

SAN FRANCISCO BEHAVIORAL HEALTH COMMISSION



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Bahlam Javier Vigil, Co-Chair
Stephen Banuelos, Co-Chair
Genesis Vasconez, MS, PMHNP-BC, Vice-Chair
Lisa Williams, Secretary
Terezie Bohrer, RN, MSW, CLNC
Judith Klain, MPH
Carletta Jackson-Lane, JD
Kescha S. Mason
Liza Murawski
Toni Parks
Harriette Stallworth Stevens, EdD
Lisa Wynn

UNADOPTED MINUTES
From the
Behavioral Health Commission Meeting
Wednesday, October 19, 2022
(Zoom Remote Meeting)
6:07 PM – 8:08 PM

CALL TO ORDER: at 6:07 pm by Commissioner Banuelos

Roll Call taken by Clerk Gray

COMMISSIONER'S PRESENT: Bahlam Javier Vigil (they/them/theirs), Harriette S. Stevens (she/her), Stephen Banuelos (he/him), Terezie (Terry) Bohrer, Lisa Williams (she/her/hers), Kescha S. Mason (she/her), Carletta Jackson-Lane (she/her/hers), Liza Murawski (she/her/hers), Toni Parks (she/her), and Lisa Wynn (she/her/hers)

COMMISSIONER'S ABSENT: Judith Klain (she/her), (excused) Genesis Vasconez (she/her) (excused)

BHS STAFF PRESENT: Hillary Kunins, Director of Behavioral Health Services

BOARD OF SUPERVISORS REPRESENTATIVE: None

MEMBERS OF PUBLIC: None

BHC STAFF: Amber Gray (She/her/hers)

QUORUM: Established

CHANGES TO THE AGENDA –

1. Commissioner Banuelos wants to discuss the formation of another Ad hoc Committee who will be responsible for preparing the activities for the prep for the annual retreat.
2. Commissioner Stevens is presenting Annual Report to the Behavioral health Commission for 2020-2021 and 2021-2022 in Item 3.0.

ITEM 1.0 COMMISSIONER'S REPORTS

1.0 Report from the Commission Co Chair and Executive Committee

1.1 A) Clerk Gray called attention to the updated remote meeting resolution California Government Code Section 54953(e) also known as AB361 which empowers local policy bodies to convene by teleconferencing technology during a proclaimed state of emergency under the State Emergency Services Act – see attached below

Motion to Accept AB361 by Commissioner Stevens and Second by Commissioner Toni Parks.

Roll Call Vote Taken by Clerk Gray

Aye–Stephen Banuelos, Co-Chair
Aye- Bahlam Javier Vigil, Co-Chair
Aye- Lisa Williams, Secretary
Aye- Genesis Vasconez, MS, PMHNP-BC, Vice-Chair (Excused)
Aye-Terezie Bohrer, RN, MSW, CLNC
Aye- Carletta Jackson-Lane, JD
Aye- Lisa Wynn
Aye- Liza Murawski
Aye- Kescha S. Mason
Aye- Toni Parks
Aye- Harriette Stallworth Stevens, EdD

Motion passes to Accept AB361.

PUBLIC COMMENT: Wynship Hillier

ITEM 2.0 Director Hillary Kunins Report

Presentation by Director Hillary Kunins provided an update on SoMa Rise; the program is operating at full capacity and has received letters of outstanding service from the family members of the clients. However, the backlash from the residents who live in the community was an item of concern.

Update on Baker Places Positive Resource Center, considering restructuring the program, receiving support from the Behavioral Health Services, there are some financial challenges. Our top priorities are maintaining quality services for the current clients.

Dr. Kunins opened the floor to the commissioners for comments and questions. Some of the questions from the commissioners were specific to the role of the Peer Specialist.

In response to Commissioner's concerns, Dr. Kunins assured them that the Behavioral Health Services plans to support Baker Places Positive Resource Center through any challenges that come up.

PUBLIC COMMENT: Victor Gresser

PUBLIC COMMENT: Wynship Hillier

ITEM 3.0 – PRESENTATION ON THE 2021-2022 BHC ANNUAL REPORT BY COMMISSIONER STEVENS

In addition to completing the Annual Report for 2020-2021, the committee also completed the Annual Report 2021-2022. The acting chair Commissioner Harriette Stevens thanked Bahlam Javier Vigil, Stephen Banelos, Kescha S. Mason, and Liza Murawski.

The San Francisco Mental Health Education Funds Board assisted in the completion of the Annual Reports. Additionally, BHS/MHSA staff Geoffrey Grier and Clerk Gray provided administrative support to the committee members. We are planning to get the Annual Report on the executive committee agenda for official vote,

PUBLIC COMMENT: Wynship Hillier

PUBLIC COMMENT: Victor Gresser

3.1 APPROVE THE MINUTES OF THE BEHAVIORAL HEALTH COMMISSION MEETING OF SEPTEMBER 21, 2022 (ACTION ITEM)

Motion to approve the meeting minutes of September 21, 2022 with amendments was made by Commissioner Bohrer and Second by Commissioner Wynn.

Role call Vote taken by Clerk Gray

Aye- Stephen Banelos

Aye - Bahlam Javier Vigil

Aye - Lisa Williams

Aye - Carletta Jackson-Lane

Aye - Liza Murawski

Aye -Terezia Bohrer

Aye - Lisa Wynn

Aye - Kescha S. Mason

Aye- Toni Parks

Aye - Harriette Stallworth Stevens

Motion Passes - Behavioral Health Commission Meeting Minutes of September 21,

2022 with amendments are approved.

PUBLIC COMMENT: Wynship Hillier

3.2 DATA NOTEBOOK 2022 STATUS REPORT AND SOLUTIONS (ACTION ITEM)

Clerk Gray requested support from the commissioners, however, there is uncertainty regarding the best way to utilize their assistance in the data notebook coordination. Clerk Gray will inquire within Behavioral Health Services on how to proceed. Commissioner Stevens explained the process and how it should be addressed. Further, Commissioner Stevens suggested the Date Notebook should on the next executive committee meeting agenda.

Commissioner Wynn offered to assist in a work group if one is developed in the future. Commissioner Bohrer reported having talked to someone about assisting Clerk Gray with the questions in the Data Notebook. Commissioner Stevens provided directions on how to obtain the answers to the question in the Data Notebook.

PUBLIC COMMENT: Victor Gresser

3.3 ANNUAL REPORT AD HOC COMMITTEE

Addressed in item 3.O Annual report 2020-2021 by Commissioner Stevens.

PUBLIC COMMENT: Wynship Hillier

3.4 AD HOC COMMITTEE-STATUS OF BYLAWS- [ACTION]

Commissioner Vigil stated that the Annual Ad Hoc Committee has not been extended. This committee will be addressed in the executive committee. Commissioner Bohrer reported that the Bylaws review was 98% completed.

3.5 BHC COMMISSIONER TRAINING

Update on future trainings by the City Attorney; Marlo Simmons will be speaking to the BHC in the near future.

PUBLIC COMMENT: Wynship Hillier

ITEM 4.0 REPORTS FROM THE COMMITTEES

Discussion regarding committee meetings, goals, and accomplishments:
Discussion consisted of forming a committee or work group to plan the Annual Retreat for the Behavioral Health Commission. Commissioner Banuelos talked about Citywide Case management being effected by Coved -19.

Implementation Committee, Chair Stephen Banuelos

Discuss focus of the Implementation Committee

Clerk Gray stated there was an Implementation meeting on 10/11/2022 but Quorum was not established. Commissioner Banuelos suggested creating a workgroup to prepare for the annual retreat and strategic plan.

Site Visit Committee, Chair Vigil

Commissioner Banuelos reported on Fumi Mitsuishi, MD, MS, Director of Citywide Case Management Services presentation at our site visit committee meeting on 10/11/2022. There were updates specific to the Conard House site visit completed on 10/19/2022 by Commissioner Murawski. Clerk Gray reported Commissioner Vigil did an exceptional job of making both staff and clients feel welcome and open to engage in conversations.

Report on site visit strategy in completing selected program reviews

Strategic Planning Ad Hoc Committee, Commissioner Bohrer-

Update on progress of the current draft of the Strategic Plan- See attached below

Commissioner Bohrer is requesting volunteers for the strategic planning group. Commissioner Bohrer reported no one to stepped forward as of yet. Commissioner Bohrer explained the steps of the strategic plan and how it is related to our workflow and goals for the year.

PUBLIC COMMENT: Wynship Hillier

ITEM 5.0 PEOPLE OR ISSUES HIGHLIGHTED BY THE BHC (Discussion Only)

Commissioner Vigil made note of a most common denominator is shortage of staff and burnout being reoccurring comments by staff that are assigned to participate in site visits.

Commissioners discussed developing a workgroup in place of the former Bylaws Ad Hoc Committee. Both the chairs agreed to explore the options according to the Bylaws. It was agreed to talk with the co chairs tomorrow.

PUBLIC COMMENT: Wynship Hillier

5.1 Suggestions of people, programs, or both, that commissioners believe should be acknowledged or highlighted by the Behavioral Health Commission.

No Comment

5.2 Reports by members of the Commission on their activities on behalf of the Behavioral Health Commission as authorized

No Comment

ITEM 6.0 NEW BUSINESS (DISCUSSION ONLY)

Suggestions for the future agenda items to be referred to the Executive committee and for future trainings and orientation of future commissioners

Commissioner Banuelos stated a new Ad Hoc committee should be created to plan for the Annual Retreat. Work group to include the following volunteers: Commissioner Vigil (November), Commissioner Bohrer, and Commissioner Murawski.

Commissioner Bohrer inquired about the ad hoc bylaws committee meeting scheduled for the 10/27/2022. It was agreed to make sure we are following the guidelines.

PUBLIC COMMENT: Wynship Hillier

ITEM 7.0 FINAL PUBLIC COMMENT: Wynship Hillier

Adjournment – meeting adjourned at 8:08 pm by Commissioner Vigil.

Minutes prepared by Clerk Gray