



Notice of Special Meeting of the Board of Trustees March 28, 2022

The San Francisco Law Library will hold a special meeting of the Board of Trustees on March 28, at 5:15 PM at the Law Library Board Room, 1145 Market Street, 4th Floor.

Dated: March 21, 2022

Marcia R. Bell, Librarian/Secretary

Agenda

- I. Welcome – Jill Rowe, President
- II. Review & Approval of Meeting Minutes from January 24, 2022
- III. Re-opening Update – Marcia Bell, Diane Rodriguez
- IV. Rare Books – Marcia Bell, Diane Rodriguez
 - Physical Protection & Plan to Evaluate the Collection
- V. Financial Report – Marcia Bell & Diane Rodriguez
 - Year to Date Income & Expense Statement: July 1, 2021 – February 28, 2022
 - Morgan Stanley Statement: February 2022
 - Recommendations for Additional Expenditures:
 - Library Systems Software Upgrade – to replace outdated system
 - Additional staff – 2 full-time library assistants
 - Lump Sum Payment to Partially Reduce CalPers Unfunded Liability
 - Audiovisual Equipment to Record Seminars & Programs
 - Archivist or Specialist to Evaluate the Rare Collection
- VI. Update from the Court
- VII. Attorney Trustee Vacancy
- VIII. Future Issues – Marcia Bell & Diane Rodriguez
 - Expiration of Library Lease: June 30, 2023
 - Commemoration for Kurt Melchior
- IX. Next Meeting: April 25, 2022
 - Proposed Budget
- X. Adjournment

Members of the public wishing to attend, or to provide public comment, or requests for a disability-related modification or accommodation should contact the library director at sflawlibrary@sfgov.org or 415-554-1792 before 4pm, March 25, 2022 to receive log-in information.