

**RFP #2021-02: IMMIGRANT COMMUNITY CAPACITY BUILDING GRANTS
 NOTICE OF INTENT TO AWARD
 OCTOBER 21, 2022**

TO ALL APPLICANTS:

Thank you for responding to the Request for Proposals (RFP) for the Immigrant Community Capacity Building Grants by the City and County of San Francisco (the City), Office of Civic Engagement & Immigrant Affairs (OCEIA). We appreciate the time and effort invested in your proposals and thank you for your patience and cooperation with the process.

The City has completed its evaluation of applications to RFP #2022-02: Immigrant Community Capacity Building Grants and this serves as the City’s notice of intent to award grants and begin grant negotiations with the following Applicants:

IMMIGRANT COMMUNITY CAPACITY BUILDING GRANTS:	
Immigrant Gardening and Leadership Development Project	<ul style="list-style-type: none"> • Chinese Progressive Association • PODER (Tides Center)
Forensic Medical and Psychological Evaluations for Immigrants	<ul style="list-style-type: none"> • Regents of the University of California, San Francisco (UCSF Health & Human Rights Initiative)

The City is providing this notification pursuant to the rules and regulations pertaining to the San Francisco Administrative Code, Section 21.3(i). Protests on the intended award of these grants must be received by the Office of Civic Engagement & Immigrant Affairs no later than:

5:00 p.m. PT on Friday, October 28, 2022

PROTEST OF CONTRACT AWARD

Please note that selection for grant negotiations does not guarantee a grant with the City. If you believe that the City has incorrectly selected another proposer (applicant) for a grant award, you may submit a written notice of protest. The notice of protest must be received by the City on or before the fifth working day after the issuance of the Notice of Intent to Award. The notice of protest must be received by the Office of Civic Engagement & Immigrant Affairs by 5:00 p.m. PT on Friday, October 28, 2022, and must include a written statement specifying in detail each and every one of the grounds asserted for the protest. The protest must be signed by an individual authorized to represent the respondent, and must cite the law, rule, local ordinance, procedure or RFP provision on which the protest is based. In addition, the protestor must specify facts and evidence sufficient for the City to determine the validity of the protest.



DELIVERY OF PROTESTS

All protests must be received electronically via email by 5:00pm on Friday, October 28, 2022. If a protest is mailed, the protestor bears the risk of non-delivery within the deadlines specified herein. Protests should be transmitted by a means that will objectively establish the date the City received the protest. Protests or notice of protests made orally (e.g., by telephone) or by fax will not be considered. Protests must be sent via email by the above date and time to be considered. An electronic response confirming receipt of the protest will be sent within 24 hours of receipt of the original message.

Protests must be delivered to:

Acting Executive Director
Office of Civic Engagement & Immigrant Affairs
1155 Market Street, 1st Floor, San Francisco, CA 94103
Email: civic.engagement@sfgov.org

The subject line of the email protest should read:

Protest RFP #2022-02: Immigrant Community Capacity Building Grants

If the City determines that a meeting with the party submitting the appeal is necessary, such meeting will be scheduled within ten (10) calendar days of the receipt of a protest to review and attempt to resolve the protest.

###