
The Office of Contract Administration

Dear Colleagues,

Please be informed that OCA has issued updated City-wide contract templates. The contract templates are available for download at <https://sfgov.org/oca/multi-year-direct-contracting-checklists-templates>.

A summary of the substantive changes to each template is provided [here](#).

The last revision date for each template is notated as "(Month-Year)" following the Template ID.

As applicable, the updated templates include contractor vaccination terms pursuant to the [Mayoral Order](#) issued on October 8, 2021 and the [Updated City Contractor Vaccination Policy](#) dated January 24, 2022.

Each template is provided with and without confidential information. As a reminder, *please do not share any templates with confidential information with members of the public.*

Please do not hesitate to reach out to Taraneh.Moayed@sfgov.org with any questions regarding these templates.

Sincerely,

The Office of Contract Administration

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