





San Francisco Juvenile Probation Department

Juvenile Hall Policy and Procedures Manual

Chapter 3 - Admissions, Screenings, Classification, and Releases

Policy Number:	3.06
Policy Name:	Screening for the Risk of Sexual Abuse
Authority:	Title 15, 1350.5
Replaces:	
Effective Date:	January 1, 2019
Revision Date:	October 28, 2018
Related Policies and Procedures:	3.01 - Admission, Referral, Screening, and Classification 3.03 - Suicide Prevention Plan 3.05 - Orientation 5.07 - Prison Rape Elimination Act (PREA)
Related Forms:	
Director of Juvenile Hall:	Bobby Uppal 
Chief Probation Officer:	Katherine Weinstein Miller 

I. POLICY

The Juvenile Hall Facility Administrator has developed and implemented written policies and procedures to reduce the risk of sexual abuse by or upon youth. Juvenile Hall staff are required to assess each youth within 72 hours of admission based on the following information:

- A. Prior sexual victimization or abusiveness.
- B. Gender nonconforming appearance or manner; or identification as lesbian, gay or bisexual, transgender, queer or intersex, and whether the youth may, therefore, be vulnerable to sexual abuse.
- C. Current charges and offense history.
- D. Age.
- E. Level of emotional and cognitive development.
- F. Physical size and stature.
- G. Mental illness and mental disabilities.
- H. Intellectual or developmental disabilities.
- I. Physical disabilities.
- J. The youth's perception of vulnerability.
- K. Any other specific information about the individual youth that may indicate heightened needs for supervision, additional safety precautions, or separation from certain other youth.

II. PROCEDURES

Staff shall ascertain this information through conversations with the youth during the admittance process, medical and behavioral health screenings; during classification assessments; and by reviewing court records, case files,

Juvenile Hall behavioral records, and other relevant documentation from the youth's files.

The Juvenile Hall Facility Administrator or designee shall implement appropriate controls on the dissemination of information within the facility relative to responses received pursuant to this assessment in order to ensure that sensitive information is not exploited to the youth's detriment by staff or other youth.

The following shall be performed to discern information from each youth to screen for the risk of sexual abuse:

- A. Staff shall pay close attention to a youth's nonconforming appearance and manner.
- B. When classifying each youth, Juvenile Hall staff shall wait until the law enforcement agency is no longer in the admissions office.
- C. When assessing a youth's Risk for Sexual Abuse, it is paramount to have this conversation one-on-one and in private to establish trust and show a trauma informed approach.
- D. Each youth shall be advised Juvenile Hall has a zero tolerance policy for sexual harassment and sexual abuse. Each youth is required to watch a PREA (Prison Elimination Act) orientation video. During the admissions process, the Juvenile Hall Counselor shall complete the PREA Victim Vulnerability Assessment form prior to the youth being transported to his/her assigned living unit.
- E. Juvenile Hall staff are mandated reporters and are required to report any incidents of abuse including, but not limited to, sexual abuse and physical abuse to Child Protective Services (CPS) at (415) 682-3032.
- F. Juvenile Hall staff shall call SPY medical and behavioral health staff for support when necessary. Juvenile Hall staff shall write an

incident report and notify the Juvenile Hall Officer of the Day of the incident.