Transaction and to convert it to an 1840 junior management assistant in Standards division, so we can free up a 4265 position that the employee is currently using.			
GFS	ASR	196644	ASR Transactions	10000	10032517-0001	10000	5130Fringe	513010 - Fringe	4215_C	Assessor-Recorder	A	S	0.00	0.00	0.00	\$41,219	\$0	(\$41,219)	0.00	0.00	0.00	\$40,972	\$0	(\$40,972)	NA	YES					
GFS	ASR	210811	ASR Standards Mapping	10000	10038560-0001	10000	5010Salary	501010	Perm Salaries-Misc-Regular	1840_C	Junior Management	A	S	0.00	1.00	1.00	\$0	\$96,924	\$96,924	0.00	1.00	1.00	\$0	\$101,000	\$101,000	YES	YES				
GFS	ASR	210811	ASR Standards Mapping	10000	10038560-0001	10000	5130Fringe	513010 - Fringe	1840_C	Junior Management	A	S	0.00	0.00	0.00	\$0	\$39,965	\$39,965	0.00	0.00	0.00	\$0	\$39,784	\$39,784	NA	YES					
														3.00	3.00	0.00	\$492,933	\$465,255	(\$27,678)	3.00	3.00	0.00	\$506,837	\$478,214	(\$28,623)						
<b>OFF-BUDGET TO REGULAR POSITIONS - REASSIGNMENTS &amp; SUBSTITUTIONS</b>																															
GFS	ASR	229011	ASR Real Property	10020	10024274-0003	16629	5010Salary	501010	Perm Salaries-Misc-Regular	1822_C	Administrative Analyst	O	S	1.00	0.00	(1.00)	\$0	\$0	\$0	1.00	0.00	(1.00)	\$0	\$0	\$0	YES	YES	The proposed change is to substitute the classification from 1822 administrative analyst to 1844 senior management assistant, which will function as the executive assistant to the Assessor. It is also a reassignment from off-budget position to Administration division, which would allow our department to convert a position that is currently a temporary CAT 18 in PCS position.			
GFS	ASR	229014	ASR Administration	10000	10001634-0001	10000	5010Salary	501010	Perm Salaries-Misc-Regular	1844_C	Senior Management Assistant	A	S	0.00	1.00	1.00	\$0	\$126,071	\$126,071	0.00	1.00	1.00	\$0	\$131,372	\$131,372	YES	YES				
GFS	ASR	229014	ASR Administration	10000	10001634-0001	10000	5130Fringe	513010 - 519120	1844_C	Senior Management Assistant	A	S	0.00	0.00	0.00	\$0	\$46,963	\$46,963	0.00	0.00	0.00	\$0	\$46,403	\$46,403	NA	YES					
															1.00	1.00	0.00	\$0	\$173,034	\$173,034	1.00	1.00	0.00	\$0	\$177,775	\$177,775					
<b>OFF-BUDGET - SUBSTITUTIONS</b>																															
GFS	ASR	229011	ASR Real Property	10020	10024274-0003	16629	5010Salary	501010	Perm Salaries-Misc-Regular	1823_C	Senior	O	S	1.00	0.00	(1.00)	\$0	\$0	\$0	1.00	0.00	(1.00)	\$0	\$0	\$0	YES	YES	Employee is in an off-budget position that will be deleted in FY23-24. Move employee to another off-budget property assessment and tax system replacement project position.			
GFS	ASR	229011	ASR Real Property	10020	10024274-0003	16629	5010Salary	501010	Perm Salaries-Misc-Regular	4224_C	Principal Tax	O	S	0.00	1.00	1.00	\$0	\$0	\$0	0.00	1.00	1.00	\$0	\$0	\$0	YES	YES				
GFS	ASR	229011	ASR Real Property	10020	10024274-0003	16629	5010Salary	501010	Perm Salaries-Misc-Regular	1824_C	Principal	O	S	1.00	0.00	(1.00)	\$0	\$0	\$0	1.00	0.00	(1.00)	\$0	\$0	\$0	YES	YES	Employee is in an off-budget position that will be deleted in FY23-24. Move employee to another off-budget property assessment and tax system replacement project position.			
GFS	ASR	229011	ASR Real Property	10020	10024274-0003	16629	5010Salary	501010	Perm Salaries-Misc-Regular	4267_C	Principal Real	O	S	0.00	1.00	1.00	\$0	\$0	\$0	0.00	1.00	1.00	\$0	\$0	\$0	YES	YES				
GFS	ASR	229011	ASR Real Property	10020	10024274-0003	16629	5010Salary	501010	Perm Salaries-Misc-Regular	5504_C	Project Manager II	O	S	1.00	0.00	(1.00)	\$0	\$0	\$0	1.00	0.00	(1.00)	\$0	\$0	\$0	YES	YES	Employee is in an off-budget position that will be deleted in FY23-24. Move employee to another off-budget property assessment and tax system replacement project position.			
GFS	ASR	229011	ASR Real Property	10020	10024274-0003	16629	5010Salary	501010	Perm Salaries-Misc-Regular	4267_C	Principal Real	O	S	0.00	1.00	1.00	\$0	\$0	\$0	0.00	1.00	1.00	\$0	\$0	\$0	YES	YES				
GFS	ASR	229011	ASR Real Property	10020	10024274-0003	16629	5010Salary	501010	Perm Salaries-Misc-Regular	0931_C	Manager III	O	S	2.00	2.00	0.00	\$0	\$0	\$0	2.00	2.00	0.00	(\$2,00)	\$0	\$0	YES	YES	After the new property assessment and tax system goes live, the (2) 0923 system managers will focus on training new users, lead development of change management, collaborate with external integration stakeholders to continuously improve shared systems, and to ensure the system meets the evolving demands of California R&T Code.			
GFS	ASR	229011	ASR Real Property	10020	10024274-0003	16629	5010Salary	501010	Perm Salaries-Misc-Regular	0923_C	Manager II	O	S	0.00	0.00	0.00	\$0	\$0	\$0	0.00	2.00	2.00	\$0	\$0	\$0	YES	YES				
														5.00	5.00	0.00	\$0	\$0	\$0	5.00	5.00	0.00	(\$0,00)	\$0	\$0	NO	NO				
<b>OFF-BUDGET - DELETION</b>																															
GFS	ASR	229011	ASR Real Property	10020	10024274-0003	16629	5010Salary	501010	Perm Salaries-Misc-Regular	1822_C	Administrative Analyst	O	D	1.00	0.00	(1.00)	\$0	\$0	\$0	1.00	0.00	(1.00)	\$0	\$0	\$0	YES	YES	Delete this project based position that is no longer needed when the property assessment and tax system replacement project goes live.			
															1.00	0.00	(1.00)	\$0	\$0	\$0	1.00	0.00	(1.00)	\$0	\$0	\$0					
<b>PREMIUM</b>																															
GFS	ASR	196644	ASR Transactions	30000	10032517-0001	10000	5130Fringe	513010 - Fringe	PREMM_E	Premium Pay - S			0.00	0.00	0.00	\$0	\$414	\$414	0.00	0.00	0.00	\$0	\$414	\$414	NA	YES	Changes based on actual estimated premium for auto allowance, advanced certification premium, bilingual premium and longevity pay. Please note that advanced certification premium has increased from \$1,000 to \$2,000 per employee with the current memorandum of understanding with the union.				
GFS	ASR	196644	ASR Transactions	30000	10032517-0001	10000	5010Salary	509010	Premium Pay - Misc	PREMM_E	Premium Pay - S			0.00	0.00																

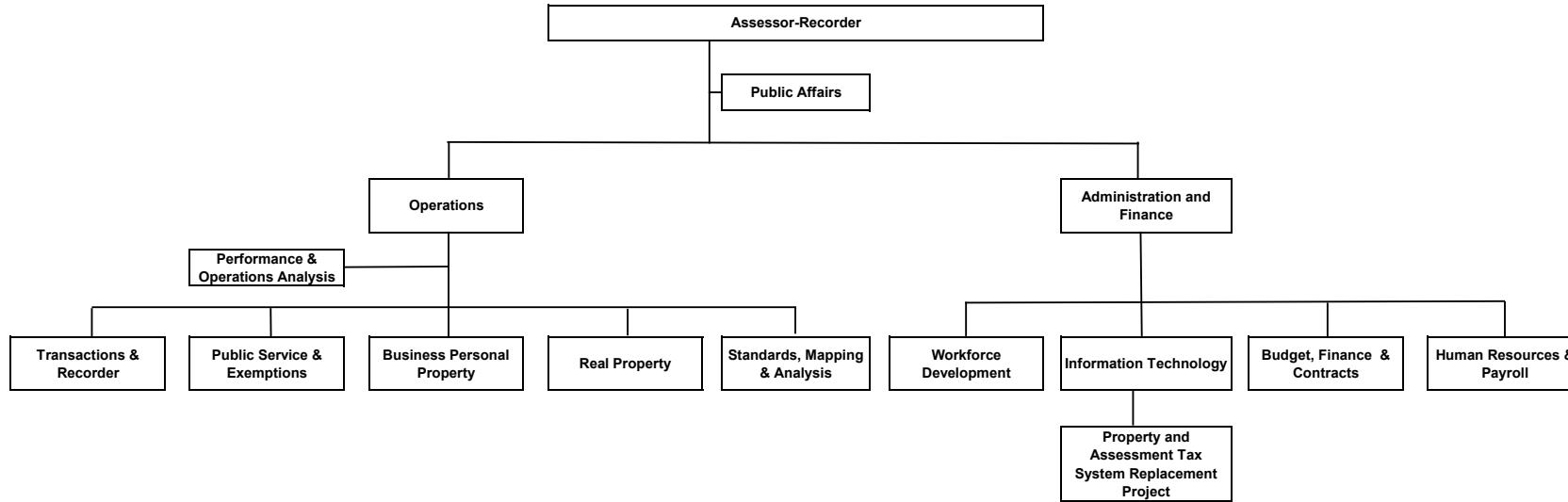
Budget System Report 15.30.004 Filtered on Gross Expenditures		FY 2023-24														FY 2024-25															
GFS Type	Dept Grp	Dept ID	Dept ID Title	Fund	Project-Activity	Authority	Account Lvl 5	Account	Account Title	Class	Job Class Title	Status	Action	Start Dept FTE	End Dept FTE	Var Dept FTE	Start Dept Amt	End Dept Amt	Var Dept Amt	Start BY+1 Dept FTE	End BY+1 Dept FTE	Var BY+1 Dept FTE	Start BY+1 Dept Amt	End BY+1 Dept Amt	Var BY+1 Dept Amt	FTE Changes Submitted?	Amount Changes Submitted?	Explanation of FTE and/or Amount Change			
<b>STEP</b>																															
GFS	ASR	196644	ASR Transactions	10000	10032517-0001	10000	5010Salary	501010	Perm Salaries-Misc-Regular	STEPM_C	Step Adjustments,	-5		0.00	0.00	0.00	\$0	\$13,855	\$13,855	0.00	0.00	\$0	\$13,855	\$13,855	NA	YES	The step adjustment is changed annually to reflect the actual estimated cost of employee salaries given scheduled step adjustments.				
GFS	ASR	196644	ASR Transactions	10000	10032517-0001	10000	5130Fringe	513010 - Fringe	Perm Salaries-Misc-Regular	STEPM_C	Step Adjustments,	-5		0.00	0.00	0.00	\$0	\$53,528	\$53,528	0.00	0.00	\$0	\$53,153	\$53,153	NA	YES					
GFS	ASR	196645	ASR Exemptions	10000	10032514-0001	10000	5010Salary	501010	Perm Salaries-Misc-Regular	STEPM_C	Step Adjustments,	-5		0.00	0.00	0.00	\$0	\$24,550	\$24,550	0.00	0.00	\$0	\$24,551	\$24,551	NA	YES					
GFS	ASR	196645	ASR Exemptions	10000	10032514-0001	10000	5130Fringe	513010 - Fringe	Perm Salaries-Misc-Regular	STEPM_C	Step Adjustments,	-5		0.00	0.00	0.00	\$0	\$6,250	\$6,250	0.00	0.00	\$0	\$5,988	\$5,988	NA	YES					
GFS	ASR	210811	ASR Real Property	10000	10001635-0001	10000	5010Salary	501010	Perm Salaries-Misc-Regular	STEPM_C	Step Adjustments,	-5		0.00	0.00	0.00	\$0	\$265,200	\$265,200	0.00	0.00	\$0	\$265,201	\$265,201	NA	YES					
GFS	ASR	230011	ASR Real Property	10000	10001635-0001	10000	5130Fringe	513010 - Fringe	Perm Salaries-Misc-Regular	STEPM_C	Step Adjustments,	-5		0.00	0.00	0.00	\$0	\$67,517	\$67,517	0.00	0.00	\$0	\$60,345	\$60,345	NA	YES					
GFS	ASR	196646	ASR Public Service	10000	10026674-0001	10000	5010Salary	501010	Perm Salaries-Misc-Regular	STEPM_C	Step Adjustments,	-5		0.00	0.00	0.00	\$0	\$24,194	\$24,194	0.00	0.00	\$0	\$24,194	\$24,194	NA	YES					
GFS	ASR	196646	ASR Public Service	10000	10026674-0001	10000	5130Fringe	513010 - Fringe	Perm Salaries-Misc-Regular	STEPM_C	Step Adjustments,	-5		0.00	0.00	0.00	\$0	\$56,549	\$56,549	0.00	0.00	\$0	\$56,549	\$56,549	NA	YES					
GFS	ASR	210811	ASR Standards Mapping	10000	10038560-0001	10000	5010Salary	501010	Perm Salaries-Misc-Regular	STEPM_C	Step Adjustments,	-5		0.00	0.00	0.00	\$0	(\$116,423)	(\$116,423)	0.00	0.00	\$0	(\$116,423)	(\$116,423)	NA	YES					
GFS	ASR	210811	ASR Standards Mapping	10000	10038560-0001	10000	5130Fringe	513010 - Fringe	Perm Salaries-Misc-Regular	STEPM_C	Step Adjustments,	-5		0.00	0.00	0.00	\$0	(\$29,540)	(\$29,540)	0.00	0.00	\$0	(\$29,540)	(\$29,540)	NA	YES					
GFS	ASR	229012	ASR Personal Property	10000	10032516-0001	10000	5010Salary	501010	Perm Salaries-Misc-Regular	STEPM_C	Step Adjustments,	-5		0.00	0.00	0.00	\$0	\$12,827	\$12,827	0.00	0.00	\$0	\$12,828	\$12,828	NA	YES					
GFS	ASR	229012	ASR Personal Property	10000	10032516-0001	10000	5130Fringe	513010 - Fringe	Perm Salaries-Misc-Regular	STEPM_C	Step Adjustments,	-5		0.00	0.00	0.00	\$0	\$3,265	\$3,265	0.00	0.00	\$0	\$3,218	\$3,218	NA	YES					
GFS	ASR	229014	ASR Administration	10000	10001634-0001	10000	5010Salary	501010	Perm Salaries-Misc-Regular	STEPM_C	Step Adjustments,	-5		0.00	0.00	0.00	\$0	(\$465)	(\$465)	0.00	0.00	\$0	(\$7,75)	(\$7,75)	NA	YES					
GFS	ASR	229014	ASR Administration	10000	10001634-0001	10000	5130Fringe	513010 - Fringe	Perm Salaries-Misc-Regular	STEPM_C	Step Adjustments,	-5		0.00	0.00	0.00	\$0	(\$2,201)	(\$2,201)	0.00	0.00	\$0	(\$4,041)	(\$4,041)	NA	YES					
GFS	ASR	229015	ASR Recorder	10000	10001636-0001	10000	5010Salary	501010	Perm Salaries-Misc-Regular	STEPM_C	Step Adjustments,	-5		0.00	0.00	0.00	\$0	\$27,606	\$27,606	0.00	0.00	\$0	\$27,606	\$27,606	NA	YES					
GFS	ASR	229015	ASR Recorder	10000	10001636-0001	10000	5010Salary	501010	Perm Salaries-Misc-Regular	STEPM_C	Step Adjustments,	-5		0.00	0.00	0.00	\$0	\$7,039	\$7,039	0.00	0.00	\$0	\$6,382	\$6,382	NA	YES					
GFS	ASR	229015	ASR Recorder	10000	10001636-0001	10000	5130Fringe	513010 - Fringe	Perm Salaries-Misc-Regular	STEPM_C	Step Adjustments,	-5		0.00	0.00	0.00	\$0	(\$4,607)	(\$4,607)	0.00	0.00	\$0	(\$4,607)	(\$4,607)	NA	YES					
GFS	ASR	229015	ASR Recorder	10000	10001636-0001	10000	5130Fringe	513010 - Fringe	Perm Salaries-Misc-Regular	STEPM_C	Step Adjustments,	-5		0.00	0.00	0.00	\$0	\$1,174	\$1,174	0.00	0.00	\$0	\$1,050	\$1,050	NA	YES					
GFS	ASR	229015	ASR Recorder	10000	10001636-0001	10000	5130Fringe	513010 - Fringe	Perm Salaries-Misc-Regular	STEPM_C	Step Adjustments,	-5		0.00	0.00	0.00	\$0	(\$7,481)	(\$7,481)	0.00	0.00	\$0	(\$7,481)	(\$7,481)	NA	YES					
GFS	ASR	229015	ASR Recorder	10000	10001636-0001	10000	5130Fringe	513010 - Fringe	Perm Salaries-Misc-Regular	STEPM_C	Step Adjustments,	-5		0.00	0.00	0.00	\$0	(\$1,880)	(\$1,880)	0.00	0.00	\$0	(\$1,880)	(\$1,880)	NA	YES					
GFS	ASR	229015	ASR Recorder	10000	10001636-0001	10000	5130Fringe	513010 - Fringe	Perm Salaries-Misc-Regular	STEPM_C	Step Adjustments,	-5		0.00	0.00	0.00	\$0	\$2,191	\$2,191	0.00	0.00	\$0	\$2,191	\$2,191	NA	YES					
GFS	ASR	229015	ASR Recorder	10000	10001636-0001	10000	5130Fringe	513010 - Fringe	Perm Salaries-Misc-Regular	STEPM_C	Step Adjustments,	-5		0.00	0.00	0.00	\$0	(\$441)	(\$441)	0.00	0.00	\$0	(\$441)	(\$441)	NA	YES					
GFS	ASR	229015	ASR Recorder	10000	10001636-0001	10000	5130Fringe	513010 - Fringe	Perm Salaries-Misc-Regular	STEPM_C	Step Adjustments,	-5		0.00	0.00	0.00	\$0	(\$11)	(\$11)	0.00	0.00	\$0	(\$10)	(\$10)	NA	YES					
GFS	ASR	229015	ASR Recorder	10000	10001636-0001	10000	5130Fringe	513010 - Fringe	Perm Salaries-Misc-Regular	STEPM_C	Step Adjustments,	-5		0.00	0.00	0.00	\$0	\$314,049	\$314,049	0.00	0.00	\$0	\$306,165	\$306,165							
GFS	ASR	229015	ASR Recorder	10000	10001636-0001	10000	5130Fringe	513010 - Fringe	Perm Salaries-Misc-Regular	STEPM_C	Step Adjustments,	-5		0.00	0.00	0.00	\$0	(\$314,049)	(\$314,049)	0.00	0.00	\$0	(\$306,165)	(\$306,165)							
<b>ATTRITION</b>																															
GFS	ASR	196644	ASR Transactions	10000	10032517-0001	10000	5010Salary	501010	Perm Salaries-Misc-Regular	9993M_C	Attrition Savings:	-5		0.00	0.73	0.73	\$0	\$92,115	\$92,115	0.00	0.60	\$0	\$75,688	\$75,688	YES	YES	Changes based on current vacancies and estimated attrition rates.				
GFS	ASR	196644	ASR Transactions	10000	10032517-0001	10000	5130Fringe	513010 - Fringe	Perm Salaries-Misc-Regular	9993M_C	Attrition Savings:	-5		0.00	0.00	0.00	\$0	\$35,774	\$35,774	0.00	0.00	\$0	\$28,444	\$28,444	NA	YES					
GFS	ASR	196645	ASR Exemptions	10000	10032514-0001	10000	5010Salary	501010	Perm Salaries-Misc-Regular	9993M_C	Attrition Savings:	-5		0.00	(0.99)	(0.99)	\$0	(\$124,963)	(\$124,963)	0.00	(1.05)	\$0	(\$132,089)	(\$132,089)	YES	YES					
GFS	ASR	196645	ASR Exemptions	10000	10032514-0001	10000	5130Fringe	513010 - Fringe	Perm Salaries-Misc-Regular	9993M_C	Attrition Savings:	-5		0.00	0.00	0.00	\$0	(\$48,527)	(\$48,527)	0.00	0.00	\$0	(\$49,698)	(\$49,698)	NA	YES					
GFS	ASR	229011	ASR Real Property	10000	10001635-0001	10000	5010Salary	501010	Perm Salaries-Misc-Regular	9993M_C	Attrition Savings:	-5		0.00	(4.62)	(4.62)	\$0	(\$583,000)	(\$583,000)	0.00	(5.43)	\$0	(\$669,922)	(\$669,922)	YES	YES					
GFS	ASR	229011	ASR Real Property	10000	10001635-0001	10000	5130Fringe	513010 - Fringe	Perm Salaries-Misc-Regular	9993M_C	Attrition Savings:	-5		0.00	0.00	0.00	\$0	(\$226,417)	(\$226,417)	0.00	0.00	\$0	(\$251,752)	(\$251,752)	NA	YES					
GFS	ASR	196646	ASR Public Service	10000	10026674-0001	10000	5010Salary	501010	Perm Salaries-Misc-Regular	9993M_C	Attrition Savings:	-5		0.00	0.63	0.63	\$0	\$79,045	\$79,045	0.00	0.51	\$0	\$64,334	\$64,334	YES	YES					
GFS	ASR	196646	ASR Public Service	10000	10026674-0001	10000	5130Fringe	513010 - Fringe	Perm Salaries-Misc-Regular	9993M_C	Attrition Savings:	-5		0.00	0.00	0.00	\$0	(\$30,579)	(\$30,579)	0.00	0.00	\$0	(\$24,177)	(\$24,177)	NA	YES					
GFS	ASR	210811	ASR Standards Mapping	10000	10038560-0001	10000	5010Salary	501010	Perm Salaries-Misc-Regular	9993M_C	Attrition Savings:	-5		0.00	(1.05)	(1.05)	\$0	(\$138,060)	(\$138,060)	0.00	(1.17)	\$0	(\$147,374)	(\$147,374)	YES	YES					
GFS	ASR	210811	ASR Standards Mapping	10000	10038560-0001	10000	5130Fringe	513010 - Fringe	Perm Salaries-Misc-Regular	9993																					

BUDGET FORM: Organizational Chart  
FY 2023-24 and FY 2024-25

FY 2023-24

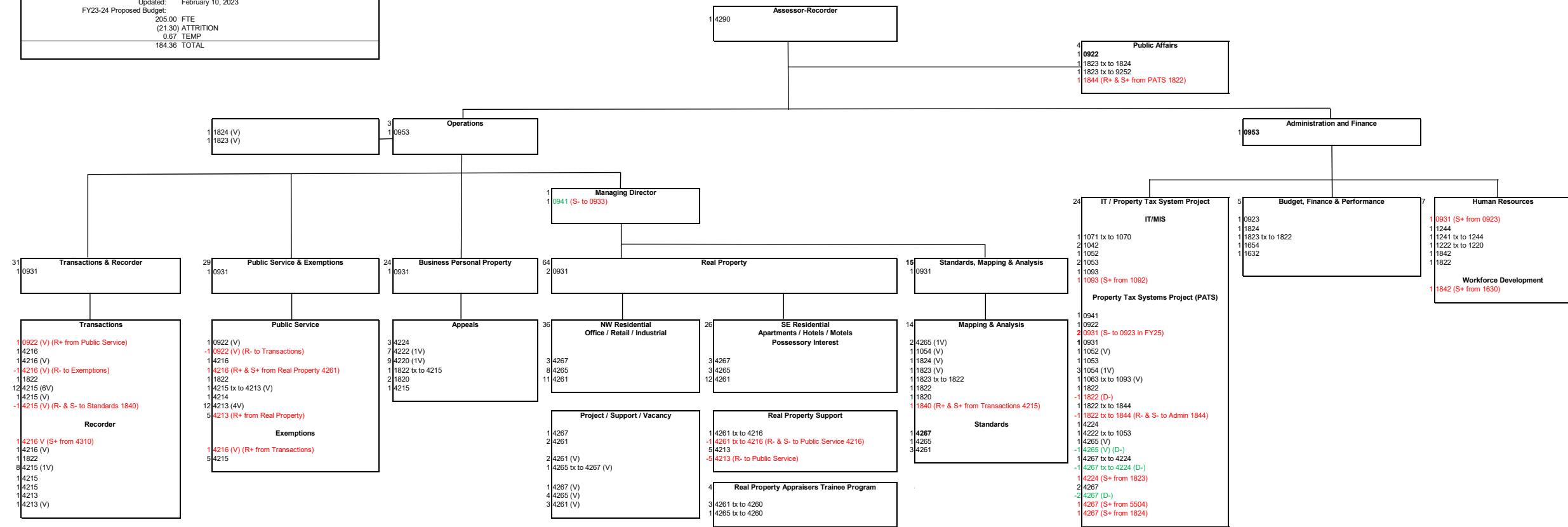


FY 2024-25



Office of the Assessor-Recorder	
Effective:	July 1, 2023
Updated:	February 10, 2023
FY23-24 Proposed Budget:	
205.00 FTE	
(21.30) ATTRITION	
0.67 TEMP	
184.36 TOTAL	

## FY 24 & 25 PROPOSED BUDGET POSITION SUMMARY



**Legend**

- V - Vacant
- TX - Temporary exchange to another job class
- R/- - Reassignment
- S+/- - Substitution
- D - Position deletion

Green - approved in last year's budget (FY22-23)  
Red - included in proposed budget

**ASSESSOR-RECORDER IDS BALANCING FOR FY23-24 & FY24-25**

ASR-ADM									
WO Ref ID	Account	Balance IN Proposal By Account	Balance IN Proposal By WO	FY 2023-24 Requesting Proposal 8000	FY 2023-24 Performing Proposal 8100	FY 2023-24 Imbalanced 8000 vs 8100	FY 2024-25 Requesting Proposal 8000	FY 2024-25 Performing Proposal 8100	FY 2024-25 Imbalanced 8000 vs 8100
ADM-OCA	486070	N	N	0	155,380	-155,380	0	155,380	-155,380
	581750	N	N	0	-155,380	155,380	0	-155,380	155,380
ADM-OCA				0	0	0	0	0	0
ASR-ADM				0	0	0	0	0	0
ASR-CAT									
WO Ref ID	Account	Balance IN Proposal By Account	Balance IN Proposal By WO	FY 2023-24 Requesting Proposal 8000	FY 2023-24 Performing Proposal 8100	FY 2023-24 Imbalanced 8000 vs 8100	FY 2024-25 Requesting Proposal 8000	FY 2024-25 Performing Proposal 8100	FY 2024-25 Imbalanced 8000 vs 8100
CAT-LEGALS	486070	Y	Y	900,000	900,000	0	900,000	900,000	0
	581270	Y	Y	-900,000	-900,000	0	-900,000	-900,000	0
CAT-LEGALSVCS				0	0	0	0	0	0
ASR-CAT				0	0	0	0	0	0
ASR-CHF									
WO Ref ID	Account	Balance IN Proposal By Account	Balance IN Proposal By WO	FY 2023-24 Requesting Proposal 8000	FY 2023-24 Performing Proposal 8100	FY 2023-24 Imbalanced 8000 vs 8100	FY 2024-25 Requesting Proposal 8000	FY 2024-25 Performing Proposal 8100	FY 2024-25 Imbalanced 8000 vs 8100
CHF-DCYFS\486070	Y	Y		0	0	0	0	0	0
	581300	Y	Y	0	0	0	0	0	0
CHF-DCYFSVCS				0	0	0	0	0	0
ASR-CHF				0	0	0	0	0	0
ASR-HRD									
WO Ref ID	Account	Balance IN Proposal By Account	Balance IN Proposal By WO	FY 2023-24 Requesting Proposal 8000	FY 2023-24 Performing Proposal 8100	FY 2023-24 Imbalanced 8000 vs 8100	FY 2024-25 Requesting Proposal 8000	FY 2024-25 Performing Proposal 8100	FY 2024-25 Imbalanced 8000 vs 8100
HRD-HR-SPE	486070	Y	Y	4,500	4,500	0	4,500	4,500	0
	581440	Y	Y	-4,500	-4,500	0	-4,500	-4,500	0
HRD-HR-SPECIALPROJECTS				0	0	0	0	0	0
HRD-WORKF									
WO Ref ID	Account	Balance IN Proposal By Account	Balance IN Proposal By WO	FY 2023-24 Requesting Proposal 8000	FY 2023-24 Performing Proposal 8100	FY 2023-24 Imbalanced 8000 vs 8100	FY 2024-25 Requesting Proposal 8000	FY 2024-25 Performing Proposal 8100	FY 2024-25 Imbalanced 8000 vs 8100
HRD-WORKF	486070	Y	Y	20,000	20,000	0	20,000	20,000	0
	581450	Y	Y	-20,000	-20,000	0	-20,000	-20,000	0
HRD-WORKFORCEDEVELOPMENT				0	0	0	0	0	0
ASR-HRD				0	0	0	0	0	0
ASR-TIS									
WO Ref ID	Account	Balance IN Proposal By Account	Balance IN Proposal By WO	FY 2023-24 Requesting Proposal 8000	FY 2023-24 Performing Proposal 8100	FY 2023-24 Imbalanced 8000 vs 8100	FY 2024-25 Requesting Proposal 8000	FY 2024-25 Performing Proposal 8100	FY 2024-25 Imbalanced 8000 vs 8100
TIS-TECHPR\486070	Y	Y		21,267	21,267	0	21,267	21,267	0
	581140	Y	Y	-21,267	-21,267	0	-21,267	-21,267	0
TIS-TECHPROJ				0	0	0	0	0	0
ASR-TIS				0	0	0	0	0	0
ASR-TTX									
WO Ref ID	Account	Balance IN Proposal By Account	Balance IN Proposal By WO	FY 2023-24 Requesting Proposal 8000	FY 2023-24 Performing Proposal 8100	FY 2023-24 Imbalanced 8000 vs 8100	FY 2024-25 Requesting Proposal 8000	FY 2024-25 Performing Proposal 8100	FY 2024-25 Imbalanced 8000 vs 8100
TTX-TREASU\486070	Y	Y		46,028	46,028	0	46,028	46,028	0
	581970	Y	Y	-46,028	-46,028	0	-46,028	-46,028	0
TTX-TREASURER				0	0	0	0	0	0
ASR-TTX				0	0	0	0	0	0
DBI-ASR									
WO Ref ID	Account	Balance IN Proposal By Account	Balance IN Proposal By WO	FY 2023-24 Requesting Proposal 8000	FY 2023-24 Performing Proposal 8100	FY 2023-24 Imbalanced 8000 vs 8100	FY 2024-25 Requesting Proposal 8000	FY 2024-25 Performing Proposal 8100	FY 2024-25 Imbalanced 8000 vs 8100
ASR	486110	Y	Y	0	0	0	0	0	0
	581060	Y	Y	0	0	0	0	0	0
ASR				0	0	0	0	0	0
DBI-ASR				0	0	0	0	0	0

ASR reached out to ADM to remove this Work Order due to lack of utilization of funds the past two fiscal years.