

DAN BERNAL
PRESIDENT

LAURIE GREEN, M.D.
VICE PRESIDENT

EDWARD A. CHOW, M.D.
COMMISSIONER

SUSAN BELINDA CHRISTIAN, J.D.
COMMISSIONER

CECILIA CHUNG
COMMISSIONER

SUZANNE GIRAUDO ED.D
COMMISSIONER

TESSIE M. GUILLERMO
COMMISSIONER

**HEALTH COMMISSION
CITY AND COUNTY OF SAN
FRANCISCO**

**LONDON N. BREED MAYOR
DEPARTMENT OF PUBLIC
HEALTH**



GRANT COLFAX, MD
DIRECTOR OF HEALTH

MARK MOREWITZ, M.S.W.
EXECUTIVE SECRETARY

TEL (415) 554-2666

FAX (415) 554-2665

WEB SITE:

[HTTP://WWW.SFDPH.ORG](http://www.sfdph.org)

MINUTES

HEALTH COMMISSION FINANCE AND PLANNING COMMITTEE MEETING

Tuesday October 4, 2022 2:00 p.m.

Remote Meeting via Webex Event

1) CALL TO ORDER

Present: Commissioner Cecilia Chung, Chair
Commissioner Edward Chow, MD, Member
Commissioner Tessie Guillermo, Member

The meeting was called to order at 2:01pm.

2) APPROVAL OF THE MINUTES OF THE HEALTH COMMISSION FINANCE AND PLANNING COMMITTEE MEETING OF SEPTEMBER 6, 2022

Action Taken: The Committee unanimously approved the September 6, 2022 minutes.

3) MONTHLY CONTRACTS REPORT

Dean Goodwin, SFDPH Business Office, presented the item.

Commissioner Comments:

Commissioner Guillermo noted that the contract had already been sent to the BOS and asked if this is a retroactive contract. Mr. Goodwin stated that he is new in his position and is unsure of the reason why the contract went to the BOS prior to the Health Commission. Commissioner Guillermo requested clarification for this contract process.

Commissioner Chung asked if the BOS received the same information that is being presented to the Commission. Mr. Goodwin stated that the BOS received a copy of the contract and the Budget and Legislative Analyst recommended approval. Commissioner Chung stated that it is preferable that the Health Commission be aware of contracts before they are sent to the BOS. She offered that the Committee can schedule an emergency meeting to review and approve the contracts if necessary.

Regarding the Westside contract, Commissioner Guillermo noted that the vendor is underperforming in other contracts and requested that the Committee gets regular reports on the vendor's performance to monitor any issues.

Commissioner Chung stated that a vendor closes a particular service, the Commission wants to be sure the program change does not indicate removal of that service from the DPH spectrum of services. Alex Jackson, Westside Community Services, stated that the organization has a continuum of care so clients are able to access similar services through the same agency.

Regarding the Progress Foundation contract, Commissioner Chow noted that the contract contains different costs for various services in different kinds of settings such as social rehabilitation and home-like settings.

Action Taken: The Committee recommended the full Health Commission approve the Report.

- 4) **REQUEST FOR APPROVAL OF A NEW CONTRACT WITH OMNICELL, INC. TO BUY PHARMACY EQUIPMENT, ASSOCIATED LICENSES, AND SUPPORT AND PROFESSIONAL SERVICES FROM THE CONTRACTOR. THE TOTAL PROPOSED CONTRACT AMOUNT IS \$9,669,563 WHICH DOES INCLUDE A 12% CONTINGENCY FOR THE TERM OF OCTOBER 1, 2022 THROUGH SEPTEMBER 30, 2031 (9 YEARS)**

David Smith, Chief Pharmacy Officer, presented the item.

Commissioner Comments:

Commissioner Chung noted that at the last meeting the Commission was presented with a contract from the same vendor for upgrading equipment and suggested that both contracts could be put together.

Action Taken: The Committee recommended the full Health Commission approve the contract.

- 5) **REQUEST FOR APPROVAL OF A NEW CONTRACT WITH THE ASIAN AND PACIFIC ISLANDER WELLNESS CENTER DBA SAN FRANCISCO COMMUNITY HEALTH CENTER, IN THE AMOUNT OF \$4,147,535 WHICH INCLUDES A 12% CONTINGENCY, TO PROVIDE HEALTH ACCESS POINT (HAP) SERVICES, FOR THE PERIOD JANUARY 1, 2023 THROUGH JUNE 30, 2026 (3.5 YEARS)**

Nikole Trainer, Community health Equity and Promotion System of Care Manager, presented the item.

Commissioner Comments:

Note that comments for items 5-11 are contained below. These items are new contract requests originating from the same RFP process.

Commissioner Chow stated that the annual cost of the contract is not listed on any of these 7 contracts. In addition, the UCSF contracts are mislabeled as USF. He also noted that several of the contracts only list a few people for the board of directors.

Commissioner Chow stated that no specific services are listed on the Rafiki contract. Nikole Trainor, CHEP System of Care Contract Manager, stated that prior to developing the HAP model, CHEP conducted stakeholder meetings for two years to assess what is needed in the community. The Black African American community lacks drug use and sexual health services. Rafiki was awarded the contract in order to develop capacity within its organization for these services. She added that the standard of care services will be provided by subcontractors, San Francisco AIDS Foundation and the 3rd Street Health Clinic, while Rafiki develops its services.

Commissioner Guillermo asked for more information regarding restrictions put in place in regard to capacity building; she hopes that the DPH encourages innovation that is responsible to the community so that the new model will be effective.

Commissioner Guillermo hopes that the Finance and Planning Committee and the full Health Commission are given clear understanding of how these contracts will be monitored and evaluated, beyond outcome data. She hopes to hear about qualitative evaluation efforts in addition to quantitative data. Ms. Trainor stated that CHEP is currently working on an evaluation model and will bring that information back to the Commission.

Commissioner Guillermo stated that there will be a difference of a community-based organization implementing a HAP model versus UCSF implementing its model. She requested that future report-backs include the differences in the community model versus a university-level model.

Commissioner Chow asked if the HAP model is related or overlaps with the Overdose Prevention Plan Wellness Centers. Ms. Trainor stated that the organizations implementing these two models will interact and communicate with each other.

Commissioner Chung stated that the HAP model is a great opportunity to develop best practices.

Commissioner Chung suggested that an update on the HAP model be presented to the Community and Public Health Committee in 6-9 months.

Action Taken: The Committee recommended the full Health Commission approve the contract.

6) REQUEST FOR APPROVAL OF A NEW CONTRACT WITH THE RAFIKI COALITION FOR HEALTH & WELLNESS, IN THE AMOUNT OF \$9,413,600 WHICH INCLUDES A 12% CONTINGENCY, TO PROVIDE HEALTH ACCESS POINT (HAP) SERVICES, FOR THE PERIOD JANUARY 1, 2023 THROUGH JUNE 30, 2026 (3.5 YEARS)

Nikole Trainer, Community health Equity and Promotion System of Care Manager presented the item.

Commissioner comments for this item can be found under item 5.

Action Taken: The Committee recommended the full Health Commission approve the contract.

7) REQUEST FOR APPROVAL OF A NEW CONTRACT WITH THE INSTITUTO FAMILIAR DE LA RAZA, INC., IN THE AMOUNT OF \$7,845,600 WHICH INCLUDES A 12% CONTINGENCY, TO PROVIDE HEALTH ACCESS POINT (HAP) SERVICES, FOR THE PERIOD JANUARY 1, 2023 THROUGH JUNE 30, 2026 (3.5 YEARS)

Nikole Trainer, Community health Equity and Promotion System of Care Manager presented the item.

Commissioner comments for this item can be found under item 5.

Action Taken: The Committee recommended the full Health Commission approve the contract.

8) REQUEST FOR APPROVAL OF A NEW CONTRACT WITH THE SAN FRANCISCO AIDS FOUNDATION, IN THE AMOUNT OF \$11,866,595 WHICH INCLUDES A 12% CONTINGENCY, TO PROVIDE HEALTH ACCESS POINT (HAP) SERVICES, FOR THE PERIOD JANUARY 1, 2023 THROUGH JUNE 30, 2026 (3.5 YEARS)

Nikole Trainer, Community health Equity and Promotion System of Care Manager, presented the item.

Commissioner comments for this item can be found under item 5.

Action Taken: The Committee recommended the full Health Commission approve the contract.

- 9) **REQUEST FOR APPROVAL OF A NEW CONTRACT WITH THE LAVENDER YOUTH RECREATION & INFORMATION CENTER (LYRIC), IN THE AMOUNT OF \$1,965,600 WHICH INCLUDES A 12% CONTINGENCY, TO PROVIDE HEALTH ACCESS POINT (HAP) SERVICES, FOR THE PERIOD JANUARY 1, 2023 THROUGH JUNE 30, 2026 (3.5 YEARS)**

Nikole Trainer, Community health Equity and Promotion System of Care Manager, presented the item.
Commissioner comments for this item can be found under item 5.

Action Taken: The Committee recommended the full Health Commission approve the contract.

- 10) **REQUEST FOR APPROVAL OF A NEW CONTRACT WITH THE UNIVERSITY OF SAN FRANCISCO (UCSF) – WARD 86, IN THE AMOUNT OF \$3,651,200 WHICH INCLUDES A 12% CONTINGENCY, TO PROVIDE HEALTH ACCESS POINT (HAP) SERVICES, FOR THE PERIOD JANUARY 1, 2023 THROUGH JUNE 30, 2026 (3.5 YEARS)**

Nikole Trainer, Community health Equity and Promotion System of Care Manager, presented the item.

Commissioner comments for this item can be found under item 5.

Action Taken: The Committee recommended the full Health Commission approve the contract.

- 11) **REQUEST FOR APPROVAL OF A NEW CONTRACT WITH THE UNIVERSITY OF SAN FRANCISCO (UCSF) – ALLIANCE HEALTH PROJECT (AHP), IN THE AMOUNT OF \$2,592,800 WHICH INCLUDES A 12% CONTINGENCY, TO PROVIDE HEALTH ACCESS POINT (HAP) SERVICES, FOR THE PERIOD JANUARY 1, 2023 THROUGH JUNE 30, 2026 (3.5 YEARS)**

Nikole Trainer, Community health Equity and Promotion System of Care Manager, presented the item.

Commissioner comments for this item can be found under item 5.

Action Taken: The Committee recommended the full Health Commission approve the contract.

- 12) **REQUEST FOR APPROVAL OF A NEW CONTRACT WITH THE YMCA OF SAN FRANCISCO, IN THE AMOUNT OF \$5,910,572 WHICH INCLUDES A 12% CONTINGENCY, TO PROVIDE BLACK AFRICAN AMERICAN WELLNESS & PEER LEADERSHIP SERVICES, FOR THE PERIOD JULY 1, 2022 THROUGH JUNE 30, 2026 (4 YEARS)**

Vincent Fuqua, Community Health Equity and Promotion Branch, presented the item.

Commissioner Comments:

Commissioner Chow noted that this contract document does not mention the number of staff. Gigi Hill Hopkins, YMCA Senior Director of Wellness, stated that the contract funds a portion of 10 staff.

Action Taken: The Committee recommended the full Health Commission approve the contract.

- 13) **REQUEST FOR APPROVAL OF A NEW CONTRACT WITH THE BOOKER T. WASHINGTON COMMUNITY SERVICE CENTER, IN THE AMOUNT OF \$1,477,643 WHICH INCLUDES A 12% CONTINGENCY, TO PROVIDE BLACK AFRICAN AMERICAN COMMUNITY WELLNESS HEALTH THROUGH OUTREACH PROGRAMS INCLUDING CAMPAIGNS AND WRAP-AROUND SERVICES, FOR THE PERIOD JULY 1, 2022 THROUGH JUNE 30, 2023 (1 YEAR)**

Vincent Fuqua, Community Health Equity and Promotion Branch, presented the item.

Commissioner Comments:

Commissioner Chow asked for an explanation why this is a retroactive contract. Ms. Goodwin stated that he would get back to Mr. Morewitz with that information.

Action Taken: The Committee recommended the full Health Commission approve the contract.

14) REQUEST FOR APPROVAL OF A NEW CONTRACT WITH THE RAFIKI COALITION FOR HEALTH AND WELLNESS, IN THE AMOUNT OF \$5,910,572 WHICH INCLUDES A 12% CONTINGENCY, TO PROVIDE CULTURALLY AFFIRMING, TRAUMA-INFORMED, HOLISTIC APPROACH TO ALL ETHNICITIES AND POPULATIONS SERVICES, FOR THE PERIOD JULY 1, 2022 THROUGH JUNE 30, 2026 (4 YEARS)

Commissioner Comments:

Vincent Fuqua, Community Health Equity and Promotion Branch, presented the item.

Commissioner Chow asked how this vendor is performing in its other DPH contracts and asked for verification that there are only 4 members on the board of directors, which does not seem sufficient.

Action Taken: The Committee recommended the full Health Commission approve the contract.

15) SUGARY DRINKS DISTRIBUTOR TAX POLICY/SYSTEMS CHANGE CONTRACTS UPDATE

Christina Goette MPH, Community Health Equity and Promotion Branch, presented the item.

Commissioner Comments:

Commissioner Guillermo asked if there is a breakdown of data by neighborhood so the Commission and public have a better understanding of the impact of these contracts. She added that with a decrease in soda tax revenue, it is important to make the most of these funds. She also asked if the Marin City Health and Wellness Center is building systems change into their existing service spectrum. Ms. Goette stated that Marin City Health and Wellness is moving towards a patient-centered medical home model. She noted that the revenue drop in the Soda Tax is not significant and should not deeply impact the contracts. Regarding the request for deeper analysis of the data, Ms. Goette stated that currently there is no data set for small stores. The DPH is working with the Treasury and Tax Collector's Office to determine if this data can be pulled. She added that the team epidemiologist has been deployed to COVID projects since 2020 so there is limited data analysis at this time.

Commissioner Chow suggested a cost analysis of these services, noting that several programs have small client numbers so the cost per unit of service appears to be very high. Ms. Goette thanked Commissioner Chow for the suggestion.

16) EMERGING ISSUES

This item was not discussed.

17) PUBLIC COMMENT

There was no public comment.

18) ADJOURNMENT

The meeting was adjourned at 2:37pm.