

## WORKFORCE INVESTMENT SAN FRANCISCO

### Local Workforce Investment Board for the City and County of San Francisco

Minutes of The  
August 19, 2022  
Meeting of the

Workforce Investment San Francisco (WISF) Board Executive Committee  
Office of Economic and Workforce Development  
Meeting conducted in hybrid format on Zoom and in-person at  
One South Van Ness, Second Floor Atrium  
San Francisco, CA 94103

<b>WISF Executive Committee Members Present</b>	Jeanine Cotter, Luminalt Jorge Tapia, EDD Sam Rodriguez, Rodriguez Strategic Partners, LLC
<b>WISF Members Absent</b>	None
<b>Ohlone Land Acknowledgement, Announcements, and Housekeeping</b> <i>(Discussion Item)</i>	Iris Rollins (OEWD) opened the meeting by providing the meeting guidelines. Jeanine Cotter, WISF Acting Chair, called the meeting to order at 9:05 A.M.
<b>Roll Call</b> <i>(Discussion Item)</i>	Chair Cotter and Member Tapia were present, and quorum was achieved. Member Rodriguez joined at 9:50 a.m.
<b>Chair's Welcome</b> <i>(Discussion Item)</i>	Chair Cotter welcomed the members and made remarks about the excellent tenure of Chair Carroll.
<b>Adoption of Agenda</b> <i>(Action Item)</i>	Chair Cotter called for discussion on the agenda. Seeing none, Chair Cotter called for a motion to approve the meeting agenda. Member Tapia made the motion and Member Cotter seconded. The motion passed unanimously.
<b>Approval of Minutes from May 20, 2022</b> <i>(Action Item)</i>	Chair Cotter called for discussion on the minutes. Seeing none, Chair Cotter called for a motion to approve the minutes from the May 20, 2022 Executive Committee meeting. Member Tapia made the motion and Chair Cotter seconded. The motion passed unanimously.
<b>Resolution Making Findings to Allow Teleconferenced Meetings Under California</b>	Chair Cotter introduced Glenn Eagleson, Workforce Policy Analyst to present on the item.  Mr. Eagleson presented background on the Resolution Making Findings to Allow Teleconferenced Meetings Under California Government Code Section

<p><b>Government Code Section 54953 (e)</b> <i>(Action Item)</i></p>	<p>54953 (e) which allows remote meetings of policy bodies such as the WISF and the Executive Committee during the ongoing COVID-19 pandemic. Mr. Eagleson explained that the WISF intended to continue hearing this resolution while the body has hybrid meetings.</p> <p>Chair Cotter called for discussion on the resolution. Seeing none, Chair Cotter called for public comment on the resolution. Seeing none, Chair Cotter called for a motion to approve the minutes from the May 20, 2022 Executive Committee meeting. Member Tapia made the motion and Chair Cotter seconded. The motion passed unanimously.</p>
<p><b>Workforce Director's Report</b> <i>(Discussion Item)</i></p>	<p>Chair Cotter introduced Joshua Arce, Director of Workforce Development to provide updates to the Executive Committee.</p> <p>Director Arce presented the economic indicators for June 2022 from California Employment Development Division showing a slight increase in unemployment to 2.2% as of June 2022. Approximately 12,400 individuals are technically unemployed, though estimates do not reflect individuals who are out of the workforce or who are no longer looking for work. Additionally, the office has seen a slight increase in WARN notices for layoffs.</p> <p>Director Arce updated the Executive Committee on partnership with Inner City Youth for the Beauty Academy graduation and guaranteed income pilots and HRC for Opportunities' For All which kicked off on June 6 with 3,000 youth applicants. Director Arce shared an update on the Workforce Division budget, an invitation to present to the White House on CityBuild as a construction sector training model, and a success story of a youth placement at Facebook. Lastly, TechSF achieved its first dual-enrolled apprentice in both the federal and state registered apprenticeship programs.</p> <p>Member Tapia commented on OEWD's great work and offered EDD's support for job fairs and resource fairs to support with layoff information and guidance on applying for a State job.</p> <p>Director Arce commented that there is an upcoming opportunity to partner, and Employer Engagement Manager Luran Acevedo is coordinating a job fair for high school students and their families in partnership with the teacher's union at the end of October.</p> <p>Chair Cotter congratulated OEWD on the dual registration with in TechSF, and requested OEWD identify the sectors which have been affected by WARN notices.</p> <p>Director Arce responded that the WARN notices have been for a variety of companies and not concentrated in any one industry, including public administration, warehousing, healthcare, and tech. Through the Chair,</p>

	<p>Director Arce introduced Jen Hand, Workforce Alignment Manager, to share month-over-month and year-over-year labor market information which demonstrates continued job growth in these industries.</p>
<p><b>Future Discussion Items</b> <i>(Discussion Item)</i></p>	<p>Chair Cotter introduced the item, pointed members to the dates for 2023 WISF meetings, and requested discussion on topics of interest to members and for WISF presentations.</p> <p>Member Tapia noted that the Executive Committee should appoint more members. Chair Cotter requested background on the appointment process for Executive Committee members. Director Arce provided a summary of WISF by-laws, including the Chair’s power to appoint members.</p> <p>Member Rodriguez noted that there is a great deal of future of work information in the workforce industry, but considerations for older workers could be more front and center. Through the Chair, Ms. Hand overviewed the WIOA partnerships for the Senior Community Services Employment Program with Felton Institute and Self Help for the Elderly and suggested that WISF may invite the program to present. Director Arce spoke to OEWD’s work with the Dignity Institute, Department of Adults and Aging, Community Living Campaign, ongoing pilot programs, and the Older Adults Job Fair held with the Department of Rehabilitation pre-pandemic.</p> <p>Member Tapia requested a summary of priority of services for veterans, including presentation on available services and the scope of the population. Director Arce spoke to existing partnerships with Veterans Affairs Commission and Swords to Plowshares, and how slots set aside for veterans may go unfilled.</p>
<p><b>Public Comment on Non-Agenda Items</b> <i>(Discussion Item)</i></p>	<p>Chair Cotter opened up the meeting for public comment. Ms. Hand provided instruction on public comment.</p> <p>Marcel Davis provided public comment via Zoom chat on the workforce board including more presentation on coordination with community college and higher education.</p> <p>Latoya Pitcher provided public comment via Zoom audio and video that the Director’s presentation was clear on the labor market information and ongoing work. Latoya Pitcher underscored Member Tapia’s comments about veterans’ services and a focus on veterans' issues.</p>
<p><b>Adjournment</b> <i>(Action Item)</i></p>	<p>Chair Cotter called for additional updates or closing thoughts.</p>

	Seeing none, Chair Cotter called for a motion to adjourn the meeting. Member Rodriguez made the motion. Member Tapia seconded. The motion passed unanimously. The meeting was adjourned at 10:20 a.m.
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