

<b>SPECIAL PROGRAMS FOR YOUTH</b>	<b>Policy Number:</b>
Policy Title: 1.1403 Health Care Monitoring and Audits Corresponds to: Title 15, Article 8, Section 1403	Written: 3/15/2013 Revised: 2/2019 Approved by: Mona Tahsini, MFT- SPY Director



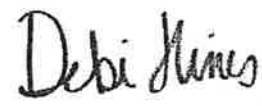


## **I. POLICY**

- A. SPY shall collect statistical data on services provided to youth, and submit at least annual summaries of health care services to the Juvenile Probation Department.
- B. SPY shall use the San Francisco Department of Public Health, Community Behavioral Health Services (CBHS), Primary Care Quality Improvement (PCQI) program as the operational guideline for determining the quality and adequacy of health care services delivered at the San Francisco Juvenile Justice Center.
- C. Deficiencies in the medical, dental, mental health and pharmaceutical services delivered shall be assessed and addressed through SFDPH procedures.
- D. Based on information from these assessments, the Director of SPY shall provide the Juvenile Probation Department with an annual written report on medical, dental, mental health and pharmaceutical services at SPY.
- E. Medical, behavioral/mental and dental services shall be reviewed at least quarterly, at documented administrative meetings between SPY and the Juvenile Probation Department and other staff, as appropriate.

## **II. PROCEDURES**

- A. SPY Director of SPY or designee will attend monthly PCQI meetings and comply with the expectations of CBHS. This includes but is not limited to: annual revision of SPY Scope of Service, annual review of clinic's Unusual Occurrence reports, annual presentation of SPY quality assurance activities to the PCQI committee.
- B. Members of SPY's management team will meet at least quarterly with the administration of the Juvenile Probation Department, including the Juvenile Justice Center. SPY will maintain written minutes of these meetings.
- C. SPY's Director or designee will provide the Juvenile Probation Department with an annual written report on medical, dental, mental health and pharmaceutical services.

<b>SPECIAL PROGRAMS FOR YOUTH</b>	<b>Policy Number:</b>
Policy Title: 1.1403 Health Care Monitoring and Audits Corresponds to: Title 15, Article 8, Section 1403	Written: 3/15/2013 Revised: 2/2019 Approved by: Mona Tahsini, MFT- SPY Director

Policy# 1403	Approved by:
Review date:	 <p>Digitally signed by Mona Tahsini Date: 2020.02.05 15:21:15 -08'00'</p> <p>Mona Tahsini, MFT Director, SPY</p>  <p>Helena Chan 2020.02.05 15:52:38 -08'00'</p> <p>Helena Chan, MD Behavioral Health Medical Director, SPY</p>  <p>Digitally signed by Debi Hines Date: 2020.02.26 11:25:50 -08'00'</p> <p>Debi Hines, RN Nurse Manager, SPY</p>  <p>Digitally signed by Luis Recinos Date: 2020.05.11 11:19:02 -07'00'</p> <p>Luis Recinos Director, Juvenile Justice Center</p>  <p>Digitally signed by Katherine Miller Date: 2020.05.27 09:18:53 -07'00'</p> <p>Katherine Miller Chief Probation Officer, Juvenile Probation Department</p>